WEST VIRGINIA DIVISION OF JUVENILE SERVICES	POLICY NUMBER: 406.00	PAGES: 3
CHAPTER: Facility Services	**REFERENCE AND RELATED STANDARDS:** WV Code Chapter §§ 49-5-16a and 49-5E-1 et seq.; ACA 3-JCF-4B-01-02 and 4B-10; ACA 3-JDF-4B-13 thru 4B-15 and 4C-34; ACA 3-JCRF-4B-09; ACA-3-JDF-4C-34; Prison Rape Elimination Act (PREA) of 2003, §115.315	
SUBJECT: Bathing and Personal Hygiene		
DATE: October 1, 2013		

POLICY

This Policy is to establish guidelines for bathing and personal hygiene for residents. Programs and training are provided for the development of sound habits and practices regarding personal hygiene.

CANCELLATION

This policy has been reviewed and supersedes Policy 406.00 dated July 1, 2013.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' Facilities.

PROCEDURES

1. It is the policy of the Division to allow residents' freedom in personal grooming except when in conflict with the facility's requirements for safety, security, identification, and hygiene.

2. All residents will be provided basic and any medically prescribed personal hygiene items at the expense of the Division.

3. Personal Hygiene

    a. All facilities will provide the ability for residents to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks.

b. All facilities will provide an approved shower schedule that allows daily showers and showers after strenuous exercise. All showers will have appropriate temperature clean water for hygiene use.

c. Residents will be provided access to a shower that is separate from other residents.

d. All facilities will provide for all juveniles the articles necessary for maintaining proper personal hygiene.

e. Medically prescribed hygiene items are provided and maintained in a secure manner.

f. Provisions are made to allow residents to purchase specifically approved hygiene items through a commissary or canteen process.

g. Adequate storage is provided to each resident to maintain his/her personal hygiene items.

h. Facial shaving products are available and accounted for during and after use. All residents will be clean shaven after seventy-two (72) hours if still in the custody of the Division of Juvenile Services.

4. Hair Care

   a. There are hair care services available to all juveniles at the expense of the Division.

   b. Services will be provided with all safety and sanitation standards followed.

   c. Security procedures shall be fully enforced throughout the period of rendering hair care services.

5. Contracted medical personnel will provide training and programs in personal hygiene.

6. Each facility will have in place an operational policy and procedural plan to ensure the standards and practices of this policy are followed.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED: _____ 10/1/13

Director **Date**