STATE OF WEST VIRGINIA
DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY
DIVISION OF JUVENILE SERVICES
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EARL RAY TOMBLIN
GOVERNOR

JOSEPH C. THORNTON
CABINET SECRETARY

February 1, 2016

The Honorable Earl Ray Tomblin
Governor
State of West Virginia
1900 Kanawha Boulevard, East
Charleston, WV 25301

Dear Governor Tomblin:

In accordance with West Virginia State Code, Chapter 5-1-20, I am pleased to present the West Virginia Division of Juvenile Services' Annual Report for Fiscal Year 2015.

Fiscal year 2015 was an important year for juvenile justice reform in the Division of Juvenile Services in particular and West Virginia as a whole. We have worked very hard to change the culture of the Division to be in line with national trends, including the reduction of isolation in our residential facilities. The Division also continues to expand the number of Youth Reporting Centers as per Senate Bill 393.

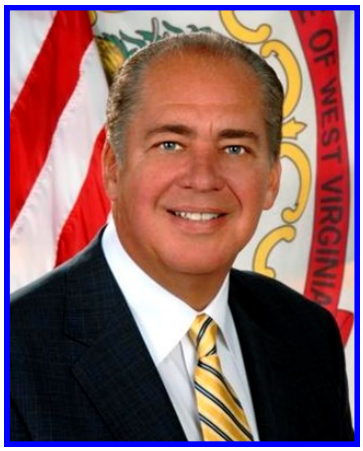
The West Virginia Division of Juvenile Services will continue these positive changes and strive to be a leader of juvenile justice reform in the country.

Respectfully,

Stephanie Bond
Director

SB/mck

Message from the Cabinet Secretary



Earl Ray Tomblin
Governor
State of West Virginia

Joseph C. Thornton
Cabinet Secretary
Department of Military Affairs and Public Safety

The West Virginia Division of Juvenile Services emerges from 2015 as a truly transformed agency. The Division has long strived to excel and to embrace national standards and state-of-the-art approaches to ensure the safety, security, and welfare of the youth in its care as well as the citizens of West Virginia. The landmark reforms championed by Gov. Earl Ray Tomblin and approved by a unanimous Legislature affirm the Division's direction and provide real momentum. It is with the resulting enthusiasm that I present its latest annual report.

West Virginia is making meaningful, positive changes to how we intervene in the lives of our delinquent youth. In a short amount of time, the West Virginia juvenile justice system is steadily improving outcomes for youths in its care.

Director Stephanie Bond has proven herself ideally suited to lead the Division during these momentous times. Bond and her team develop programs and pursue treatment concepts that adhere to national and performance-based standards. Their vision and drive help provide optimum opportunities for troubled youth to succeed.

The Youth Reporting Centers and their increasingly important role embody the Division's current direction. These facilities promote community-based care and work closely with both families and collateral agencies like the Department of Health and Human Resources and the state and county boards of education. The Division now oversees 12 such centers serving 15 counties, and has established plans for at least another three to five additional centers throughout the state. These centers treat troubled youth in a way that keeps them in their own homes and communities. They also result in a significant cost savings to the citizens of West Virginia.

Other Division standouts include the Governor's Adolescent Leadership Academy at the Kenneth "Honey" Rubenstein Center, and the sex offender-specific Gateway treatment program at the Sam Perdue Juvenile Center. More recent achievements include relocating the Diagnostic and Evaluation Center to the Robert Shell Juvenile Center. The Division also continues to operate a "wellness" treatment program for a minimal number of significantly impaired mental health residents.

This report reflects the enduring commitment by the Division of Juvenile Services and this department to at-risk youth and public safety. As Cabinet Secretary, I look forward to supporting and leading the Division's efforts and vision as we serve West Virginia and its citizens together.

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- Vicki V. Douglas Juvenile Center
- Ronald Mulholland Juvenile Center

Earl Ray Tomblin
Governor
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Joseph C. Thornton
Cabinet Secretary
Department of Military Affairs
and Public Safety

Stephanie Bond
Director
Division of Juvenile Services

Denny Dodson
Deputy Director
Division of Juvenile Services

Bryan Arthur
Director of
Budget and Finance

Robert Browning
Director of
Training & Staff Development

Debi Gillespie
Director of
Programs and Treatment

James Goddard
Regional Director

Tim Harper
Director of
Investigations

Sharon Hayes
Director of
Human Resources

Stacy Rauer
Regional Director

Jason Wright
Director of
Community-based Services

Message from the Division Director

Stephanie Bond
Division Director

Fiscal Year 2015 was an exciting time to be involved with the Juvenile Justice System in West Virginia. The West Virginia Division of Juvenile Services continues to follow national trends in Juvenile Justice Reform and as a result, are seeing positive changes in our system. The Division was awarded technical assistance for the Mental Health in Juvenile Justice Training from the National Center of Mental Health in Juvenile Justice. Since that time, all DJS staff have been trained and we are observing positive changes in the interactions between staff and residents. We also received a technical assistance grant from the Center for Coordinated Assistance to States titled "Reducing Isolation in Youth Facilities". This assistance not only helped us with the reduction of isolation, but with our entire culture change within our agency. West Virginia was one of only 6 states to be awarded this grant. The Division was also involved with the Department of Education and other agencies in the technical assistance award to West Virginia titled "Improving Diversion Policies and Programs for Justice-Involved Youth with Behavioral Health Disorders". This grant was awarded through SAMHSA (Substance Abuse and Mental Health Services Administration) and Models for Change. Our team is working together to implement school based diversion programs based on the Responder Model initially in Cabell County and then hopefully throughout the State.

The WV Division of Juvenile Services has been present in national conferences such as the Council of Juvenile Correctional Administrators, Models for Change, and the Mid-Atlantic Region Juvenile Justice Reform Summit sponsored by the National Center for State Courts and the John D. and Catherine T. MacArthur Foundation. Our most important relationship has been with Pew Charitable Trusts' Public Safety Performance Project. The Division of Juvenile Services, along with many other agencies, worked closely with Pew and their colleagues from the Crime and Justice Institute, to develop and implement Juvenile Justice Reform in West Virginia. Governor Tomblin created a Task Force who worked hard to provide the legislature with a reform package via SB393 which was subsequently signed and put into practice. This bill is intended to help the youth of West Virginia by dealing with issues in the communities rather than sending the youth out of home, whenever possible. It aims to reserve out of home placement only for those youth with the greatest risk and need. For the Division of Juvenile Services, it mandated expansion of our Youth Reporting Centers, shortened the length of a diagnostic stay, and removed status offenders from our facilities as of 1 January 2016, among other changes.

Message from the Deputy Director

Denny Dodson
Deputy Director

The office of the Deputy Director oversees several functions throughout the Division including Hardware Secure and Staff Secured Juvenile Centers, Youth Reporting Centers, Treatment & Programs, Operations/Quality Control, Investigations, Information and research Technologies, Training, and Community-based Services. In 2015, the Division began using regional supervision for the smaller detention and correctional facilities.

For training, the MAPS Morris Training Center was established in conjunction with the Division of Juvenile Services, The Division of Corrections and the West Virginia Regional Jail Authority in cooperation with Glenville State College. This has become a state-of-the-art training facility which houses not only our Basic Academy for staff, but also serves as a training ground for the various disciplines including treatment and programs, on-going training updates and the policy and procedure committee.

We have continued to update and revise policies and procedures throughout the Division ensuring the safety and welfare of the staff and youth. We have enhanced our investigative unit with training, close supervision and weekly meetings with our legal and administrative team, which has given us the capability to ensure that we are following up on every significant incident and accusation which may occur in regards to activities throughout the Division.

The concept of Youth Reporting Centers as a trend for better-more-timely treatment for the youth as well as a significant cost savings to the State of West Virginia has been enhanced with more school-based interventions using our present YRCs as a base from which to reach out to the school system. The Division has reached agreements with the various county Boards' of Education to provide academic enhancement to the Youth Reporting Centers, and has begun working in a closer relationship with some of the Juvenile Drug Courts throughout the State providing them with the needed therapeutic services which is the key ingredient that makes the drug courts successful.

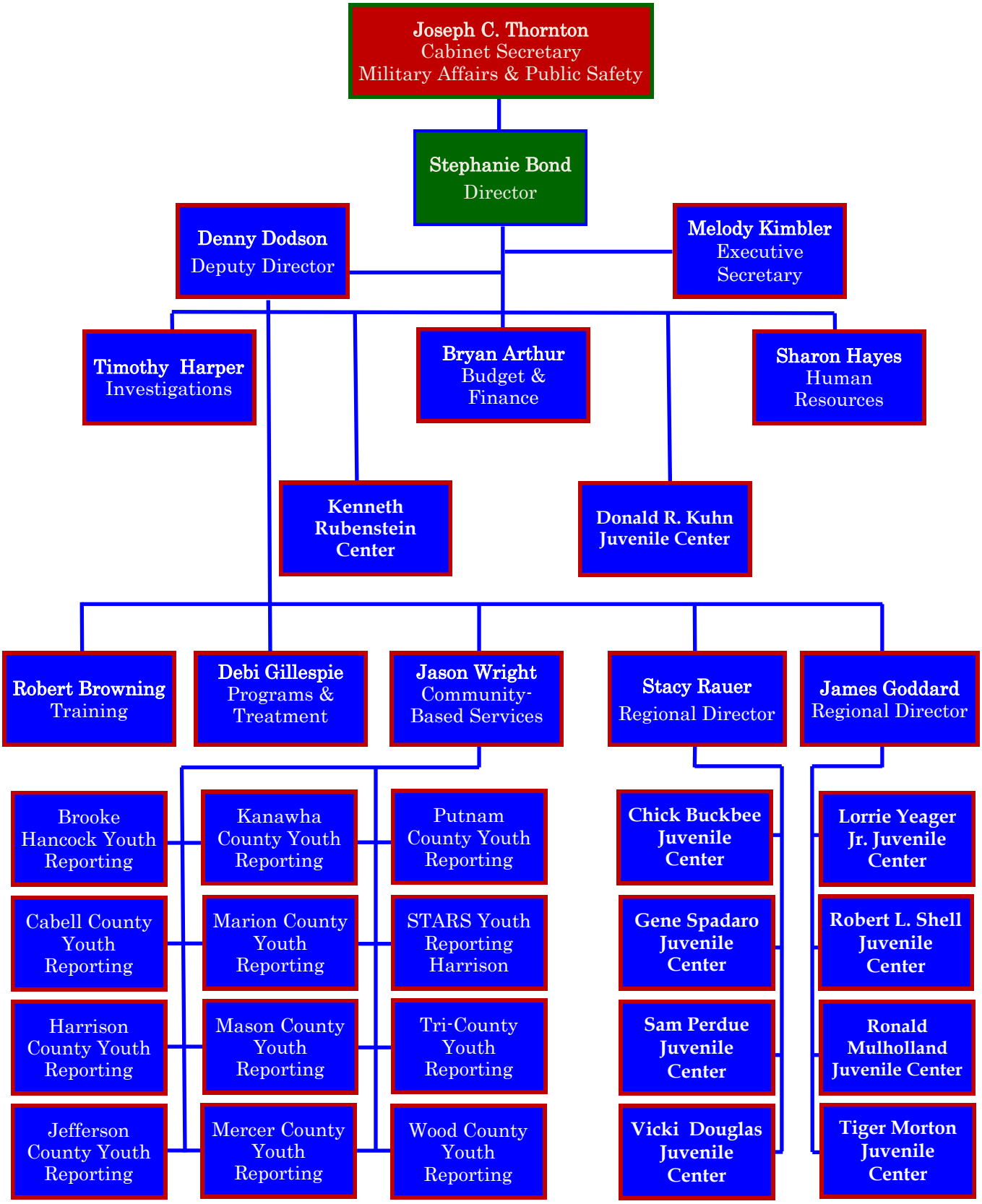
One of The Division's outstanding accomplishments has been the positive reviews and certifications of seven our facilities as being PREA (Prison Rape Elimination Act) compliant. Tim Harper and his staff along with the various facility staff worked long hours in a coordinated effort to ensure that the safety and welfare of every resident is considered in every facility and in every situation.

Juvenile Services continues to evolve as we have made great strides in stabilizing and enriching our treatment and programs and realigned the mission of the various juvenile centers. We continue to strive to create programs to satisfy the needs of the youth in West Virginia, ensuring their safety and security at the appropriate level of care.

Mission Statement for the West Virginia Division of Juvenile Services

The Division of Juvenile Services is committed to providing effective, beneficial services to youth in the Juvenile Justice System that promote positive development and accountability, while preserving community safety, and sustaining a work environment predicated upon principles of professionalism, with dignity and respect for all.

Organizational Chart



Goals of the Division of Juvenile Services

Improve Staffing Levels: Quality staff will be found and maintained through recruitment efforts such as job fairs, development of marketing materials, and development of an effective mentoring and training process for recruited staff in terms of identifying essential core training and efficiency of training. The three corrections agencies in West Virginia have requested that the legislature approve a salary and benefits enhancement package to help strengthen our efforts to attract and retain the best and brightest.

Programs and Treatment: Our goal is to continue our contractual relationship with PSIMED in order to provide first class mental health services to all residents in the custody of the Division of Juvenile Services, and continually research and implement effective, best-practices solutions to juvenile treatment.

Community-Based Programs: We currently have twelve Youth Reporting Centers (YRC) that are in operation. YRCs provide a less restrictive environment than residential placement. The Division has proposed the opening of five new YRCs.

The new facilities would cover:

1. Greenbrier and Pocahontas County
2. Raleigh County
3. Monongalia County
4. Wetzel County
5. Fayette and Nicholas Counties.

Within our facilities and centers we have had positive leadership changes and a commitment to moving our culture to a more developmental approach. We focus on healthy, positive relationships, appropriate rewards and consequences, and understanding the impact trauma has had on our youth and their decision making. Our staff truly care about the youth of West Virginia and work hard to ensure their needs are met in a safe and secure manner.

The Division's goals for FY2016 are to continue to evaluate our training to ensure staff are appropriately trained to perform at a high level, monitor the use of isolation and continue to work towards its decrease, improve on employee recruitment and retention, engage our youth in more treatment and activities, involve families more in the treatment of our youth, and to improve on and expand our community based services. In addition, we plan to continue working closely with the Department of Education, Department of Health and Human Resources, Probation, Courts, families, and others involved with helping our youth succeed.

- Stephanie Bond

Data Collection: The Division of Juvenile Services, as well as the other two West Virginia corrections agencies (the Division of Corrections and the Regional Jail Authority), partnered with Tribridge, Inc. and the Governor's Office of Technology to develop and maintain an Offender Information System (OIS) based on a version of the Microsoft CRM program. In 2013, OIS replaced the aging Oracle-based TAG program that the Division had been utilizing since 2003, as well as many aspects of our Microsoft Sharepoint intranet. Four of the major reasons that DJS, through DMAPS, made this change was (1) the ability of the system to automate email to DJS staff so crucial functions are completed in a timely manner, (2) built-in configuration and customization capabilities that allow it to fit into our way of doing things and allow us to continue to grow and change, (3) automation features like queues and workflows to adapt to DJS daily routines to increase efficiency and reduce errors and omissions, and (4) the ability to create custom Sequel reports through the program's powerful reporting capabilities.

PREA: In order to become fully compliant with federal guidelines for the Prison Rape Elimination Act, the Division hired a full-time PREA coordinator who will ensure that all facilities maintain an active and evolving PREA program. The PREA coordinator will ensure that the Division:

1. Meets all federal PREA standards,
2. Updates training curriculum as required to meet federal PREA standards,
3. Passes audits scheduled by the federal government,
4. Expands the use of the Division's website to enhance accessibility and provide as much information as possible to resident families and others who may file a PREA complaint,
5. Improves the Division's self-reporting of PREA concerns by utilizing the new offender database, the Offender Information System (OIS), to its full potential.
6. Conducts facility audits beginning early in the next calendar year.

Performance-based Standards (PbS)

The West Virginia Division of Juvenile Services has been involved with Performance-based Standards (PbS) since 2012 when the Kenneth "Honey" Rubenstein Juvenile Center began participating. Since that time, we made numerous policy changes to be in compliance with PbS and have observed the benefit of participating. We are currently in the process of the Donald R. Kuhn Juvenile Center also joining PbS. Given the recent changes at the facility, the Division feels this will be a positive move in the right direction for both their staff and residents.

Below is a brief description of Performance-based Standards. For more information please go to www.pbstandards.org.

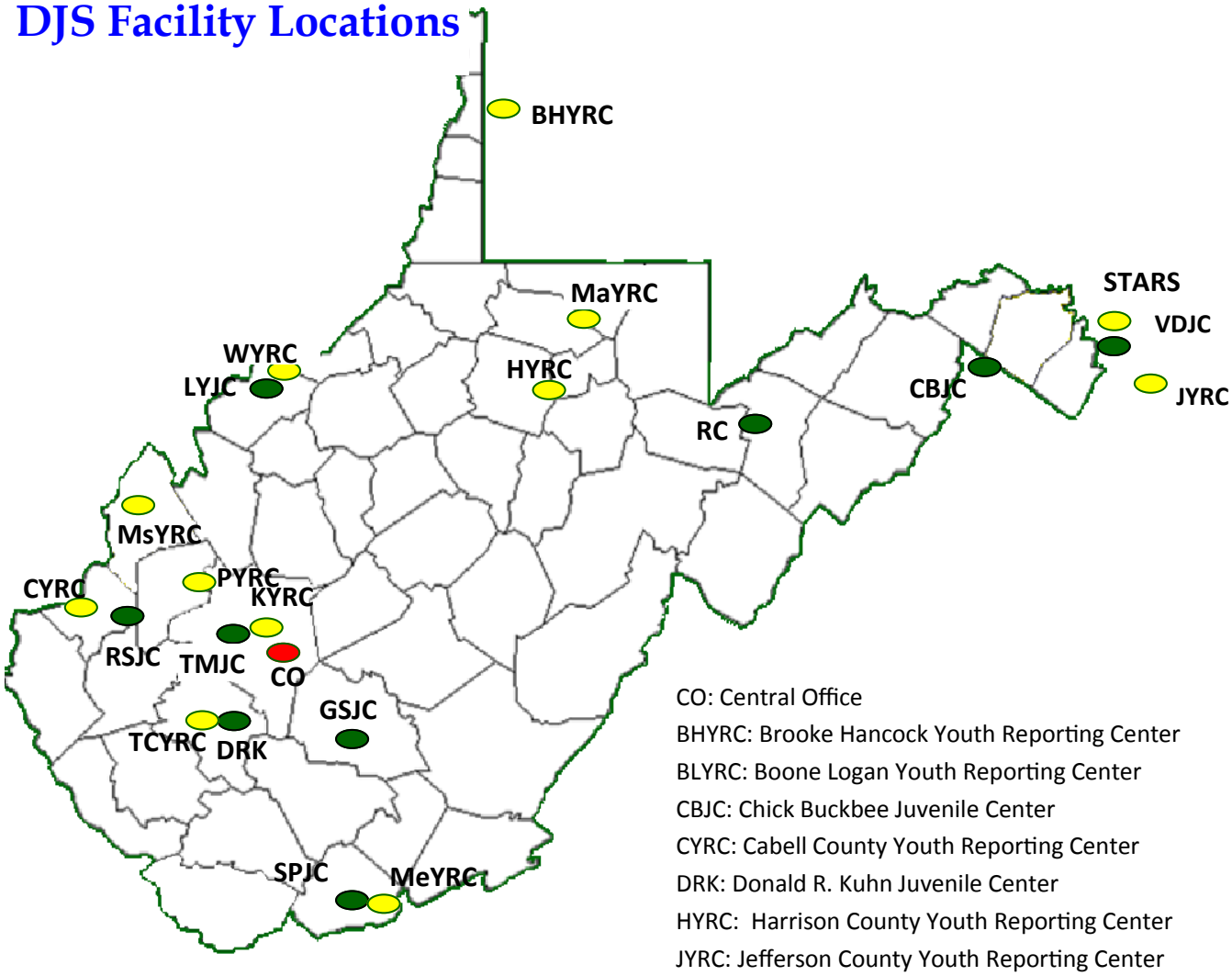
Performance-based Standards (PbS) is a data-driven improvement model grounded in research that holds juvenile justice agencies, facilities and residential care providers to the highest standards for operations, programs and services.

