



**WEST VIRGINIA
DIVISION OF
JUVENILE SERVICES**

POLICY NUMBER:

307.00

PAGES:

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CHAPTER:

Institutional Operations

REFERENCE AND RELATED STANDARDS:

WV Code Chapter §§ 49-5-16a and 49-5E-1 et seq. and §61-7-14; ACA 3-JTS-3A-30; ACA 3-JDF-3A-29; ACA 3-JCRF-1A-22; WV Division of Personnel Policy DOP-P15

SUBJECT: Firearms

DATE: October 1, 2007

POLICY

It is the policy of the West Virginia Division of Juvenile Services to take reasonable measures to ensure the health, safety, and welfare of residents and employees while on the property owned, leased or contracted by the Division.

CANCELLATION

This is a new Policy Directive.

APPLICABILITY

This Policy applies to **ALL** Division of Juvenile Services' Facilities, Offices and employees.

PROCEDURE

1. Possession of firearms or dangerous/deadly weapon is not permitted in any facility and/or office, including any individual who possesses a license to carry a concealed weapon. Only federal, state, or local law enforcement personnel who, because of the nature of his or her work, are duly authorized by his or her appointing authority to possess a firearm while engaged in his or her official capacity. All weapons will be secured either in that officer's vehicle upon arrival or in the facility's weapon locker, if available.
2. This will not be limited to firearms only, but all other items listed in West Virginia Division of Personnel Policy DOP-P15, Workplace Security. These items are listed as, but not limited to: blackjacks, gravity knife, knife, chemical agents, stun guns, tazers, or any other object that can be perceived as a threat or have the ability to cause harm, unless approved by the Director of the WV Division of Juvenile Services.
3. WV Division of Juvenile Services facilities/offices is defined as facilities, offices, property,

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buildings, structures, automobiles, trucks, trailers, or other means of conveyance (either private or public), while engaged in the performance of duties.

4. Central Office and each facility will post the Workplace Security Policy (DOP-P15) in a central location and post the Workplace Security Poster at all entrances, exits, and throughout the office and/or facility.
5. Each facility will have in place an operational policy and procedural plan to ensure the standards and practices of this policy are followed.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:

Dale Humphreys

Director

Oct 1, 2007

Date