

	WEST VIRGINIA DIVISION OF JUVENILE SERVICES	<u>POLICY NUMBER:</u> 803.00	<u>PAGES:</u> 2
<u>CHAPTER:</u> Youth Reporting Services	<u>REFERENCE AND RELATED STANDARDS:</u> WV Code Chapter §§49-2-903 & 49-2-912		
<u>SUBJECT:</u> Assessments			
<u>DATE:</u> July 1, 2016			

PURPOSE

It is the policy of the Division of Juvenile Services to establish guidelines for assessment tools to be utilized in the Youth Reporting Centers.

CANCELLATION

This policy has been revised and supersedes Policy 803.00 dated October 1, 2010.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' Youth Reporting Centers.

PROCEDURES

1. All participants will be assessed who are:
 - a. Ordered by the court prior to being accepted to develop a report that makes recommendations for services.
 - b. Accepted into the Youth Reporting Center.
2. All assessments used within the Youth Reporting Centers will be approved by the Director of Community Based Services.
3. Those participants in need of a psychological evaluation will be scheduled through the contracted mental health provider.
4. The outcomes of the assessments will be submitted to the referring agency within a timeframe agreed upon by the Youth Reporting Center Program Director and referring agency.

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5. Assessments and outcomes will remain confidential in OIS and will only be released to those entities specified on the consents. All court orders supersede said confidentiality.
6. Each Youth Reporting Center will have in place an Operational Procedure to ensure the standards and practices of this policy are followed.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:



Director

7/1/16

Date