The PbS data-driven improvement model provides:

- A set of goals and standards that agencies, facilities and residential care providers strive to meet;
- A blueprint of best practices and policies to implement to meet the standards;
- Outcome reports and data summaries of the quantitative and qualitative information collected;
- An improvement plan template guiding steps necessary to use the outcomes and information to create successful and sustainable reforms;
- A national network of professionals sharing information, tools and approaches to provide the highest quality of life and services; and
- Training, technical assistance, expert coaching, research and resources to support PbS' integration.

PbS' goal is to integrate best and research-based practices into daily operations to create safe and healthy facilities and programs that effectively improve the lives of delinquent and at-risk youths, families and communities and prevent future crime. PbS provides support to participants through a variety of training and technical assistance, online resources and the PbS HelpDesk. Additionally, participants work with a PbS coach, a field expert who provides guidance and support to successfully implement PbS. (continued on page 16)

DJS Facility Locations



Legend:

- Administrative Office
- Residential Facility
- Non-Residential Facility

CO: Central Office
BHYRC: Brooke Hancock Youth Reporting Center
BLYRC: Boone Logan Youth Reporting Center
CBJC: Chick Buckbee Juvenile Center
CYRC: Cabell County Youth Reporting Center
DRK: Donald R. Kuhn Juvenile Center
HYRC: Harrison County Youth Reporting Center
JYRC: Jefferson County Youth Reporting Center
KYRC: Kanawha County Youth Reporting Center
LYJC: Lorrie Yeager Juvenile Center
LYRC: Lincoln County Youth Reporting Center
MaYRC: Marion County Youth Reporting Center
MeYRC: Mercer County Youth Reporting Center
MsYRC: Mason County Youth Reporting Center
PYRC: Putnam County Youth Reporting Center
RC: Kenneth "Honey" Rubenstein Center
RMJC: Ronald Mulholland Juvenile Center
RSJC: Robert L. Shell Juvenile Center
SPJC; Sam Perdue Juvenile Center
STARS: STARS Youth Reporting Center
TMJC: Tiger Morton Juvenile Center
VDJC: Vicki V. Douglas Juvenile Center
WYRC: Wood County Youth Reporting Center

Key Administrators of the Division of Juvenile Services

The Division of Juvenile Services is divided into seven key sections:

- Budget and Finance
- Community-based Services
- Human Resources
- Investigations
- Programs and Treatment
- Regional Directors
- Training

Left to right: **Bryan Arthur**, Budget & Finance; **Timothy Harper**, Investigations; **Sharon Hayes**, Human Resources; **Stacy Rauer,** Regional Director; **Robert Browning**, Training; and **James Goddard**, Regional Director. Not pictured: **Debi Gillespie**, Programs and Treatment; and **Jason Wright**, Community-based Services.

Direct Reports

The Director of the Division has direct oversight over the two facility superintendents, investigations, human resources, budget and finance, and legal services. The Deputy Director has direct oversight of the staff Regional Directors, psychologist, data management, and the training department. Each of the Division's eight facility directors report to the Regional Directors.

Division of Juvenile Services Management Team

The Director's management team consists of the two regional directors, five department directors, legal services, and the facility superintendents/directors. The management team meets regularly with the Director and/or Deputy Director to discuss agency operations, pursue proactive approaches, and plan responses to unforeseeable conditions.

The Director of Programs and Treatment

The Director coordinates and oversees case management and unit management principles within all facilities, development and implementation of all assessment, psycho-educational and therapeutic treatment services for the Division, as well as coordination of all educational and vocational programming with the West Virginia Department of Education, Office of Institutional Education Programs and well as the coordination of mental health services with Psimed.

The Director of Budget and Finance

The Chief Financial Officer for the Division of Juvenile Services is responsible for fleet management, and fiscal operations including budgeting, purchasing, accounts payable, and accounts receivable.

The Director of Human Resources

The Human Resources section administers and supervises personnel services on a statewide basis. Roles include compliance to the Division of Personnel and Division policies, marketing and recruiting, hiring and promotions, as well as employee benefits and payroll.

The Director of Community-based Services

Community-Based Services is divided into two areas:

- Aftercare Services: provides case management services to youth re-entering their communities through support in education, employment, housing, health, relationships, and accessing resources.
- Youth Reporting Centers are places where youth will report while on probation or as part of a commitment and where youth receive an increased intensity of services. The youth continues to receive educational services, treatment, and other service deliveries while remaining in his or her community

Regional Directors

The Regional Directors work with all centers in the field to assist them in becoming proficient with the best practices in the field of juvenile corrections. They also act as special project coordinators for physical plant improvement, compliance, security, policies, auditing, and quality control/improvement.

The Director of Investigations

The Investigations Section investigates all allegations of criminal and administrative misconduct occurring within DJS facilities and programs and oversees PREA compliance.

The Director of Training

The Director of Training ensures that comprehensive training programs are provided that meet current training needs, develops and implements training programs that meet local, state, federal, and Division standards, and provides opportunities that allow for staff development.

Investigations and Legal

Legal

Legal concerns of the West Virginia Division of Juvenile Services are handled by the West Virginia Attorney General's Office, with Brenda Hoylman, Paralegal, providing in-house support services at the Division's Central Office. The AG Office represents DJS in various civil and administrative matters and provides their assistance and expertise to the Division when needed. Ms. Hoylman provides assistance to both administrators and staff with policy making, training, and investigations within DJS. In addition, Ms. Hoylman assists in the Division's adherence to the mandates of the Prison Rape Elimination Act (PREA), the Equal Employment Opportunity (EEO) requirements, and the State's Public Employee Grievance program.

Investigations

The Division of Juvenile Services Investigative Unit is staffed by a Chief Investigator who reports directly to the Division Director. The Investigative Unit also consists of investigators. This unit investigates all allegations of criminal and administrative misconduct occurring within DJS facilities and programs. The investigations deal with a wide range of violations and inquiries, from background investigations, staff and resident violations of DJS policy, to escapes and sexual misconduct. The Investigative Unit also performs quality control audits of all DJS facilities to ensure that policies, state and federal regulations are adhered to. The Investigative Unit conducted seventy-one investigations in the last fiscal year. The DJS Investigative Unit works closely with the West Virginia State Police and other law enforcement agencies if any state or federal laws have been violated. The Investigative Unit also works with DHHR's Internal Investigations Unit (IIU) in cases regarding residents who are under the age of 18.

EEO Compliance

Duties of the EEO coordinator include: 1) To act as an advisor to state agencies and state employees about EEO matters. 2) The Governor's Office of Equal Opportunity Employment is the agency which oversees all other state agencies to ensure that state employees are not being discriminated against in the workplace. 3) To answer questions from agencies and from state employees about EEO topics such as discrimination, harassment and hostile work environment.

4) To provide training to every state agency, including all agency EEO coordinators and counselors, on the identification and prevention of discrimination in the workplace. 5) To review all documents from formal EEO investigations, 6) To act as a repository for all EEO files from every formal EEO investigation conducted by every state agency. 7) The EEO is the oversight agency for the state's Affirmative Action reports.

The Prison Rape Elimination Act

The Prison Rape Elimination Act (PREA), passed unanimously by Congress and signed into law by President Bush in 2003, is the first federal civil law to address sexual violence in correctional facilities. PREA's requirements apply to all detention facilities, including federal and state prisons, jails, police lock-ups, private facilities, and immigration detention centers.

PREA states that sexual assault in detention can constitute a violation of the Eighth Amendment of the U.S. Constitution and requires that facilities adopt a zero-tolerance approach to this form of abuse. The law calls for the development of national standards addressing prisoner rape (specifically juvenile offender rape), the gathering of nationwide statistics about the problem, the provision of grants to states to combat it, and the creation of a review panel to hold annual public hearings with the best and the worst performing corrections facilities.

Facets of the Prison Rape Elimination Act

- The Act supports the elimination, reduction and prevention of sexual assault and rape within corrections systems; mandates national data collection efforts; provides funding for program development and research; creates a national commission to develop standards and accountability measures.
- Describes a variety of research findings and data and discusses the impact of rape and prison sexual assault on public safety, public health and institutional violence.
- Establishes a zero-tolerance standard for the incidence of resident sexual assault and rape; makes prevention of resident sexual assault and rape a top priority in each corrections facility; increase accountability of corrections officials who fail to detect, prevent, reduce and punish prison rape; and protect the Eighth Amendment Rights of DJS residents.
- Directs the Bureau of Justice Statistics to carry out, annually, a comprehensive statistical review and analysis of the incidence and effects of prison rape.
- Establishes within the National Institute of Corrections a national clearinghouse for information, assistance, and training to Federal, State, and local authorities for the prevention, investigation, and punishment of prison rape.

Summary of Division Policy Regarding Sexual Misconduct

The Division of Juvenile Services has a zero tolerance for the sexual misconduct against any resident in its custody. This policy is established to help prevent sexually abusive behavior, educate staff to intervene properly and timely, detect incidents, perpetrators and victims of sexually abusive behavior, investigate reported incidents and discipline and/or prosecute perpetrators. This policy applies to both staff-on-resident and resident-on-resident abuse.

PbS

(continued from page 10)

PbS actively assists DJS and overseeing bodies proactively avoid potential incidents before they occur, thus reducing an organization's exposure and liability to lawsuits. In 1997, Congress passed the Civil Rights for Institutionalized Persons Act (CRIPA) protecting juveniles' Constitutional rights to safety, adequate health and mental health care, rehabilitative treatment and education. Under CRIPA, the Department of Justice (DOJ) has investigated conditions of confinement in more than 100 juvenile facilities. The analysis concluded that PbS goals relating to safety, order, security, health and mental health are tied closely to the constitutional issues upon which CRIPA investigations focus and that facilities implementing PbS standards and using PbS outcome measures minimize and potentially eliminate our facilities' risk of violating CRIPA and constitutional requirements. Regardless of whether litigation arises from the DOJ, CRIPA or an individual, the time and money DJS allocates to participate in PbS pales in comparison to the resources consumed from even just one lawsuit.

Timothy Harper
Chief Investigator
DMAPS EEO Coordinator
Division PREA Coordinator

Kat Faber
Investigator

Brenda Hoylman
Paralegal

Not pictured:

Richard Cunningham,
Auditor/Investigator

Training and Staff Development

Robert Browning
Training Director

Objective

At the Division of Juvenile Services Training Department our primary objective is to:

- Provide comprehensive training programs that specifically meet current training needs,
- Develop and implement training programs that meet local, state, federal, and Division standards,
- Provide opportunities that allow for staff development.

Annette Daniels-Watts
Asst. Training Director

Training Department Mission Statement

The mission of the West Virginia Division of Juvenile Services Training Department is to provide continuing education for all Division staff to ensure a safe and secure environment for youth in our care and provide quality service and progressive programming while achieving positive outcomes for youth through ongoing staff development.

Scott Deusenberry

Training Department Organizational Chart

Jessica Gruskievich

Richard Dorsey

Robert Browning
Training Manager

Annette Daniels-Watts
Assistant Training Manager

Jessica Gruskievich
Correctional Trainer

Richard Dorsey
Correctional Trainer

Scott Deusenberry
Correctional Trainer

Field Training Officers

Field Training Officers

Division of Juvenile Services 49th, 50th, and 51st Training Academies

Class	Dates of Academy	Beginning Count	Graduated	Academy Capacity
DMAPS PDC 49th	08/10/14-09/12/14	17	16	Max Bed: 18 Male-13, Female-5
Eastern Region On-site 50th	09/22/14-10/17/14	21	19	
DMAPS PDC 51st	01/26/15-02/27/15	16	13	Max Bed: 18 Male-13, Female-5
DMAPS PDC 52nd	03/23/15-04/24/15	12	12	Max Bed: 18 Male-13, Female-5
DMAPS PDC 53rd	05/18/15-06/09/15	13	13	Max Bed: 18 Male-13, Female-5

LEAD (Leadership Enrichment and Development): Combined Course with DOC

LEAD Phase I -5 Day Class 8/18/14 - 8/22/14; 2/23/15 -2/27/15; 7/6/15 - 7/10/15	14 Participants
LEAD Phase II—1 Day Class 6/25/15	5 Participants
LEAD Phase III—1 Day Class 7/9/14	0 Participants

T4T (Training for Trainers):

Old Version of the T4T Class (Combined) 9/29/14-10/3/14	2 participants
Old Version of the T4T Class (DJS Only) 8/18/14-8/22/14	5 participants
NIC Version of the T4T Class (Combined) 8/5/14-8/7/14	2 participants
New Version of the T4T Class (Combined) 3/2/14-3/6/14	6 participants

PPCT: (Pressure Point Control Tactics)

Instructor Development 7/7/14-7/11/14; 08/05/14-08/07/14; 10/06 -08/14; 12/08/14-12/12/14	21 participants
Recertification 9/22/14-9/26/14	3 Participants
Instructor Development and Recertification (Combined)	7 participants

CPR/ First Aid:

American Heart Instructor Development 7/21/14-7/23/14	4 participants
ESCI T4T Instructor Development 12/08/15	20 participants

Finance:

Finance Training 10/16/14-10/10/14	42 participants

Stretch and Flex:

Stretch and Flex Meeting 8/14/14	3 participants
Stretch and Flex T4T Instructor Development 9/09/14	25 participants

Mental Health Trainings:

Mental Health Training 9/11/14; 5/06/15-5/07/15	31 participants
Shield of Care 5/07/15	3 participants
YLSCMI/LSCMI (KHRJC) 11/17/14-11/21/14	4 participants
YLSCMI/LSCMI (Institute) 12/01/14-12/05/14	8 participants

Debi Gillespie
Director of Programs and Treatment

Director of Programs and Treatment

Overview of Programs and Treatment

The Programs and Treatment Department is responsible for coordination and oversight of mental health and medical services, program development and training of DJS staff on issues of counseling, assessment, suicide prevention, mental health issues, adolescent development as well as any issue which becomes prevalent as youth enter our programs.

Families are an important piece of the youth's recovery from the juvenile justice system. We provide opportunities for youth to have continued contact with family members. They are included in meetings and recommendations concerning the youth. Each level of the DJS continuum of care is specialized because every youth does not need the same structure. Youth come to us with different levels of treatment needs, family support and life experiences. We place youth in the least restrictive environment as we meet those needs in an effort to provide opportunities for them to change their thinking and develop pro-social attitudes and skills.

Mission of the Programs and Treatment Department

The Mission of the Programs and Treatment Department is to appropriately meet the needs of every youth placed in the custody of the Division of Juvenile Services. This is accomplished by utilizing a battery of reliable and validated assessment tools which gives us an accurate picture of his/her needs and risk factors. Once the assessment is conducted, we match each resident with the program we have developed to meet that individualized need. As the youth progresses through the continuum of care within DJS or within the juvenile justice system, their individualized plan follows them with goal/objective updates at least every 90 days.

West Virginia

Youth Diagnostic Program

The Donald R. Kuhn Juvenile Diagnostic program was changed in May 2015 as a result of SB 393. It currently provides a 30-day comprehensive diagnostic process for high-risk adjudicated youth from all 55 counties and has 20 diagnostic beds.

Donald R. Kuhn Juvenile Center
Boone County

The diagnostic evaluation is sent to the Circuit Court Judge, Probation Officer, Prosecuting Attorney, Defense Attorney and DHHR worker to assist the court in making the most appropriate dispositional decision.

Residents who leave this facility may return to their home community on a strict period of probation, be placed in the custody of the Department of Health and Human Resources for purposes of placement in a group home or residential treatment facility or committed to the custody of the Division of Juvenile Services for placement in a long-term rehabilitation program.

Key Services

- Psychological Evaluation
- Family and Social History
- Education Report
- Medical Evaluation
- Multi-Disciplinary Team Meeting held on every resident to strengthen the commitment and create a setting where all parties become involved, invested and active in securing the future of the youth.

Strengths of the diagnostic programs:

- Weekly clinical briefings to discuss resident behaviors, discharge/placement recommendations, educational progress, medical issues, individualized treatment needs as well as planning/development of new groups specific to the adolescents in our current population.
- Informal case consultations occur frequently between the supervised psychologist, case managers and counselors.
- Each resident has a unit team that consists of a case manager and two counselors. The facilities have on staff clinical psychologists and treatment staff with experience in the diagnostic settings as well as at-risk youth.

Wellness Center

The Wellness Center is located at the Tiger Morton Juvenile Center in Kanawha County, West Virginia. It is designed specifically to meet the more specialized needs of post dispositional youth who may suffer from severe mental disorders but are committed to the care and custody of the West Virginia Division of Juvenile Services. It has been documented that this specific type of resident does not adjust well to the norms of the regular programming schedules, nor are their more specialized needs able to be addressed when housed with the general population. This Center is equipped with its own Behavior Modification Programs, as well as therapeutic recreational services and educational opportunities. Therapeutic recreation gives an opportunity for individuals to share their experiences within the context of a small group; to give and receive feedback; and to gain a broader perspective of a multitude of ways to handle different situations. These types of activities impact people who come from diverse backgrounds and perspectives.

