

 <p style="text-align: center;"><b>WEST VIRGINIA DIVISION OF JUVENILE SERVICES</b></p>	<p><u>POLICY NUMBER:</u></p> <p style="font-size: 2em; font-weight: bold;">100.00</p>	<p><u>PAGES:</u></p> <p style="text-align: center;">3</p>
<p><u>CHAPTER:</u> <b>Administration and Management</b></p>	<p><u>REFERENCE AND RELATED STANDARDS:</u> <b>WV Code Chapter §§49-2-902 and 49-2-903; ACA 3-JDF-1A-01 thru -09</b></p>	
<p><u>SUBJECT:</u> <b>Purpose and Mission</b></p>		
<p><u>DATE:</u> <b>July 1, 2016</b></p>		

### PURPOSE

This policy establishes the purpose and mission of the West Virginia Division of Juvenile Services.

### CANCELLATION

This Policy has been revised and supersedes Policy 100.00 dated April 1, 2014.

### APPLICABILITY

This Policy applies to all Division of Juvenile Services' facilities, offices, centers and employees.

### PROCEDURES

1. In accordance with West Virginia Code §49-2-902 the West Virginia Division of Juvenile Services is created within the Department of Military Affairs and Public Safety and is a legal entity or part of a legal entity.
2. In accordance with West Virginia Code §49-2-903 the Division Director will be responsible for proposing rules which outline policies and procedures governing the operation of correctional, detention, and other facilities in its Division wherein juveniles may be securely housed.
3. The Division of Juvenile Services will provide that the program meets applicable licensing requirements of the jurisdiction in which it is located.
4. The Division of Juvenile Services shall cooperate with the United States Department of Justice in operating, maintaining and improving juvenile correction facilities and predispositional detention centers, comply with regulations thereof, and receive and expend federal funds for the services, as set forth in §49-2-903.

Chapter	Subject	Policy #	Page
Administration and Management	Purpose and Mission	100.00	2 of 3

5. The Division of Juvenile Services and all facilities within the Division shall comply with an annual licensing review.
6. The Mission Statement of the West Virginia Division of Juvenile Services is:
 

**WV Division of Juvenile Services is committed to balancing community safety and the positive development of youth in the Juvenile Justice system by utilizing best practices in providing effective community, family and residential services that are individualized and promote positive behavioral change and accountability.**
7. Facility Superintendent/Director is responsible for developing their facility's own mission statement that supports the Divisions' Mission Statement.
8. **The Vision of the Division of Juvenile Services is to reduce recidivism and enhance prosocial development of West Virginia's at-risk youth.**
9. The Division of Juvenile Services is committed to the following guiding principles:
  - To accomplish our mission with integrity and ethical behavior while recognizing strength of diversity in employees and youth.
  - To professionalism through competency accountability, staff development and pride in quality work.
  - To promote an environment in which all individuals are treated with dignity and respect.
  - To ongoing assessment and evaluation of all programs and services to ensure their effectiveness.
  - To the development of skills in juveniles and their re-socialization through the preservation of families and community collaboration.
  - To open communication internally and externally to ensure employee and public's understanding and support.
  - To provide a high standard of care for all youth entrusted to us.
  - To individualize our approach to meet the developmental needs of each youth.
10. The Core values of the Division of Juvenile Service are:
  - Communication
  - Integrity
  - Role Modeling
  - Teamwork
  - Respect
  - Safety
  - Consistency

Chapter	Subject	Policy #	Page
Administration and Management	Purpose and Mission	100.00	3 of 3

- Leadership
- Professionalism
- Accountability

11. Programs are periodically analyzed and evaluated to determine their contribution to the mission of the facility.

12. Each facility will develop an operational procedure for this policy.

**RIGHTS RESERVED**

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

**APPROVED:**

  
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**Director** **Date** 7/1/16