

	WEST VIRGINIA DIVISION OF JUVENILE SERVICES	<u>POLICY NUMBER:</u> 	<u>PAGES:</u> 2
<u>CHAPTER:</u> Administration and Management	<u>REFERENCE AND RELATED STANDARDS:</u> WV Code Chapter §49-2-903		
<u>SUBJECT:</u> Accreditation and Performance-based Standards			
<u>DATE:</u> July 1, 2016			

PURPOSE

The West Virginia Division of Juvenile Services strives to follow nationally recognized standards and practices.

CANCELLATION

This policy has been revised and supersedes Policy 101.01 dated October 1, 2012.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' facilities/centers.

DEFINITIONS

Staff: For purposes of this policy, staff includes employees of the Division, contract workers and Department of Education staff.

PROCEDURES

1. The West Virginia Division of Juvenile Services maintains high standards within its facilities and is committed to adhering to:
 - a. Appropriate American Correctional Association standards (ACA)
 - b. Performance-based Standards (PbS)
 - c. Legislative standards
 - d. National Commission on Correctional Health Care (NCCHC)
 - e. Correctional Education Association (CEA)
 - f. Prison Rape Elimination Act (PREA)

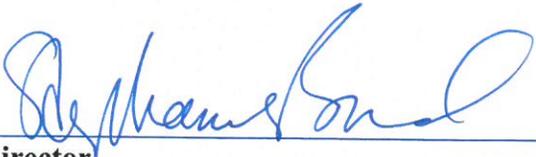
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2. West Virginia Division of Juvenile Services policies and operational procedures have been created and are revised according to ACA, PbS, PREA, and legislative standards as well as evidence-based practices in the field of juvenile justice.
3. Facility Superintendents/Directors whose facility is undergoing an audit or accreditation will ensure that all employees are informed of the process and cooperate as needed.
4. All staff are required to cooperate with any auditors, facilitators and coordinators.
5. Performance-based Standards (PbS)
 - a. There shall be a state Coordinator who will provide information and guidance when necessary and will ensure a site coordinator is assigned if needed.
 - b. The site coordinator will assign a facilitator to conduct interviews, surveys, or other tasks as required.
 - c. Youth Climate Surveys will be given to selected residents during reporting months only.
 - d. Youth Exit Interviews will be given to each resident no sooner than two weeks prior to their release.
 - e. All Youth Climate Surveys and Exit Interviews will be completed in a private location. If completed on paper, the survey shall be placed in a locked box which will be accessed only by the site coordinator.
 - f. If employees are given a Staff Climate Survey, they are encouraged to answer honestly and completely. Surveys should be conducted in private. If completed on paper, the survey shall be returned in a sealed envelope, and placed in a locked box where there are no cameras. Only the site coordinator has a key to the locked box.
6. This policy will be adopted in its entirety and no operational procedure will be developed.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:



 Director Date

7/1/16

Date