Although this program is not appropriate for all juveniles committed to DJS, those youth in the program will be evaluated and assessed for placement in the Wellness Center if one of the following is true:

1. They are at imminent risk of self injury;
2. There is an inability to guarantee safety as identified through the use of the West Virginia DJS Suicide Policy;
3. There is an imminent risk of injury to others;
4. They are experiencing acute/serious deterioration of the individual's base line ability to fulfill age-appropriate responsibilities to the extent that behavior is so disordered, disorganized or bizarre that it would be unsafe for the individual to be treated in a lesser level of care;
5. They are at imminent risk of acute medical status deterioration due to the presence and/or treatment of active psychiatric symptom(s); severity of the disorder and/or impairment of developmental progression require a supervised, structured and supportive therapeutic milieu;
6. They are developmentally delayed and/or have traumatic brain injury so that the individual is unable to effectively provide self care and is a potential health risk to themselves and others;
7. They are unable to fulfill age-appropriate responsibilities.

The Gateway Program:
An open door to change for juveniles with sexual offending behavior

The Gateway Program, located at Sam Perdue Juvenile Center (SPJC) is a 20-bed state-operated facility for males. SPJC is located in Princeton, West Virginia in Mercer County. Residents are referred to the program from any county in West Virginia and they must be court adjudicated. It is understood that each resident will have individual treatment needs. As a result, the length of the program will be determined by the resident's progress toward their Individualized Treatment Plan.

The treatment modality of the Gateway Program consists of the following core components:

- The use of individual and group therapy. Group therapy provides the opportunity for the residents to accept responsibility in a group setting, therefore becoming a more productive, pro-social member of society. Group work also helps teenagers develop interpersonal skills where they also are able to receive and give support to their peers. Individual therapy is utilized to aid residents in addressing a variety of needs that cannot be met in the group setting.

- The use of relapse prevention through a cognitive behavioral treatment. This approach views sexual abuse as a series of behaviors supported by deviant sexual fantasy and thinking errors that require intensive cognitive restructuring. Residents will learn to identify compulsive behaviors, develop an understanding of abuse cycles and utilize a comprehensive set of relapse prevention tools.

- The use of psychiatry. Psychiatrists will assess, diagnose, and treat existing psychiatric disorders.

- Family support. The use of a family systems approach to aid the resident in developing a healthy support system proven to enhance successful transition back into the community.

- Restitution. The use of restitution through community service to help the resident develop empathy and positive ties to the community.

- Multidisciplinary and clinical teams. The use of multidisciplinary and clinical team meetings to aid in the decision making process. These teams will utilize most effective means to address the resident's treatment needs.

- Polygraphs. The use of a polygraph to determine the efficacy of the resident's treatment progress.

System Partner

The Director, Deputy Director and Director of Programs and Treatment represents DJS on various Committees, Task Forces, Commissions and other meetings to ensure the needs of the youth placed in DJS custody are included in the plans, projects and pilots being developed across West Virginia. These include, but are not limited to, Juvenile Justice Reform Oversight Committee, Commission to Study the Residential Placement of Children and associated sub-work groups; Court Improvement Program and sub-groups on Youth Services and State Advisory Group on Behavioral/Mental Health; Behavioral Health Planning Council; Multi-Disciplinary Team Oversight Committee; Youth Transitioning to Adulthood; Sex Offender Treatment Professionals Committee; WV System of Care Implementation Team and Service Array Oversight Committee, just to name a few.

Group and Individual Counseling

The Division of Juvenile Services offers a variety of group counseling opportunities. Detention and Diagnostic Centers offer crisis supportive groups and topics to include hygiene, anger management, peer relationships, life skills, healthy relationships, motivation to change, substance abuse, self esteem, decision making and emotion regulation to just name a few. Detention and Diagnostic residents meet with their facility counseling individually at least one a week to check-in and to have the opportunity to discuss any issues which are troubling or of concern.

The Rehabilitation Centers offer an individualized program based on the youth's treatment goals/needs. Therapeutic groups, trauma work and family counseling is offered as part of their rehabilitation program. We have teamed with the Department of Education in some facilities to offer "Thinking for a Change" to residents who have received their high school diploma or high school equivalency. Other groups focus on substance abuse, emotion regulation, criminal thinking, identifying thinking errors, personality and behavior, parenting, family relationships and transitioning to adulthood.

Assessments and Other Programming

The Division of Juvenile Services utilizes several assessment tools to assist our staff in working with and treating the youth in our facilities to the best of our ability. Our staff administer the MAYSI-II (Massachusetts Youth Screening Instrument –2) and the WV CANS (Child and Adolescent Needs and Strengths) to youth as a screening tool to identify areas which require more intensive focus. We utilize the SASSI-2 (Substance Abuse Subtle Screening Inventory) and/or the JASAE (Juvenile Automated Substance Abuse Evaluation) to determine a youth's level of substance abuse or dependence. We administer the Casey Life Skills assessment to all youth age 14 or older. The results are written into the Casey Life Skills Learning Plan. This information is included in the Case Management plan as goals/objectives and is attached to the WV Older Youth Transition Plan and Readily at Hand Checklist which is developed for all youth age 16 and older.

The Division of Juvenile Services has been administering the Youth Level of Service/Case Management Plan or the Level of Service/Case Management Plan for approximately twelve (12) years. These assessments are standardized instruments to help professionals to assess risk, need and responsivity factors to formulate a case plan. It examines the eight (8) criminogenic factors which are the most predictive of criminal activity in youth: Prior and Current Offenses; Family Circumstances/Parenting; Education/Employment; Peer Relations; Substance Abuse; Leisure/Recreation; Personality/Behavior; and Attitudes/ Orientation.

The results of these assessments are shared with the Courts, probation, DHHR, placement providers, attorneys, etc. to assist in MDT decisions, treatment planning, and placement decisions.

The Division of Juvenile Services also has an Intake and Assessment Process for all youth committed to DJS for completion of a program of rehabilitation. Included in this process is a complete Mental Health Assessment as well as an internal system to classify a resident to be placed at the most appropriate, and least restrictive, facility within DJS to meet their individual treatment needs while ensuring the safety of the residents, staff and community.

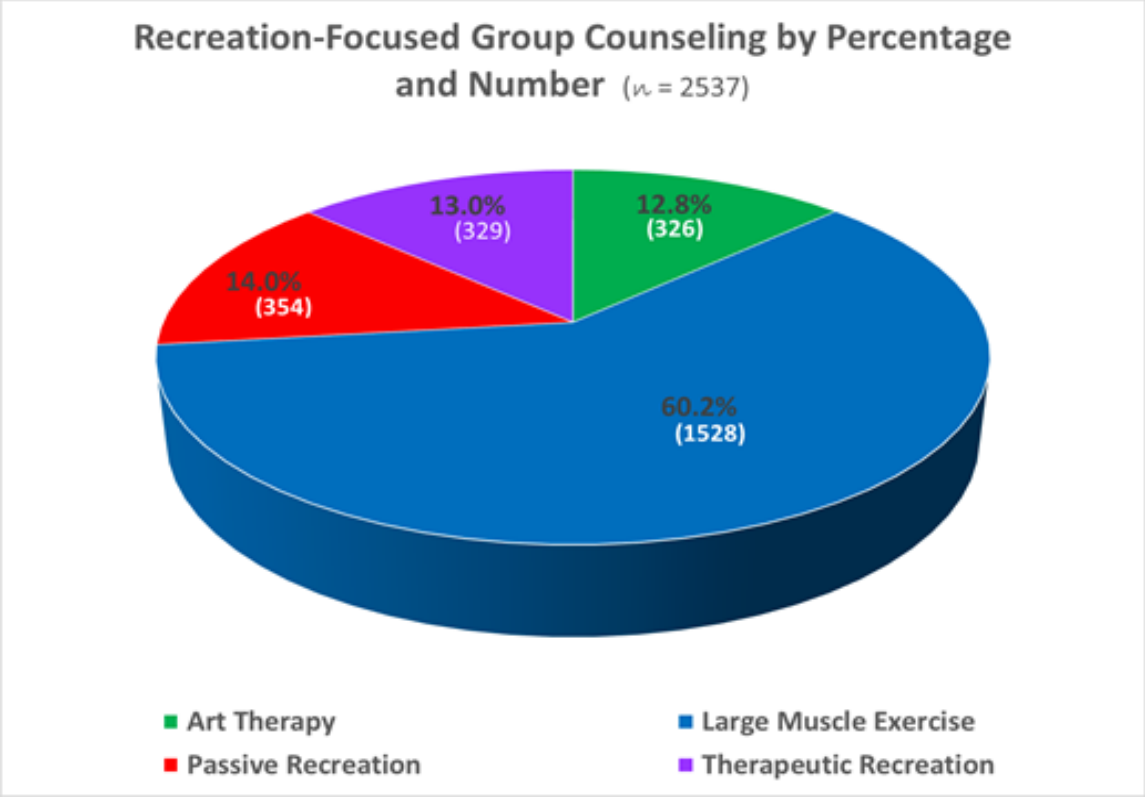
- The Gateway Program at the Sam Perdue Juvenile Center is West Virginia's only correctional-based program for juvenile sexual offenders which includes a Clinical Director and Masters Level Therapists to guide the therapeutic services for the program.

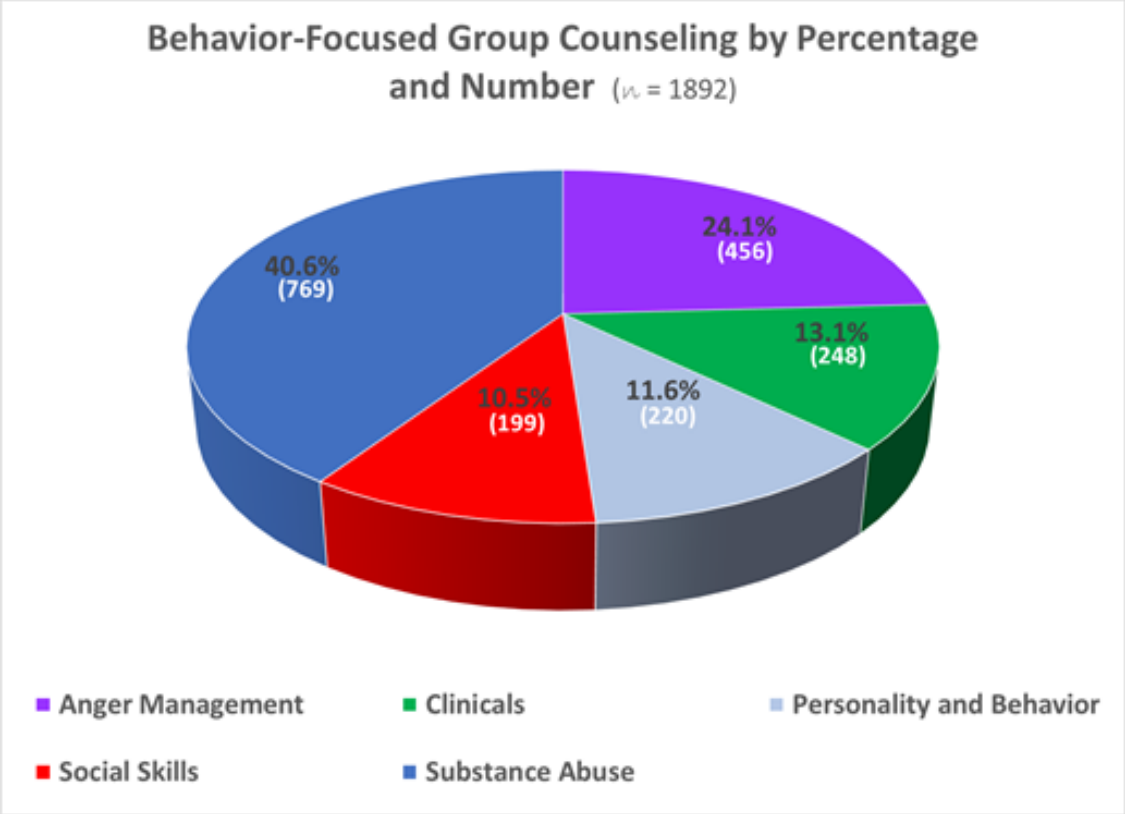
- Psychiatric Services are provided by Psychiatrists who evaluate and monitor the use of any psychotropic medications, participate in treatment team meetings and provide consultation and support to the treatment staff.

- The Wellness Center is a specialized unit on the grounds of the Tiger Morton Juvenile Center staffed by clinicians. This unit is designed for the residents who are in need of more intensive mental health services than those in the general population.

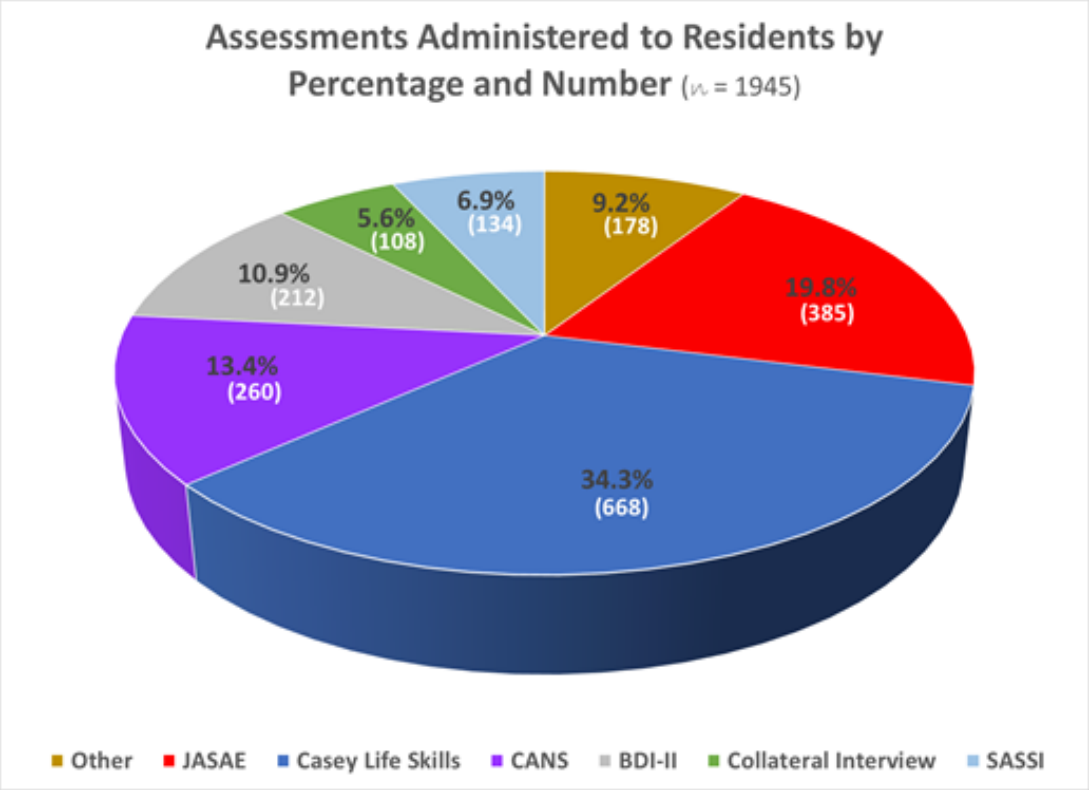
DJS utilizes group counseling based on a cognitive-behavioral model. Psycho-educational phases are incorporated in programs to ensure cost-effective implementation by utilizing correctional staff as facilitators. To ensure appropriate implementation, correctional personnel are trained to facilitate the specific programs. Quality assurance is obtained by peer and mentor evaluations of facilitators. For the 'treatment' components of each program, qualified/professional staff are provided in each area for direct service implementation. The professional staff understands the importance of working as a team and provides support, resources, and training to institutional personnel at all levels.

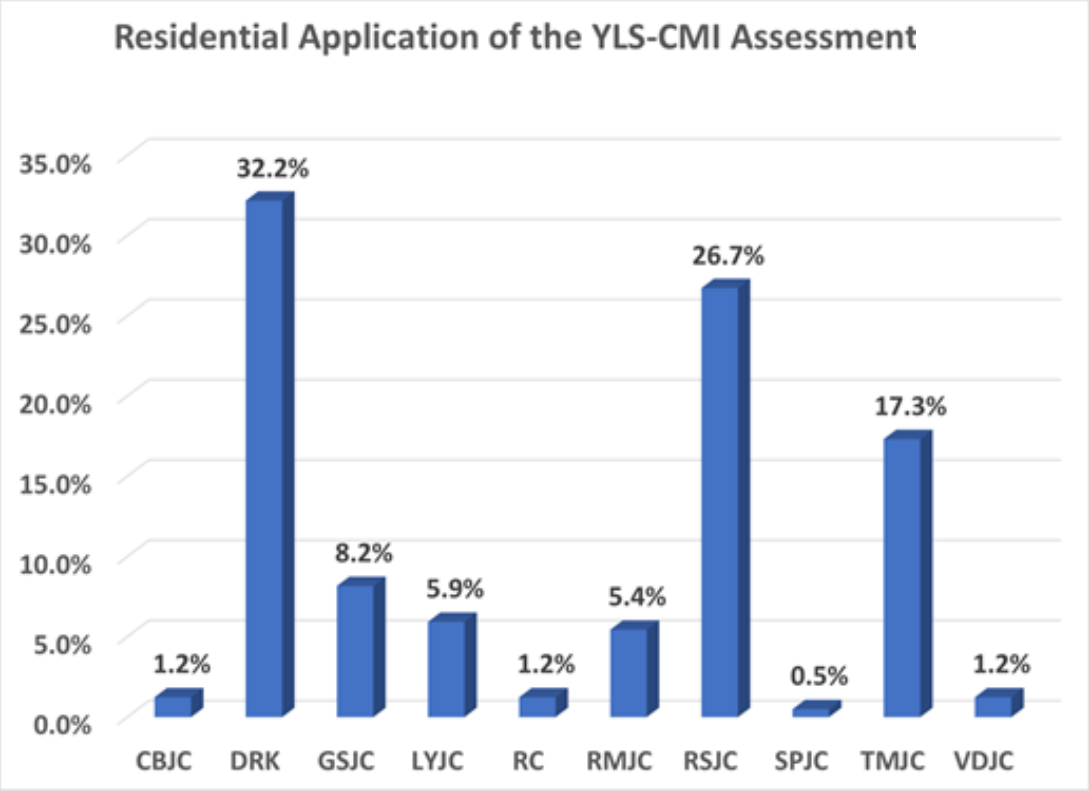
In addition to assessments and other programming, the Director of Programs and Treatment also participates in developing institutional policies and procedures, victim-related services, designing legislative mandates, gathering statistical information, grant writing/implementation, community education, partnership with community agencies and committee memberships.



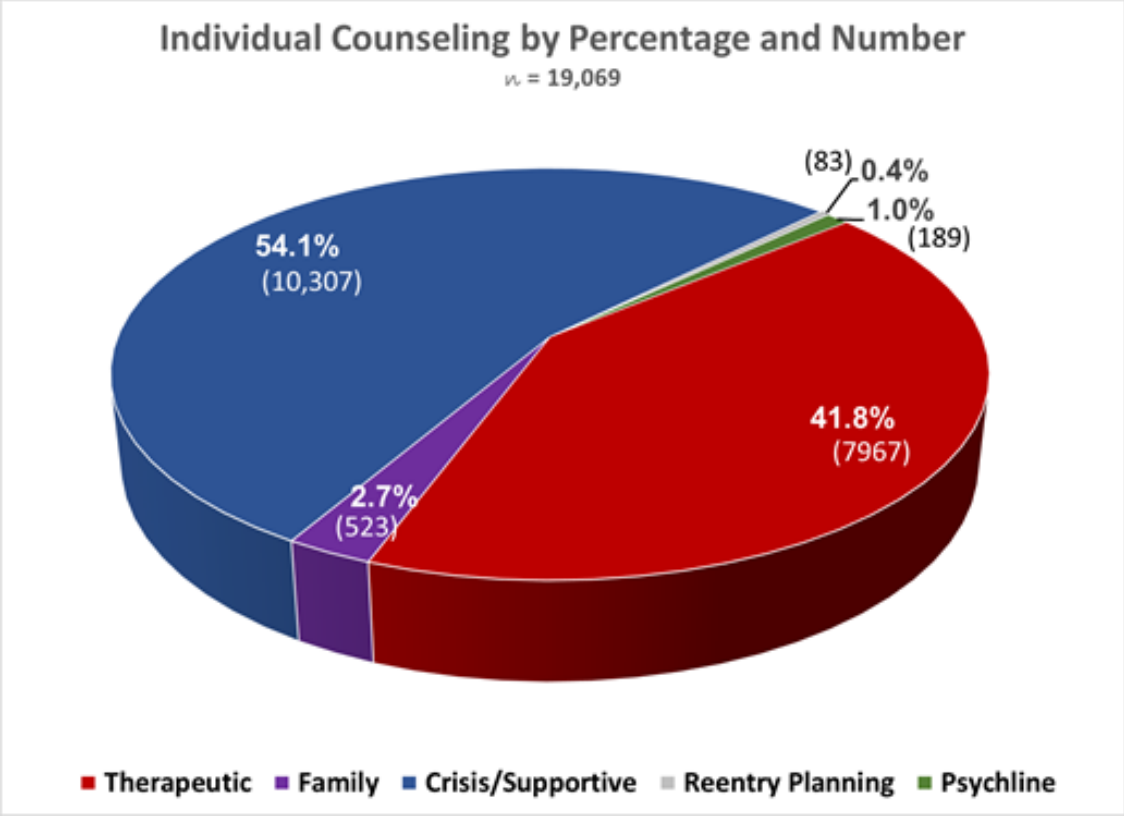


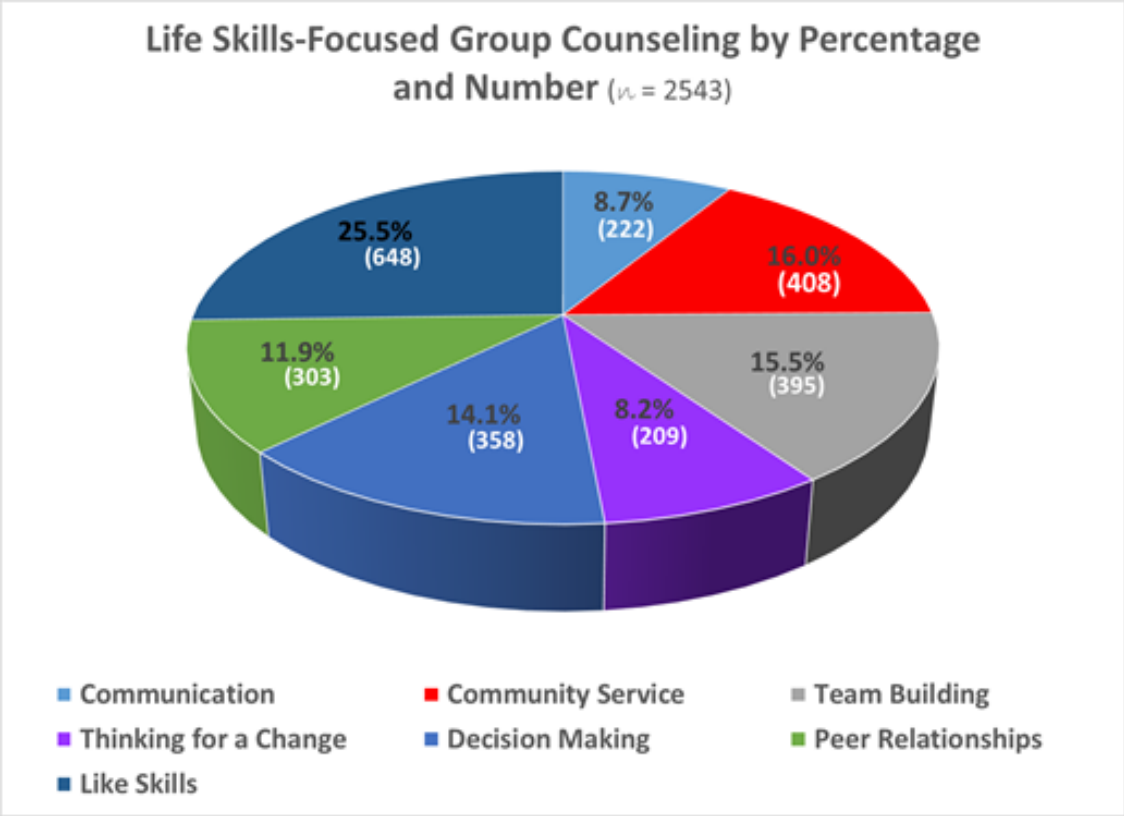
The total number of group counseling sessions for residents during the Fiscal Year was 6,972 which, in addition to what's shown in the chart above, includes Hygiene, Grief Management, Mental Health Education, Motivation, Sexuality and Boundaries, Smoking Cessation, Stress Management, Suicide Prevention, and Trauma.





The unusually high number of YLS-CMI assessments conducted at DRK is due to their unique mission and the fact that residents are in and out of the diagnostic program within 30 days. The high number at RSJC is due to frequent commitment of status offenders.


Individual Counseling by Percentage and Number
n = 19,069
(83) 0.4%
1.0%
(189)
54.1%
(10,307)
41.8%
(7967)
2.7%
(523)
Therapeutic
Family
Crisis/Supportive
Reentry Planning
Psychline


Life Skills-Focused Group Counseling by Percentage and Number (n = 2543)
8.7%
(222)
16.0%
(408)
15.5%
(395)
8.2%
(209)
14.1%
(358)
11.9%
(303)
25.5%
(648)
Communication
Community Service
Team Building
Thinking for a Change
Decision Making
Peer Relationships
Like Skills

Contracted Services

A Behavioral Health Management Company

PSIMED CORRECTIONS, LLC, is a West Virginia based behavioral healthcare management company that has been providing statewide comprehensive services for offenders in the custody of the WV Department of Military Affairs and Public Safety (DMAPS) for more than 18 continuous years.

With extensive experience working inside a variety of institutions, PSIMED recognizes and addresses the unique needs of the correctional environment. As best practice programming models are utilized, they are also able to address needs such as:

- Security of the institution by 1) working with facility staff in crisis situations to de-escalate, 2) classification of residents for appropriate placement in minimum, medium or maximum security status and 3) management of suicide watches that directly impact safety and security of the resident and staff.
- Offender movement through facilitation of 1) weekly staffing meetings that include movement needs and 2) assessments regarding movement to specialized programs such as the Wellness Center or the Sex Offender program.
- Varying educational levels of the population by developing behavior plans for residents who have difficulty following directives due to intellectual difficulties such as autism spectrum or brain injury.
- Training needs for Division of Juvenile Services' treatment and security staff

For the treatment components of each program, PSIMED provides qualified/professional staff in each area for direct service implementation.

- Psychological and Intake Evaluations are provided by Licensed Psychologists to aid in treatment and discharge planning.

- Therapeutic Services are provided by Masters Level Therapists throughout the continuum of care in DJS. Clinicians in the residential centers, youth report centers, and juvenile drug courts provide individual, group and family counseling with a trauma-focused approach.

Program Development

PSIMED assists DJS in program development for detention, correctional, and community based facilities. The latest research regarding offender programs to address risk factors related to recidivism in a manner that follows national best practice guidelines is utilized, and services are tailored based on individual and institutional need. This is accomplished by gathering information from the *National Institute of Corrections, Center for Sex Offender Management, Association for the Treatment of Sexual Abusers, Office of Juvenile Justice and Delinquency Prevention, Substance Abuse and Mental Health Services Administration* and various other offender-based journals and publications.

In the initial stage of program development, PSIMED staff work directly with leadership, institutional staff and those participating in the program to complete a detailed assessment of current programs offered. This information is then compared to national research to identify strengths and weaknesses of the programs. Once the assessment is completed, PSIMED staff works directly with institutional staff to develop standardized programs

Medical Care

The Division of Juvenile Services contracts with Prime Care Medical, Inc. to provide all medical services for all DJS facilities and programs. Prime Care provides emergency care, referral to outside physicians for medical care, medical file maintenance, a physician (at least weekly at every facility), dental and prescription services for all DJS facilities. In addition, Prime Care Medical adheres to standards of the National Commission on Correctional Health Care (NCCHC), the American Correctional Association (ACA) and Health Information Portability and Accountability Act (HIPAA).

Prime Care provides comprehensive healthcare services to county jails, prisons, and juvenile detention centers throughout the Northeastern United States. Prime Care is committed to managing and reducing risk in correctional healthcare by providing cost effective quality healthcare management, continuously improving the standards of care, and striving for national accreditation for all facilities. Dedicated to correctional healthcare, Prime Care prides itself on strong client relationships and effective, efficient management of healthcare services. These attributes continue to be the hallmark of their success.

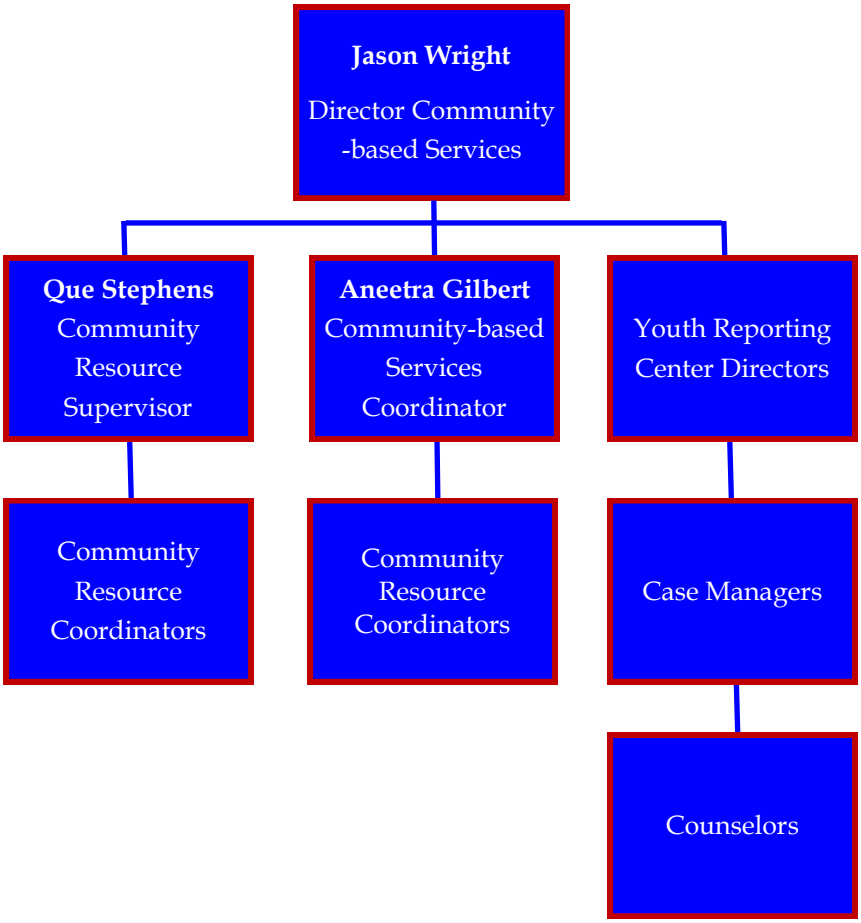
Director of Community-Based Services

Duties and oversight responsibilities

The Assistant Director of Community-based Services is responsible for program implementation and evaluation, recruiting, selecting, and directing staff, assisting in the development of policies and procedures, and developing and implementing staff training for the Youth Reporting Centers and the Community Resources Coordinators.

Jason Wright
Director of Community-based Services

Organizational Chart of the Community-based Services Department



The Mission of the Community Resource Department

The Community Resource Department is committed to collaborating with courts, families and community providers to meet the re-entry needs of adjudicated youth and their families, while providing case management to promote their successful return to society and by preserving safe communities.

The Philosophy of Community Resource Department

Case managers integrate the standards of practice, develop case management methods and merit measurement in a multidisciplinary approach that includes all members of the treatment team in the promotion of quality of life.

Goals and Objectives of the Community Resource Department

Assist residents leaving DJS custody in providing a successful transition to re-entering society and becoming a productive citizen through:

- Frequent and meaningful contact with youth,
- Effective aftercare planning,
- Implementation of appropriate goals and resources for youths reentering the community, and
- Support and assistance in providing contacts for education, employment, housing, mental and physical health, and positive relationships.

To provide a safe community with the assistance of constant partnerships with families and professional contacts and collaboration with community based organizations, providing appropriate monitoring by building partnerships with key community stakeholders, initiating contact with community-based organizations that aid in the youth's reentry, monitoring the youth's progress in attaining their aftercare goals, advocating for the best interest of the youth, linking the youth to the best and appropriate treatment, and documenting all progress.

Community Resources Department

Community Resource (Aftercare) case managers in the Community Resource Department begin working with all residents within one month of intake into a rehabilitation program. Aftercare case managers adhere to a multidisciplinary approach that includes all members of the treatment team. Aftercare case managers, through the multidisciplinary team, set release goals for the resident and conduct periodic progress reviews to determine a resident's progress against stated goals. They also assist in developing Individual Treatment Plans (ITP) and attend court hearings.

Aftercare case managers are assigned to counties and work with DJS residents before they return to live in their home county. The case managers work with the residents' families during the residents' incarceration as well as during the transition period when the residents are returning to the community. Prior to release, aftercare case managers enter the aftercare re-entry interview into the Division's primary database. The re-entry interview determines where the resident will be living upon release, if he or she will have or will be seeking employment, whether or not the youth will be pursuing any further education, and if the juvenile will attend counseling sessions, as needed.

Aftercare case managers are involved with each resident for their entire commitment, through transition and reintegration into the community, and up to one-year of follow-up services. During which time the aftercare case managers are entering information into the Division's primary database in an attempt to track recidivism and determine the effectiveness of DJS programming for committed residents. The information is gathered upon the youth's intake, upon his or her release, at three months after release, and at one-year after release when the resident is discharged from aftercare services.

Youth Reporting Centers

Youth Reporting Centers are community based, nonresidential, intermediate sanction strategies, as well as an intervention program that provides services to youthful offenders at risk of out of home placement and/or part of their reintegration into the community from placement. The program is created to hold court involved and court diverted youth accountable for their deviant/criminal behavior in a controlled, intense treatment environment while they continue their education and take part in services designed to meet their individual needs. This program is a youth based, family-centered model of care which incorporates intensive therapeutic workers involvement with all family members and significant others. The goal is to assist the youth and families with their needs while preventing out of home placement of youth.

Youth Reporting Centers offer a wide range of services to address behavioral and emotional concerns that include but are not limited to: Provide transportation to and from the reporting centers, as needed, supportive group and individual counseling, vocational coaching, community services, educational and tutoring, substance abuse education, conflict resolution, anger management, family counseling, and intensive therapy based on the youth's needs. Treatment planning is designed to strengthen the family and, specifically, support the successful adaptation and growth of the identified child or children in the family. In-home community based services, in combination with other interventions, can provide the least restrictive treatment alternative in a normal setting that allows youth and their families to regain a sense of stability and direction while maintaining an integral structure.

Population served: Male and Female ages 12-18, that are at risk of being detained or placed out of the home as a result of their offense, as well as those youth returning from Level III placement. This includes youth both on formal and informal probation or a direct sentence from the Judge.

Program Length: Dependent on court recommendations. Minimum of thirty (30) days. A four (4) phase system will be utilized for those youth referred for longer participation in the program.

Alternative Schools: we currently have agreements with the local Board of Education in (7) counties: Mason, Putnam, Wood, Kanawha, Brooke/Hancock, Boone, and Marion County. Students are referred to the education program by the Circuit Judge or Probation Officer. The schools operate Monday through Friday and follow the specific county school schedule.

Home Detention Program is a pilot project that was implemented this past year in Boone County. The mission of the Home Detention program is to ensure the protection of the community while diverting youthful offenders from placement out of the home. Youth are monitored by GPS ankle bracelets and receive intensive case management by the Home Detention Officer (HDO) while participating in the Youth Reporting Center. The HDO supervises a case load of (15) youth. This past year the Home Detention Program has possibly saved the State of West Virginia approximately $391,000 dollars by diverting youth from out of home placement.

Accomplishments of the Youth Reporting Centers

Brooke Hancock Youth Reporting Center

The Brooke Hancock YRC proudly moved to a larger space within the same building at 3549 Main Street, Weirton, WV during the summer of 2014, which provided the extra space to serve an increasing number of participants. The Brooke Hancock YRC continues to provide space for Brooke County and Hancock County Alternative Education programs; however, there are a limited number of spots available and each year several students for Hancock County must be turned down for this alternative education program. As a result, the Brooke Hancock YRC has been working with Hancock County Board of Education to provide a second teacher for Hancock County, which would result in expanding the alternative education program and having the capability to accept more students for that program.

The Brooke Hancock YRC also provides space for the Brooke Hancock County Juvenile Drug Court to conduct their bi-weekly treatment team meetings and bi-weekly Court hearings. Our counselors and therapists conduct individual, family and group sessions with the drug court students. The Brooke Hancock YRC provides transportation for the drug court students to their scheduled therapy appointments. We also facilitate weekly community service projects.

The Brooke Hancock YRC, in partnership with the Juvenile Drug Court program, hosted a Mentor Dinner on Tuesday May 19th, 2015, in which drug court and YRC students were able to meet with numerous professionals within the community, ask questions and discuss their area of expertise. We also take the students on a weekly basis during summer months to the local park and conduct a group counseling session there.

Accomplishments of the Youth Reporting Centers

Community Service projects:

Brooke Hancock YRC students and staff conducted numerous community service projects during the year. A total of 495 hours of community service this fiscal year by students who:

- Served meals and assisted with clean-up at the Table of Hope in Weirton, WV.
- Assisted with packing and loading food into vehicles at the Weirton Bread Basket.
- Regularly assisted with sweeping, mopping, and vacuuming floors, as well as cleaning tables, chairs, and light switches, and took trash to the dumpster at the facility.
- Cleaned and vacuumed state vehicles.
- Assisted with sorting and hanging up clothes, sweeping the floor and dusting at the Salvation Army thrift store in Weirton, WV.
- Assisted with recycling paper and plastic items at the Brooke Hancock YRC, as well as assisted staff with taking these recyclable items to the designated drop area.
- Assisted with cleaning, organizing, and replanting the community garden and assist with activities for younger children, such as filling up water balloons, helping distribute snacks, etc. at the Weirton Christian Community Center.
- Students picked up and properly disposed of trash at local area parks.

Cabell County Youth Reporting Center

The Cabell County Youth Reporting Center (CCYRC) is a community based program that serves as an alternative to detention and/or residential placement. There is a wide variety of services being provided at CCYRC. The key services we focus on are life skills, anger management, substance abuse, and a variety of other treatment services. We have tailored the program to serve the needs of the court system in Cabell County. The youth referred into the program come from Cabell County and are on probation or an improvement period through probation.

Treatment and Services

Cabell County Youth Reporting Center offers a variety of programs for the troubled youth of the area. The services are tailored to the youth so that the most effective treatment is provided to ensure the youth's success. The youth of the program have access to a licensed therapist during their time here in the program. The youth will see a counselor on a weekly basis for individual supportive counseling sessions. The counselor will also conduct supportive checks on a daily basis with the students.

There are a variety of assessments used to include the JASAE, YLS/CMI, and Psychosocial Assessment. These assessments are a valuable tool in targeting the specific needs of the youth enrolled in the program. With this process, we are able to assess the youth's needs to be addressed to ensure the youth's success in the program and when they graduate the program. The CANS, MAYSI, and SASSI assessments are utilized by the PSIMED therapist to support the Cabell County Juvenile Drug Court clients and services.

Random drug screens are also conducted throughout a student's participation in the program. Certain procedures are in place if a student were to fail a drug screen.

Outings:

Huntington Museum of Art tour, Dreamland Pool, The Pumpkin House, Mount Olive tour, West Virginia State University tour, Mountwest Community College tour and Blenko Glass tour.

Coming Up:

Cabell County Youth Reporting Center has been working with a community organization to begin a project called "Produce Pedalers." Produce Pedalers will work with the students at CCYRC to set up and maintain an urban production garden for fresh produce. The program will operate as a low cost CSA with produce available May through October. For those 6 months, weekly produce boxes will be delivered to the homes of the families signed up with the CSA. Produce Pedalers aims to have at least 20 families signed up for the first year with delivery starting in May 2016.

Initially, the project will work with the Cabell County Youth Reporting Center students as a way to earn required community service hours. During this time, students will learn how to plan and maintain a production garden. As the students complete their required hours, they will have the option to continue working with Produce Pedalers and be compensated for their time with an hourly wage. The program will provide weekly workshops for the youth and the community on topics such as home gardening, canning and jamming, and healthy cooking on a budget, to list a few.

Harrison County Youth Reporting Center

Harrison County Youth Reporting Center (HCYRC) partnered with the Harrison County Board of Education for them to provide a certified teacher as a tutor for our students 2 or 3 days a week. This seemed to work very well last year and we are in the process of selecting another tutor for the next fiscal year.

We provide a therapist for the Harrison County Juvenile Drug Court program. Therapist Mitzi Sprigg and Harrison County YRC Director Kevin Kellar are members of the advisory council for the Harrison County Drug Court Program and also members of the Drug Court Treatment Team. Our therapist completes individual and group sessions with the drug court students. We also help facilitate some community service projects and have the drug court students in need of more supervision and treatment attending the YRC program.

We conducted several outings for the students this year we had a holiday dinner in December and invited the students and their families. We had a picnic during the week of the 4th of July for the students and their probation officers. We also took students on a field trip to the WV Wildlife Center in French Creek.

Community Service projects:

The students and staff conducted numerous community service projects during the year. The students completed a total combined 600 hours + of community service this fiscal year, which included serving meals and working in the thrift store at the Clarksburg Mission. In addition, one of our student projects as part of his phase advancement was to conduct a food drive for the mission.

This year we began a relationship with the Clarksburg Rehabilitation Center and Nursing Home. One evening a month we take our students to the Nursing home and visit with the residents there as well as help them with bingo or other recreational activities. On one occasion, we went with them to a local lake and helped them fish.

Other projects included:

- Picking up litter at several community/city parks within Harrison County.
- Cleaning the YRC state vehicles and maintaining the cleanliness of the YRC.

- Volunteering with Operation Christmas Child—wrapping and stuffing shoe boxes for underprivileged children in third world countries. Students really seemed to get a lot out of this project as they found out when they were filling the box that what was put in there might be the only thing the recipient of the box would get for Christmas and we believe this made them understand there were people out there with struggles greater than their own.
- Cleaning and painting at Fort New Salem.
- Maintaining a stretch of road in the local community through the Adopt-A-Highway Program. We completed 2 pick-up days with over 40 bags of trash both times.
- Marketing and advertising for a free local community picnic in the North View area.
- Raising a garden and donating some of the produce to the mission. Some of the students and their families also took home some of the produce that we grew, which was mostly tomatoes and peppers.

Jefferson County Youth Reporting Center

Jefferson County Youth Reporting Center (JCYRC) developed On-Going-Group, a program to get our kids to open up with their personal issues. This works for our students because they are in the same small group environment several times a month. JCYRC implemented our re-entry program for those aftercare students coming out of placement to reintegrate back into the community, home, and school. JCYRC implemented a partnership with the schools to develop one contact at the schools to handle our students in an effort help the school understand the issues that our kids face and to assist the student in all their needs. This has been a great fit for our students and their parents.

JCYRC implemented an initial plan for our new students coming in to better assist us and them within the first month of the program before getting their Comprehensive Service Plans. This has helped our staff and Psi-med to learn some of our student's issues early. We have started monthly meetings with parents, DJS staff and Psi-med to work together and help parents gain a better understanding how the program works. We have started the after graduation follow-up assistance with our students in an effort to provide support when they not enrolled in the YRC, by having them come back and check in with us.

Community Service Projects Completed:
Our students have participated in the Adopt-A-Highway clean up, the cleaning of the Ranson Civic Center, cleaning at the Ranson Athletic Field, and cleaning at the Citizen Fire Hall, which has helped one student join the volunteer fire department. They have participated in landscaping at the Charles Town Parks, painting at our local fishing Lake Zetts, conducting the river clean up in boats at the Harpers Ferry River Riders, toys for tots with the Kiwanis Club, and participating with the Community Ministries with food truck and moving. They have also participated in the Ranson Community Garden, which has help several of our students to continue community service with them on their own, and participated in the clean-up at one of the Jefferson County High Schools.
Several of the students have conducted community service on off days, such as assisting the high school on after school clean up and working at the animal shelter on weekends.

Educational Guest Speakers:
We have had many guest speakers come to speak with our participants: a gentleman came and spoke about his experiences of the Holocaust and an individual who lived a life of crime as a child but later changed his life and became a productive citizen. We had a presentation from the local BB&T bank in Ranson, WV in reference to students opening an account and what they have to offer at the bank for young adults. We have had our local Health department come twice to discuss health concerns our students asked about. We had the Ranson Community Garden staff member come to present a presentation about the community garden and the benefits of having one at home.

Special Outings:
Our students have participated in the Harpers Ferry High Ropes Course, fishing at Lake Zetts, Antietam Battle Field, Tour of Shepherd University with one of their admissions coordinator, miniature golf, bowling, tour of the historical Turf restaurant, the Holocaust Museum in D.C., Hiking the Maryland Heights trail, outings at the Winchester mall, and whitewater rafting.

Events:
Our students participated in their second Field Day with STARS YRC. We had our third and final Parent/Community Appreciation day this year, participated in the 4th of July picnic, Halloween Party, and Thanksgiving lunch to include probation, prosecutors and STARS. We also had a Christmas Party for the kids, and the kids participated in doing Christmas Cards at the Shenandoah Health Village Nursing Home.

Kanawha County Youth Reporting Center

School Program

Students attend school Monday thru Friday. We have three teachers on hand. The students can earn credits towards their home school. Our school program schedule coincides with the Kanawha School schedule. Students must be in a high school program when they enter the youth reporting center and have delinquent or status charges. Students are provided breakfast and lunch. One student received a high school diploma after getting required credits while enrolled at KCYRC.

Community Service Projects

- Served meals and cleaned up at Cross Roads Men's Shelter from October 2014 thru February 2015 and again in May 2015.
- Cleaned and assisted in daily duties at First Baptist Church and Father's House Church from August 2014 thru December 2014..
- Repeatedly cleaned inside the KCYRC facility and the parking lot for KCYRC.
- Cleaned and landscaped outside the Covenant House in Charleston.
- Picked up trash at Magic Island and Coonskin Park from October 2014 thru February 2015 and again in May 2015.
- Set up Christmas decorations on Washington Street light polls.
- Assisted with kids and helped clean up classrooms at the Boys and Girls club.

Guest Speakers

- Officers from Mount Olive Prison.
- Keisha Brown from probation spoke on overcoming obstacles to achieve success.
- Rashard Clark, the program director from the King Center.
- Psimed therapist, Sarah Haag, invited the Partnership of African-American Churches presented a substance abuse program called *Too Cool for Drugs*.
- Several local persons in our field and related fields came to speak, in particular a lady that lost her parents while living in Detroit spoke on making choices and overcoming hardships.
- Sandra Calloway, Executive Director of B-Meek Community Outreach Program, on life skills and other related topics.

Special Outings

- Bridge Valley Community College tour
- Hovatter Zoo in Kingwood WV
- Cato Pool
- Baseball game at Power Park

Lincoln County Youth Reporting Center also known as the Lincoln County School-based Intervention Services:

In total **with Diversion included** we served **over** 150 kids.

Lincoln County School-based Intervention Services, in partnership with Lincoln County High School, assists in the development of at risk youth ages 12 to 18. Youth are referred to the program through the Lincoln County Probation Department and the Lincoln County Courts. Lincoln County is the first county in the state of West Virginia that has a Division of Juvenile Services program located on-ground inside a public High School.

We offer specialized services, including diversion, on-site crisis intervention, drug screening, individual treatment meetings, and group meetings, as well as consultation services to administrators and staff within the high school.

Lincoln County School-based Intervention Services are also the service provider for Lincoln County Juvenile Drug Court by employing a therapist for them. Therapist David Priestly and Lincoln County YRC Director, Mary Laster, are members of the Lincoln County Drug Court Treatment Team. Our therapist completes individual sessions with the drug court students weekly and the Lincoln County School-based Intervention Services staff hold individual and group meetings weekly. We helped facilitate community service projects and have the drug court students in need of more supervision and treatment attending the YRC program.

Lincoln County School-based Intervention Services conducted several outings for the students this year. We had a picnic during the week of the 4th of July for the students and their probation officers. We also took students on a field trips to Mud River Lake & to the WV Wildlife Center in French Creek, WV.

Community Service projects:

- Pick up litter at community/city parks within Lincoln County.
- Clean the YRC state vehicles and maintain the cleanliness of the YRC area.

Marion County Youth Reporting Center

The Marion County YRC continues to partner with the Marion County Board of Education in providing an alternative education program for referred Marion County students that are on probation. The Board of Education also offered summer school for the students.

The students participated in different outings throughout the year. The students visited the WV Wildlife Center in French Creek and was given a tour of the facility. The Title 1 program took the students on a field trip to Barnes & Noble Book Store and the students were given a voucher to purchase a book of their choice. A family night was held for the students where motivational speaker Mark Morrison gave an inspiring and motivating presentation to the families. Dinner was provided for the families.

Dot Underwood, Regional Representative for Governor Tomlin's Office was also a guest speaker at the center for the students. Ms. Underwood spoke with students about making good decisions that will affect their future.

WV Extension Service of Marion County taught two (2) Science Lab groups and a World Geography group. Tina Cowger was group leader with Matt Bartrug assisting.

Community Service Projects:

The students and staff conducted numerous community service projects this year. Students:

- Served lunch on a regular basis at the Salvation Army Soup Opera.
- Painted the bleachers and other areas as needed at Mary Lou Retton Park.
- Participated in the Adapt-A-Highway Program.
- Participated in the Community Garden Program along with West Virginia University Extension Program.
- Walked the Rails-to-Trails for trash collection.
- Collected trash at two (2) city parks; 5th Street Gym Park and Windmill Park.

Mason County Youth Reporting Center

This year the Mason County YRC moved to a new location in Point Pleasant.

We are partnered with the Mason County Board of Education and the one-on-one school program to help meet and maintain the needs of the youth in Mason County.

Several outings have been conducted for the youth this year including a holiday dinner in November and one in December for the youth program.

Community Service Projects: The youth and staff conducted numerous community service projects during the year. The youth completed a total combined 400+ hours of community service, including

- Helping to move from the YRC old location to the new one.
- Helping to clean and paint the new building.
- Cleaning and helping to maintain cleanliness around the YRC facility.
- Picking up litter at the community and city parks in Point Pleasant.

Mercer County Youth Reporting Center

Mercer Co. YRC is taking a big step this year and is partnering with the Mercer County Board of Education in the High School Alternative School setting. We have worked on making this happen for approximately 4 years now and it has now come to fruition with the help from the West Virginia Office of Institution Education Programs (WVOIEP). We will be providing group counseling to the county's Alternative High School students, five days per week, beginning in the new fall semester.

The Mercer County Youth Reporting Center offers a Family Wellness Program for families who are referred by the JPOs or ordered by judges. We began our third session in early fall. Each session lasts for twelve weeks, and parents are required to attend one night per week with their child. Groups are facilitated by the PsiMed therapist who teaches the parents, and the Case Manager/Director teaches the students. The Program, "Building Bridges" focuses on developing and building on positive family dynamics and communication skills. The parents address appropriate discipline techniques, enabling, and supportive roles. The students focus on understanding different personality types and family roles, communication styles, critical thinking and non-criminal choices. So far the program has had positive feedback, serving 20 families to date.

PsiMed Therapist Zach Francis continues his work for the delinquent Juvenile Drug Court (JDC) participants and those students who also attend MeCYRC once per week for group counseling and community service.

Mercer County YRC Case Manager Amanda Comer and PsiMed Therapist Zach Francis are members of the Mercer County Juvenile Court Treatment Team. Our therapist completes individual and group sessions with the drug court students, as well as pre-acceptance assessments for JDC. We currently have two JDC participants who are also regular YRC students.

Life Skills Projects:

- We raised a small garden to teach students how to grow vegetables and how they can be used to prepare healthy meals.
- Students were taken to the local WV Works job service to speak to the Youth Job Counselor about careers, interviews, applications, etc. They were provided resources and contacts for help with obtaining employment and career choices.
- Students also were taken to the local public library and opened CFWV accounts to use for Career and Education Planning. They completed assessments and were given the tools needed to determine high school education advancement, and make decisions about higher education/vocational education.

Community Service projects:

The students completed a total combined 240+ hours of community service work this fiscal year. Students:

- Cleaned the YRC state vehicles and maintained the cleanliness of the YRC.
- Worked at a church in Montcalm cleaning the parking lot, picnic areas and maintaining the cemetery grounds.
- Began a recycling program with plastics at the facility and went to the County Landfill to learn about recycling and the environment.
- Worked with Heaven Sent Ministries on preparing meal packets to serve disaster relief efforts in other countries.
- Bi-weekly, collected used materials such as newspapers to provide for the local Animal Shelter.
- Worked on landscaping at the Bluefield Community Center.
- Cleaned vehicles for the local 911 Mapping Center.
- Worked at the Bluefield City Park to repaint, repair, and clean the park's trails.

Putnam County Youth Reporting Center

Overview of Putnam County Youth Reporting Centers (PCYRC)

A wide variety of services being provided at PCYRC. Focused on at the Putnam County YRC are life skills, anger management, substance abuse, smoking cessation, and a variety of other treatment services. We have tailored the program to serve the needs of the court system in Putnam County. The youth referred into the program are on probation or an improvement period through probation.

O.C. Spaulding Center

The O.C. Spaulding Center, named after the late Judge Spaulding, serves as an alternative learning center for the youth of Putnam County who are on probation and expelled from public school. The Spaulding Center offers a small school environment with an online virtual learning center and helps to transition the youth back into the public school setting.

Treatment and Services

Putnam County Youth Reporting Center offers a variety of programs for the troubled youth of the area. The services are tailored to the youth's assessment results to ensure the youth's success. Some of the main areas of focus are anger management, life skills, vocational skills, decision-making, peer intervention, substance abuse, smoking cessation, and education.

The youth of the program have access to a therapist during their time here in the program. To see that the youth's needs are met, students will see a counselor on a weekly basis for individual supportive counseling sessions and receive supportive checks on a daily basis.

A variety of assessments are utilized to include the JASAE and YLS/CMI. These assessments are a valuable tool in targeting the specific needs of the youth enrolled in the program. With this process, we are able to assess and address the youth's needs to ensure their in the program. The CANS, MAYSI, and SASSI assessments are utilized by the therapist to support the Putnam County Juvenile Drug Court clients and services.

Transportation is provided to the students, if needed, to ensure that every student in the program has an equal opportunity to receive services.

Community Service

- Students completed approximately 200 hours of community services at Teays Valley Parks and Recreation, Teays Valley Church of Nazarene, Ronald McDonald House of Charleston, Nitro Park and Lake, and a Food Drive at Winfield Church of Nazarene.

Outings

- West Virginia State University Campus Tour, Teays Valley Wave Pool, Blenko Glass Tour, Marquee Cinemas, West Virginia Cultural Center, Kanawha State Forest, and annual YRC Picnic at Waterways.

STARS Youth Reporting Center

STARS YRC participants and staff have been involved with the following events, special projects and community service projects in the past year. In total 81 hours were dedicated to community service.

Community service and Special Projects:

Participants and staff conducted several community service projects:

- STARS Garden had participants planting, watering and picking fresh vegetables and donating the produce to the Rescue Mission.
- Special Pop-Up Flower cards were made for Meals-on-Wheels Program to give out for Mother's Day and T-Shirt cards were made for Father's Day to give to the elderly.
- A picture was made for "Giving Back with Heart" Project where the participants made an art project out of Popsicle sticks to be auctioned off.
- Luggage Project the participants and staff gathered luggage and supplies (stuffed animals, coloring books, journals, shampoos, etc.) to give to children being placed in Foster care or being adopted.
- In the Backpack Program, the staff and participants sorted food items and packed food for the students in the community.
- For Adopt-A-Highway, the participants and staff cleaned up litter and trash in a 2-mile section of the road
- For Rescue Mission, the participants helped by providing fresh vegetables from the garden they tended, made cards for them on special holidays, donated clothing and filled bags with hygiene products to give at Christmas.
- Staff and participants painted benches and tables at Zetts Lake.
- Participants filled gift bags for the attendees of the cooking show, *Taste of Home.*
- Participants kept state vehicles cleaned and vacuumed.
- Participants kept the inside and outside of the YRC clean and neat.

Special Events:

- Participants attended (based on parental permission) a presentation on STDs and teen pregnancy prevention by the local Health Department.
- Intern Greg Wenger conducted a group on domestic violence with participants.
- Intern Donna Malatt introduced the participants to "Art Therapy".
- Guest speaker Brenton Colbert introduced the participants and staff to "Rockin' Music Therapy" where each participant selected a different instrument to play.

Outings:

- Staff and participants went on a tour of the Antietam battlefield in Sharpsburg, Maryland.
- Staff and participants went on a hike along the Maryland Heights Trail in Harpers Ferry, West Virginia and enjoyed a picnic lunch once we reached the top.
- Staff and participants had their 3rd annual "Picnic in the Panhandle" at War Memorial Park along with the staff and participants from Jefferson County Youth Reporting Center, where we played games and enjoyed a picnic of hamburgers, hotdogs, etc.
- Participants enjoyed a "Scavenger Hunt" in the Park.
- Staff and participants enjoyed a "Field Day" at Jefferson memorial Park in Jefferson County, having the participants go through a series of fun activities, games and a picnic.
- Staff and participants went to the Crime & Punishment Museum in Washington, DC.
- In October, we had a Halloween party with games, food and prizes.
- December we had our Christmas dinner with games and prizes for the participants.

Tri-County Youth Reporting Center

Continuing this year, the Tri-County Youth Reporting Center coordinated with the Boone County Stop Watch Coalition and the Boone County Schools early intervention services to 5th grade students and Sherman and Madison Middle Schools. The *Keep A Clear Mind* program was provided to 5th Grade Students at Brookview Elementary and has expanded to Ashford, Nellis and Whitesville Elementary 4th and 5th grade classes for the 2015-2016 school year. Also the *Preventative Measures* program was provided to students at Madison Middle School and Sherman Junior High. This program was implemented with the assistance of the Clay Center's *Explore and Soar Program*. For the 2015-2016 school year the *Preventative Measures* program will be provided during school hours to assist in early intervention and referral of services.

The YRC continues to provide Treatment Services to the Boone/Lincoln Juvenile Drug Court in the form of individual, group and family therapy. Therapist David Priestley, Case Manager Terri Gogus and Director Scott Caldwell are members of the Planning Committee for the Boone/Lincoln Juvenile Drug Court Program and also members of the Drug Court Treatment Team. Our therapist completes individual and group sessions with the drug court students. We also provide group, and individual counseling, along with targeted case management services to the students of the drug court programs in Boone and Logan Counties. The Boone County Juvenile Drug Court students also received substance abuse specific training, *Too Good for Drugs*. Some of the students receive home confinement services through the home detention program for additional supervision while in the Juvenile Drug Court and/or the YRC programs.

The Tri-County YRC also continues to provide transportation, security, counseling and therapeutic services to students of the Boone County Alternative School. These students receive a full schedule from their school five days per week. The Boone County Schools provide a teacher, and meals. The YRC provides the location for the school.

We had a number of outings throughout the year which included hosting the YRC games, Juvenile Drug Court Water Ways trip, kayaking, Drug Court Movie Day, Campus tour of the University of Charleston, a visit to the Greenbrier for the New Orleans Saints Practice, cook outs and a holiday dinner.

We have had five (5) students graduate high school, three (3) obtain their GED, and zero (0) have dropped out during the year. We have assisted four (4) students obtaining employment in the area and one (1) in joining the military.

Community Service projects:

The students and staff conducted numerous community service projects during the year. The YRC programming coordinates with community members for service projects throughout the community which are scheduled into the regular YRC program. The YRC students and staff completed more than 500 hours of community service during the year. The students:

- Volunteered at the *Heart of God Soup Kitchen* throughout the year and helped to serve over 1000 meals to Boone County residents in need.
- Assisted in setting up, organizing and distributing clothing with the Heart of God clothing pantry.
- Established a clothing and food pantry, with assistance from the Boone County Stop Watch Coalition, for children in Boone County.

- Assisted in delivery of presents to Logan nursing homes.
- We provide adopt a park services to Boone County Parks and Recreation at area parks throughout the county.
- We provided transportation for students in the state wide SYNAR Tobacco sell initiative
- Organized and coordinated the Drug-Free All-stars Event at Whitesville Elementary and a teen Summit at Madison Middle School
- We provided community service to the Fountain of Life Worship Center's annual Back to School Bash
- We assisted Boone and Logan County Schools with painting and community service around each school.

Wood County Youth Reporting Center

Wood County YRC completed 238.5 hours of community service for 2015 fiscal year. The Wood County YRC program offers Virtual School Class for those students who are on their current grade level and Odysseyware as a credit recovery program. We had new computers donated to us by Wood County Schools.

These two programs were started at Wood County YRC during the past year.

Teen Cuisine Group from the WVU Extension Service. Aspects include:

- Choosing nutrient dense foods and snacks.
- Reading food labels to choose healthier foods and snacks, in the grocery store and in restaurants.
- Understanding My Plate and how to incorporate My Plate into meal planning every day.
- Reading and following a recipe, using correct cooking and measuring techniques.
- Identifying proper portion sizes.
- Using Safe Food handling practices.

STOP (Shoplifting Teen Offender Program). Aspect include:

- 24-hours of community service
- Apology Letter to the company in which they stole from.
- 8 Group sessions including the intake process, History and Background of Shoplifting, the difference between a kleptomaniac and addiction to shoplifting, Social Bond Theory and Self-control Theory, apology letters, research among shoplifters, a guest speaker: the Loss Prevention Officer from JC Penney's, and Graduation Day.
- Had a total of 5 full classes which consisted of eight youth per group of which forty youth graduated from the STOP Program.

Upcoming plans/Centers/Strategic Plans

FAYETTE / NICHOLAS COUNTIES

- Due to the low number of petitions filed in both counties, DJS will be combining services to offer programming to each county at least 2 days a week.
- A meeting was held on 14 May 2015 in Fayette County with DJS Staff, Judge Blake, Judge Hatcher, Senator Laird, Delegate Perry, the Prosecutor, the probation department and education staff. All are very supportive of some type of services and were open to the idea of combining with Nicholas County. DJS has spoken with Judge Johnson and his Chief Probation Officer regarding their desire for services in Nicholas County.
- The reporting center will employ a YRC Director and at least two support staff. We are going to partner with FMRS Health Systems for Fayette County youth and Seneca Mental Health for Nicholas County youth.
- The Division will be utilizing at least two vehicles for this Center.
- On June 3, 2015 DJS staff met with John David from the Southern Appalachian Labor Organization. An associate of his, Vickie Smith, owns a building adjacent to an old school where Senator Laird has an office and offered to work with DJS to provide office space for a reasonable cost. The lease has been signed and positions are posted.

MONONGALIA COUNTY

- A meeting was held with DJS staff and Leisa Riedman, Chief Probation Officer, on April 14, 2015. We have received letters of support from Judge Susan Tucker and from Paula Taylor, Community Service Manager with DHHR.
- Monongalia County only filed 16 JD and 23 JS petitions in 2014. The Juvenile Probation Department has stated a commitment to persuade the local education personnel to establish this component within the YRC. We anticipate that the effect will be an increase in the number of juveniles eligible to participate in the program. The plan is to have a satellite office, possibly out of the Marion County YRC, and hire two staff for the Monongalia County unit.
- We are actively working with community stakeholders in Monongalia County to locate space that is either free or low cost.
- We are working with Valley Mental Health to provide the mental health services for the unit.
- The Division will be utilizing one vehicle for the Monongalia County portion of the program.

GREENBRIER / POCOHONTAS COUNTY

- A meeting was held on May 21, 2015 with Judge Rowe and Judge Robinson. Given the low numbers of juvenile petitions in both counties, DJS is forced to combine services. However, the vast size and rural nature of the counties may prove to be a barrier to effective programming. In Greenbrier County, DJS will have an office in Lewisburg.
- The reporting center will initially employ a YRC Director and at least two support staff. We will work with Seneca Mental Health to provide the therapeutic services.
- The Division will be utilizing two vehicles for this Center.
- DJS is exploring options for space for the center including the possibility of renting space from Seneca Mental Health or using one of the buildings at the Fairgrounds.

WETZEL COUNTY

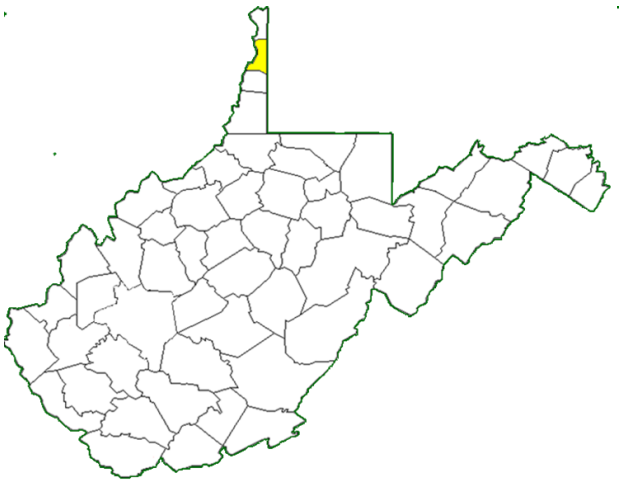
- DJS has been receiving requests for a Youth Reporting Center in Wetzel County since 2010. Currently we have office space that we are already paying for in Paden City.
- The plan is to make this a satellite office with at least one staff person.
- The Division will be utilizing one vehicle for the Wetzel County satellite YRC.
- We are working with Wellspring to provide the mental health services for the Wetzel County YRC.

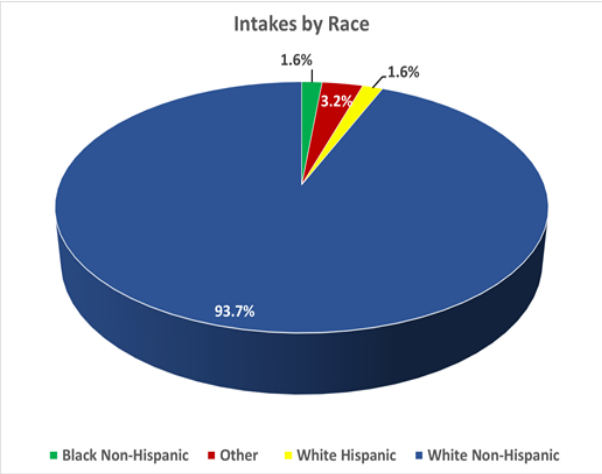
RALEIGH COUNTY

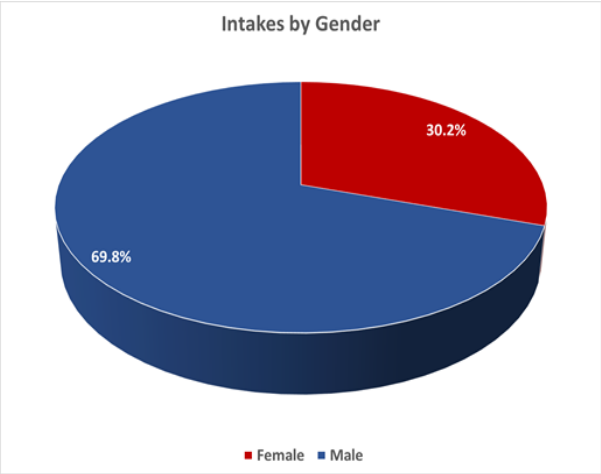
- A meeting was held with DJS staff and Tim Erwin, Chief Probation Officer, on April 16, 2015. Prior conversations with the judges have occurred and they have each declared their full support for the Raleigh County Youth Reporting Center.
- Raleigh County had 219 JS petitions filed and 195 JD petitions filed in 2014. These numbers support a full program in this county.
- A YRC Director and at least three support staff will run this center.
- A meeting is scheduled with FMRS Health Systems to discuss their staff providing the mental health treatment for participants and their families.
- The Division will be utilizing at least three vehicles for this Center.
- DJS is still in search of a suitable location for the Center and is actively engaged in negotiations with the local Department of Education personnel.

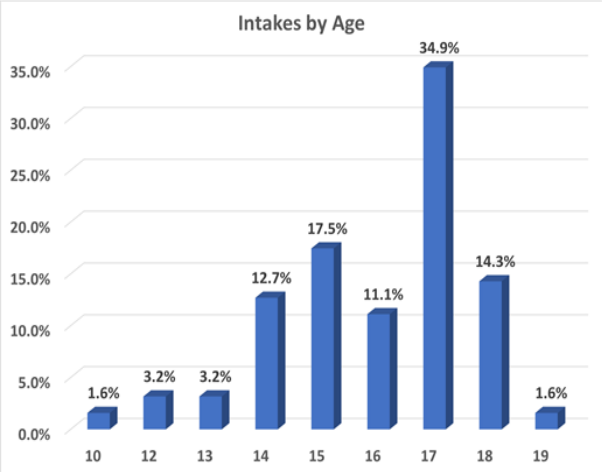
Brooke Hancock Youth Reporting Center

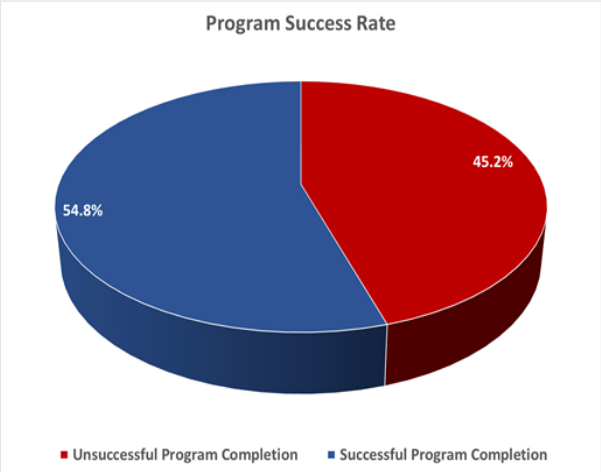
Tara Marsh
Program Director



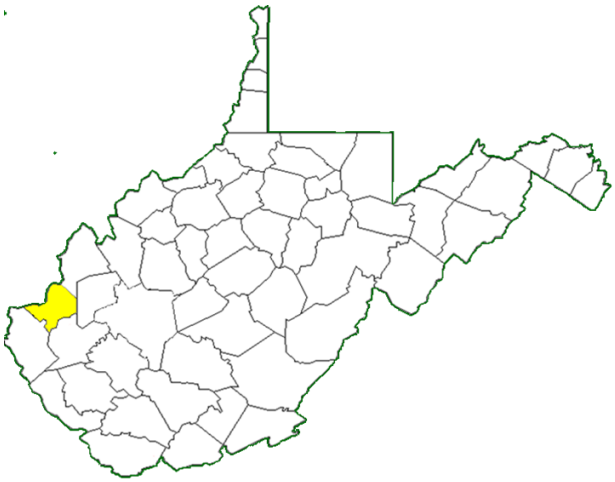




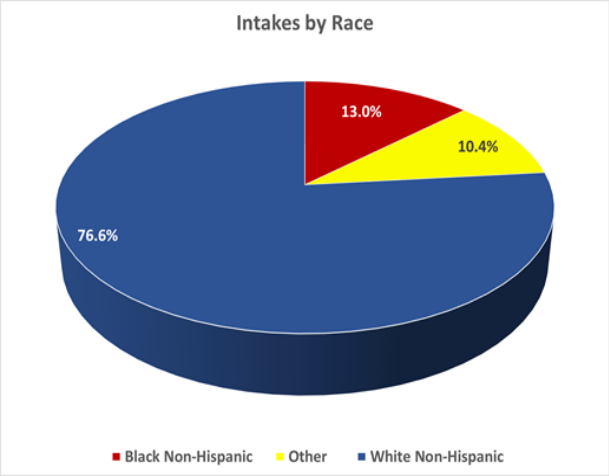


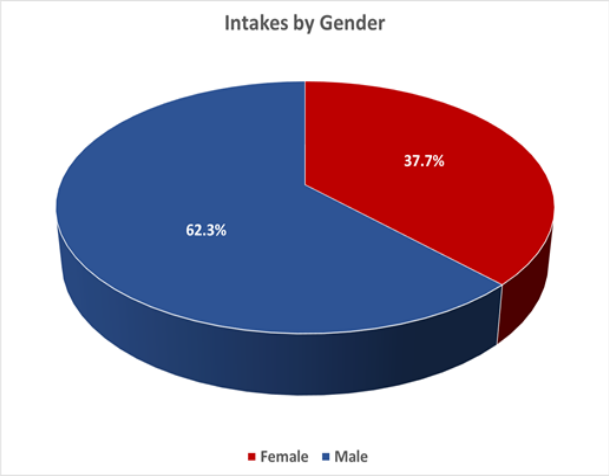


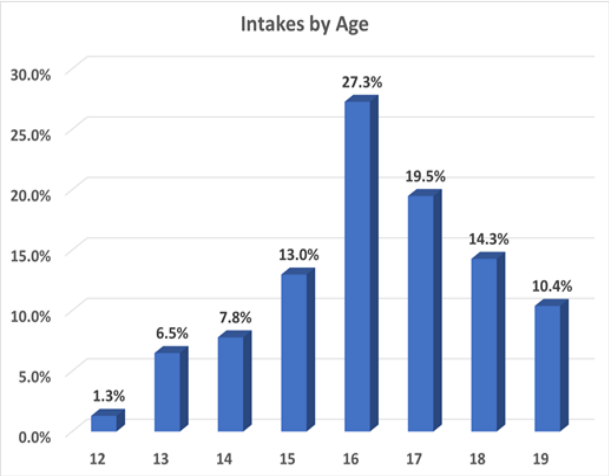
Cabell County Youth Reporting Center

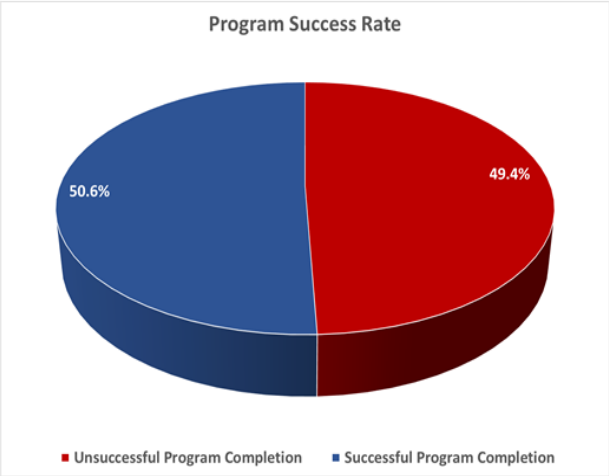


Tiffany Cole
Program Director



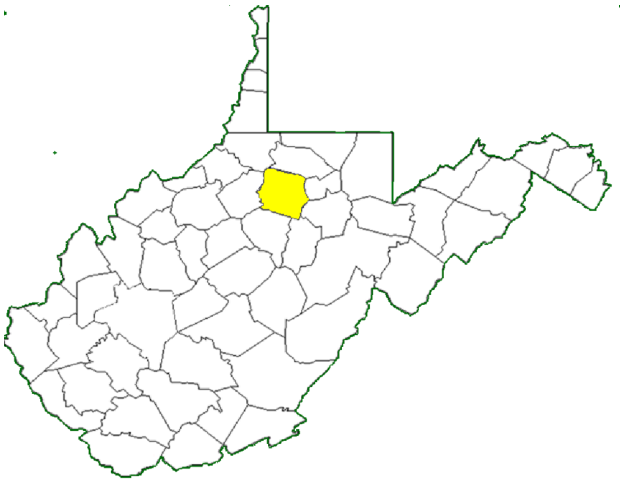


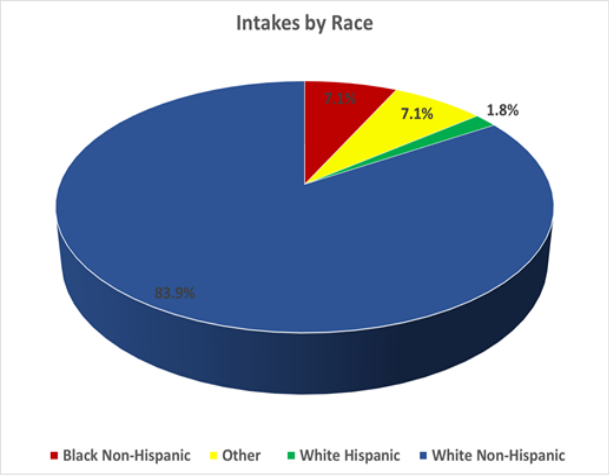


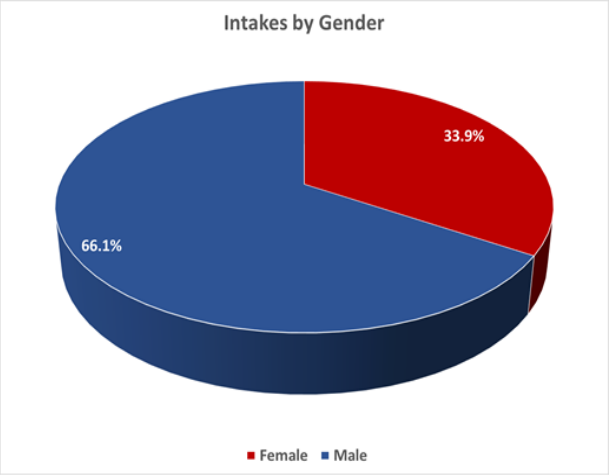


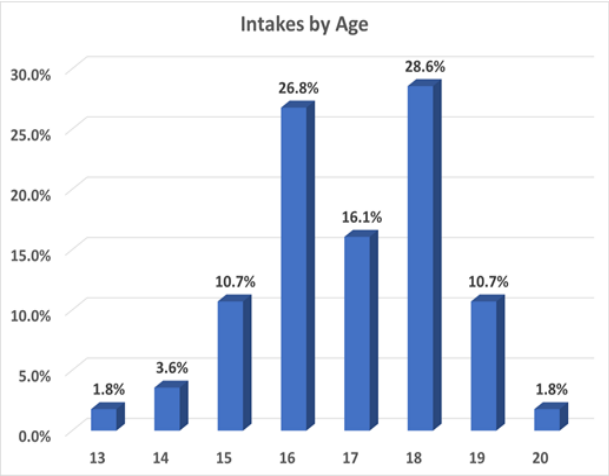
Harrison County Youth Reporting Center

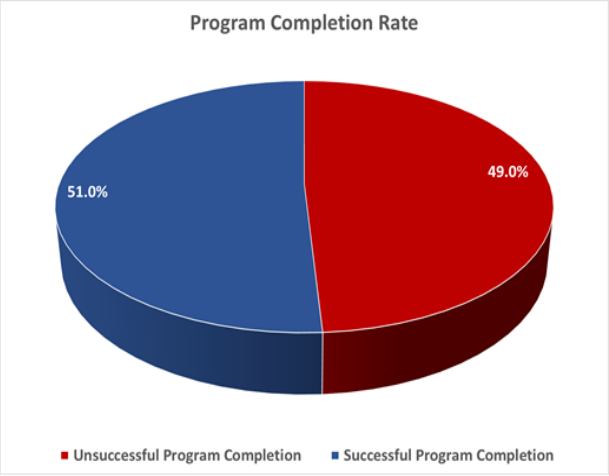
Kevin Kellar
Program Director





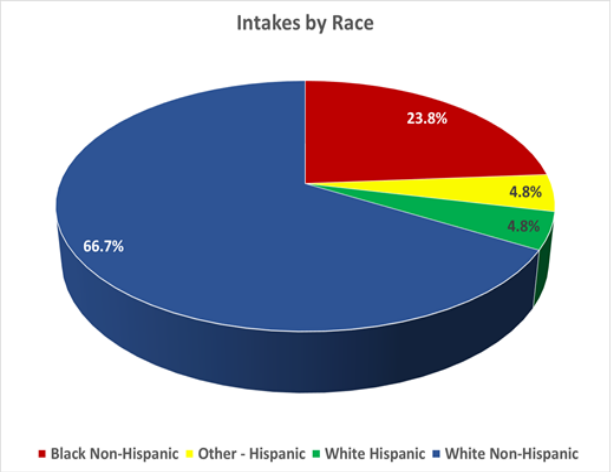


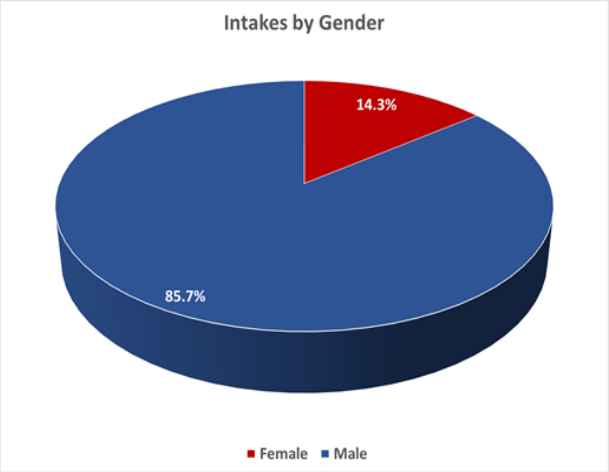


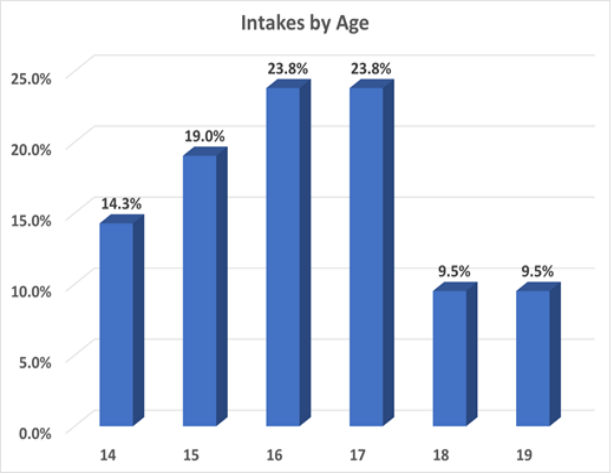


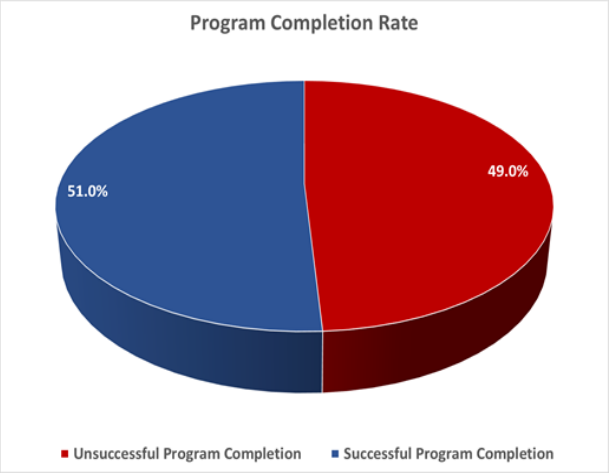
Jefferson County Youth Reporting Center

Patricia Smith
Program Director

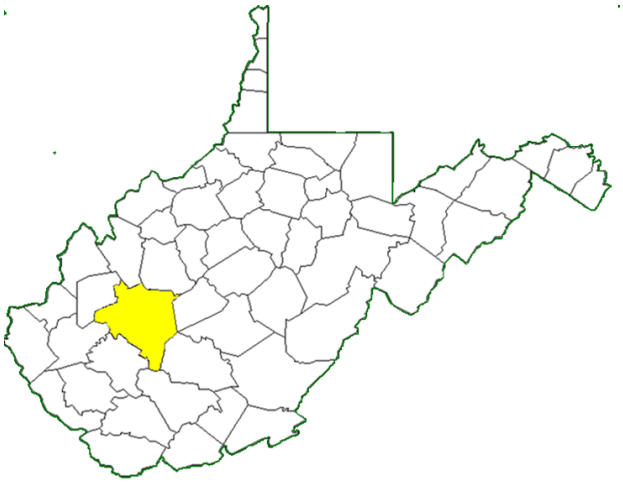




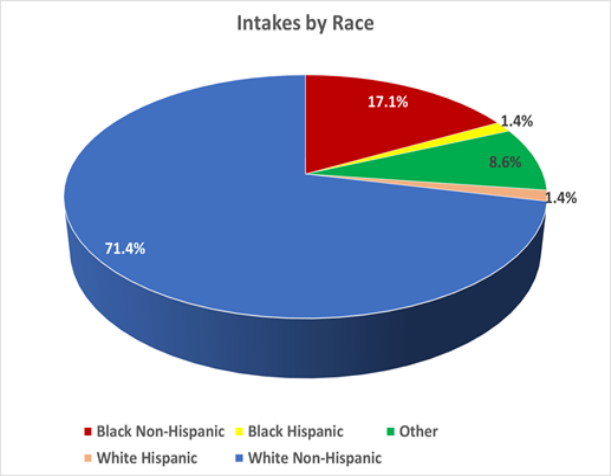


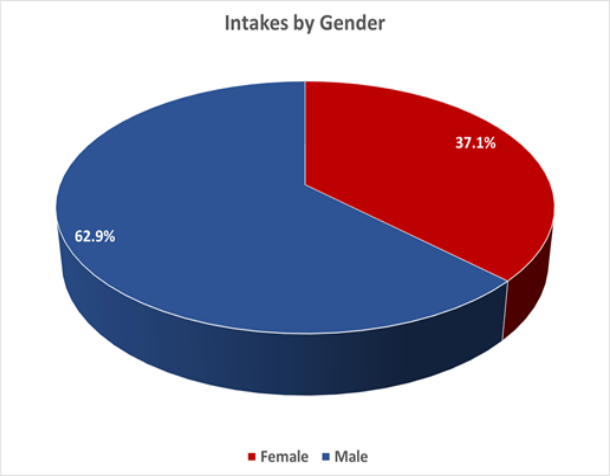


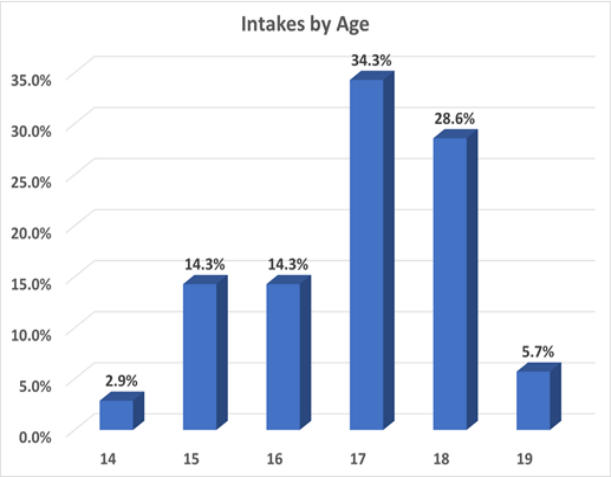
Kanawha County Youth Reporting Center

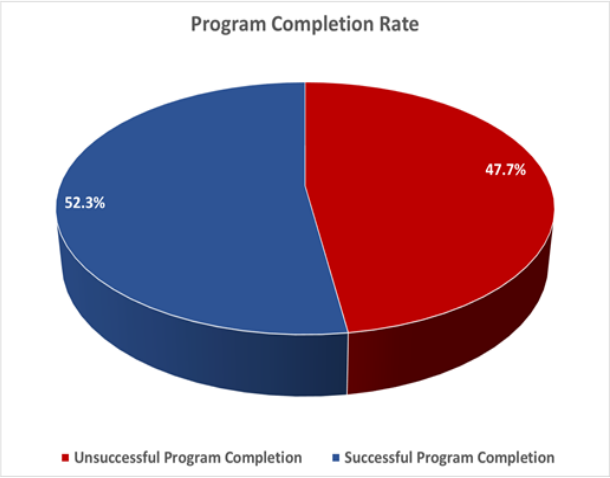


John James
Program Director



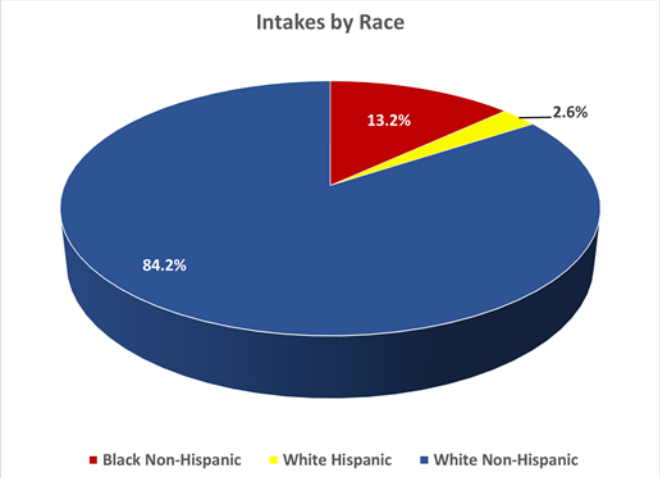


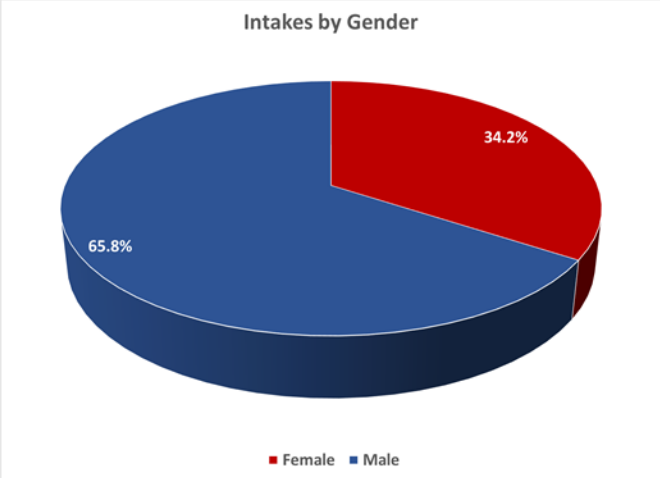


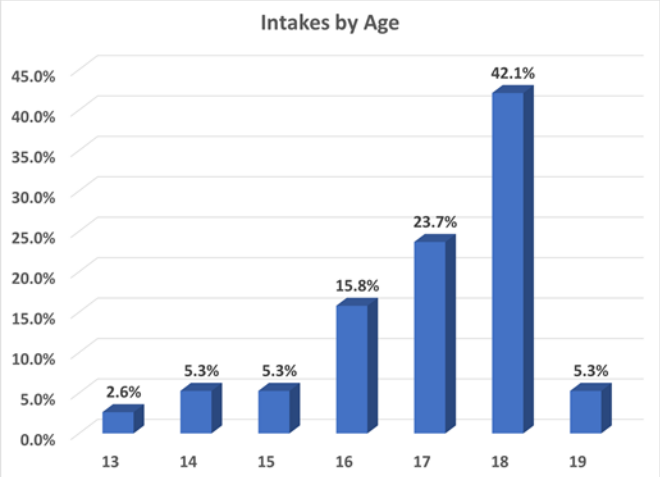


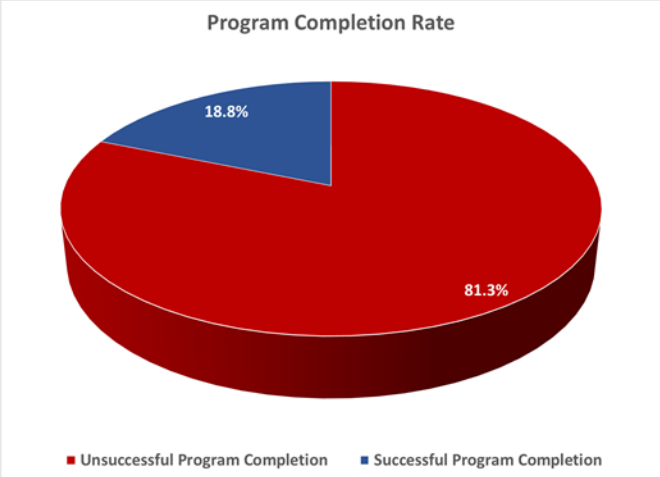
Marion County Youth Reporting Center

Cheri Wilson
Program Director



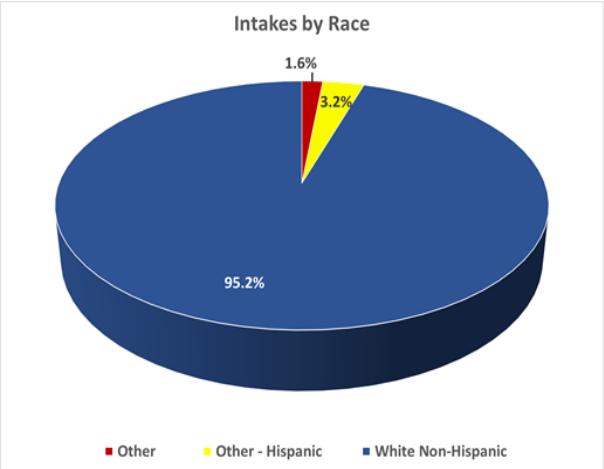


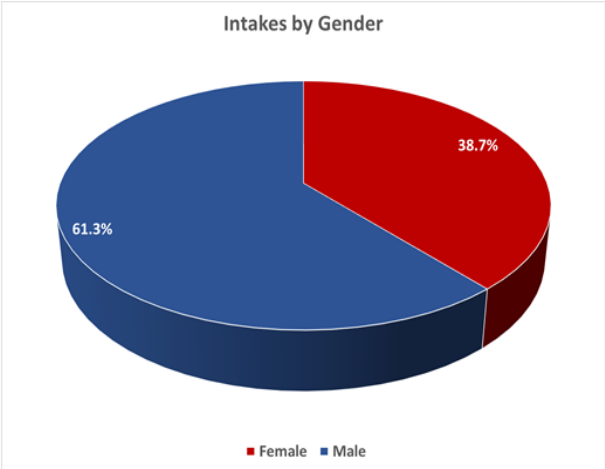


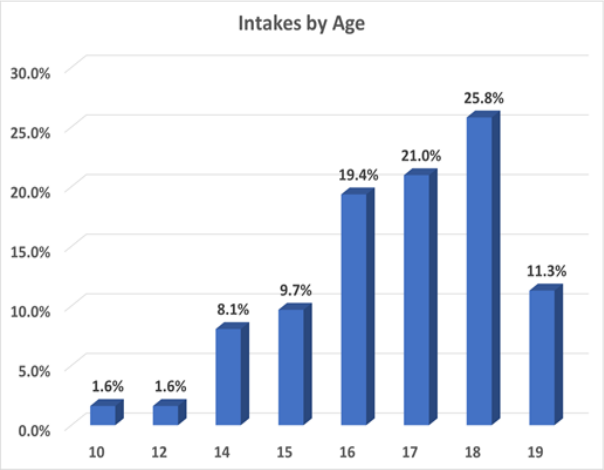


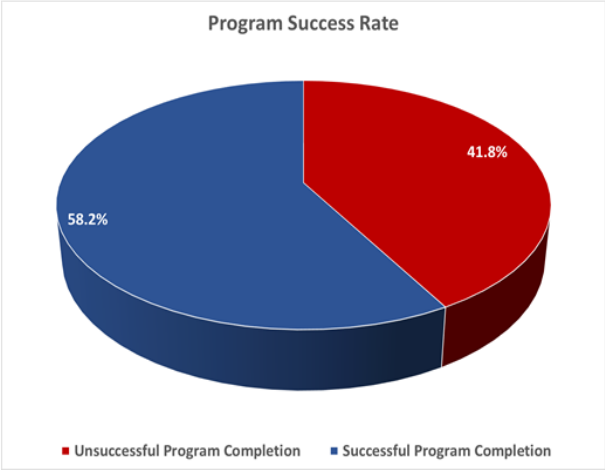
Mason County Youth Reporting Center

Juan McCabe
Program Director

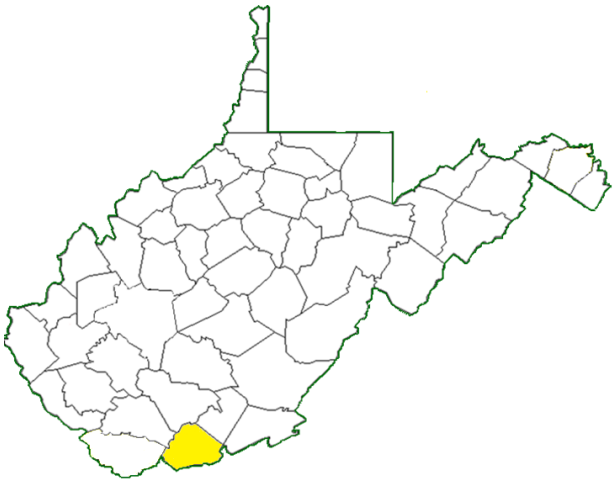




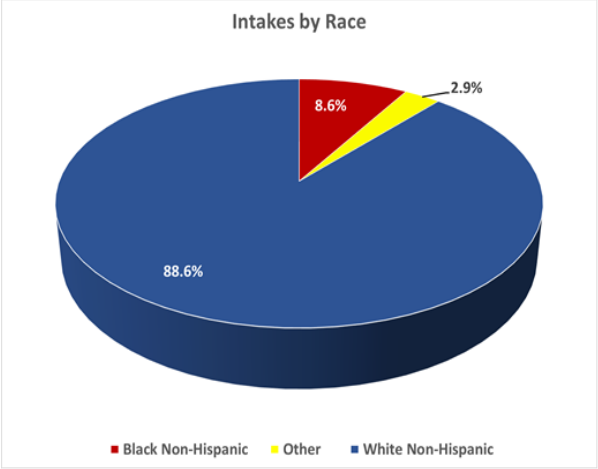


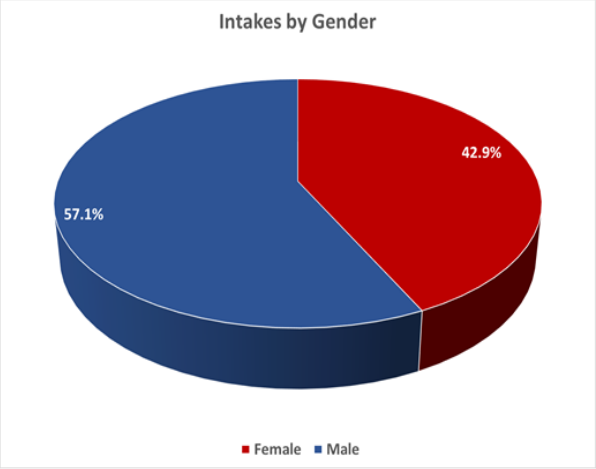


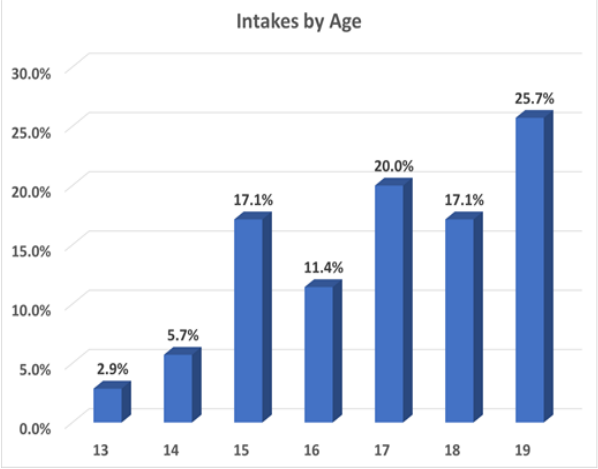
Mercer County Youth Reporting Center

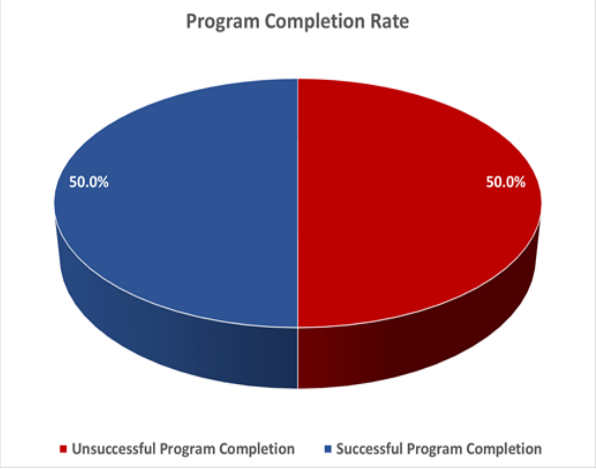


Nolan Dempsey
Program Director



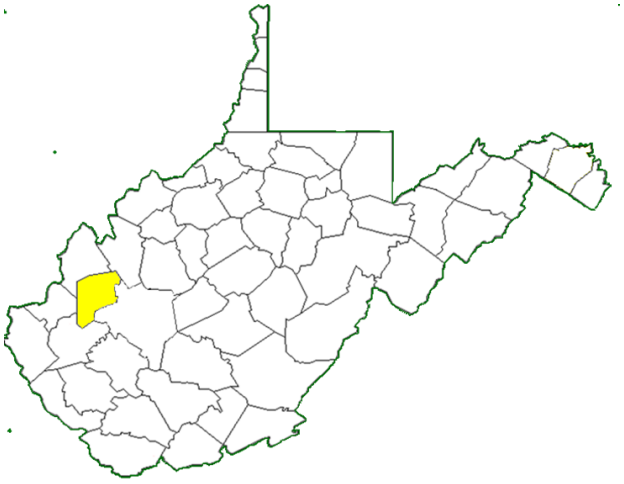


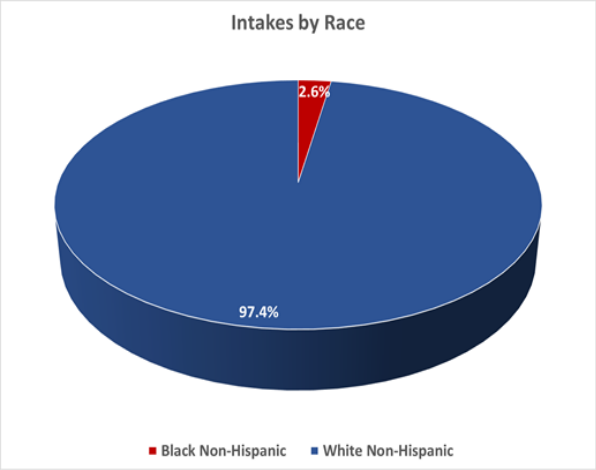


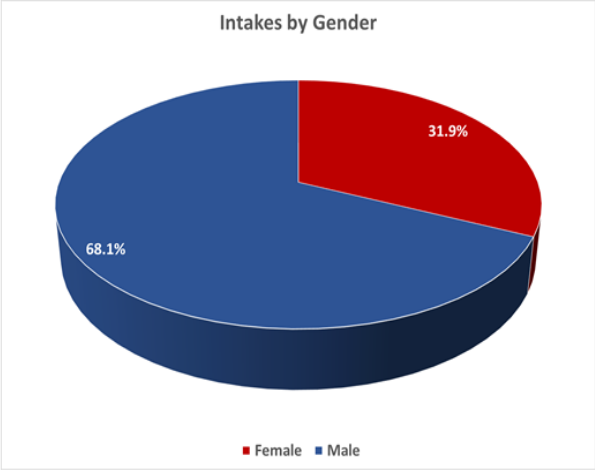


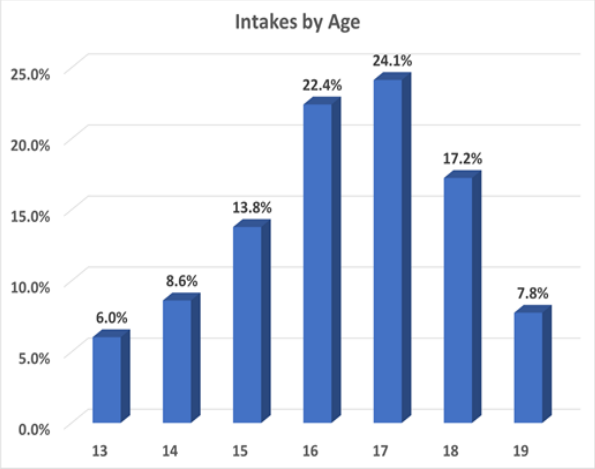
Putnam County Youth Reporting Center

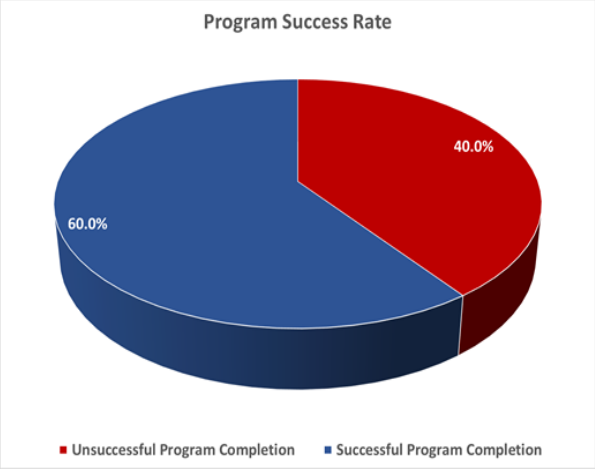
Joshua Woods
Program Director



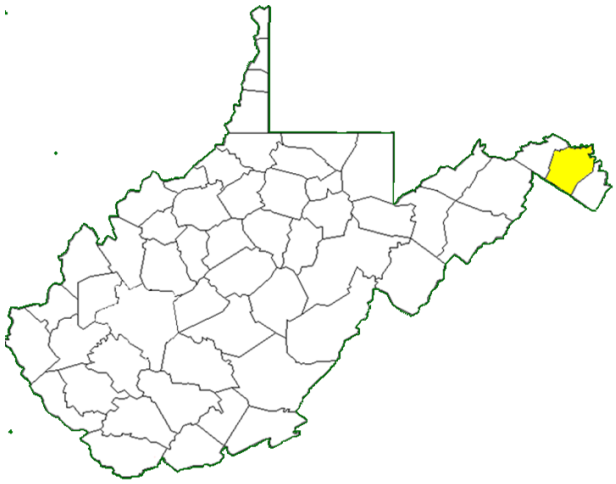




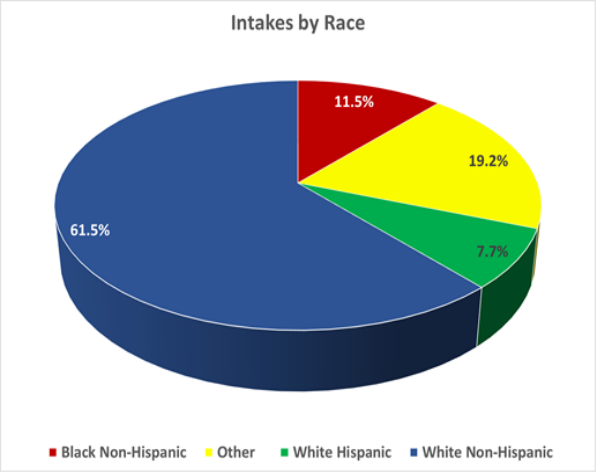


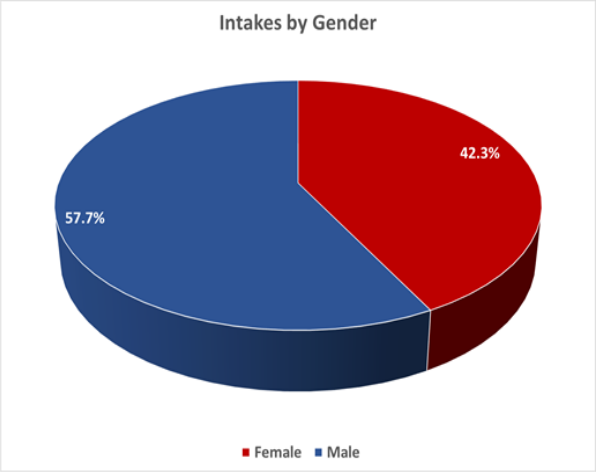


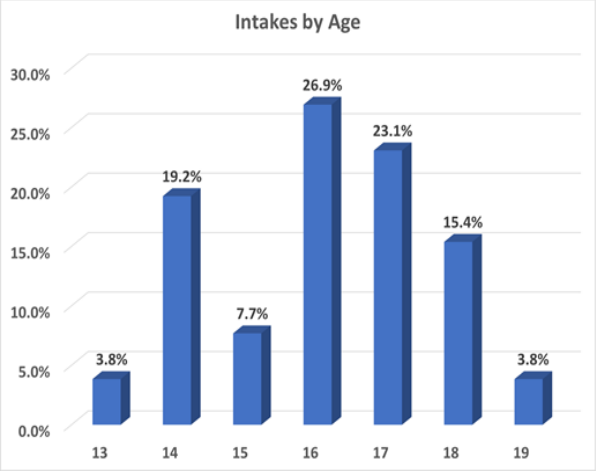
STARS Youth Reporting Center

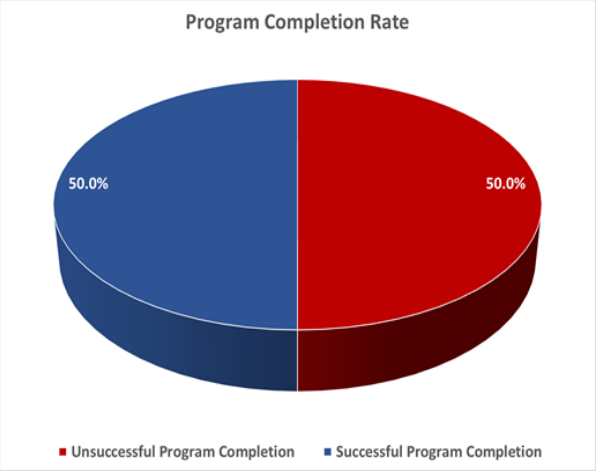


Robin Mauck
Program Director

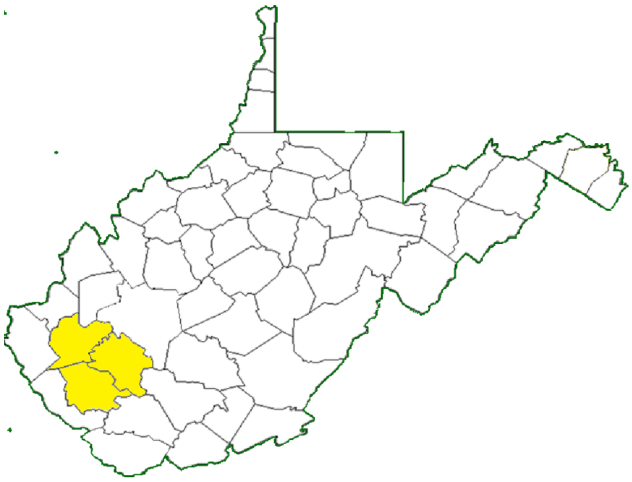




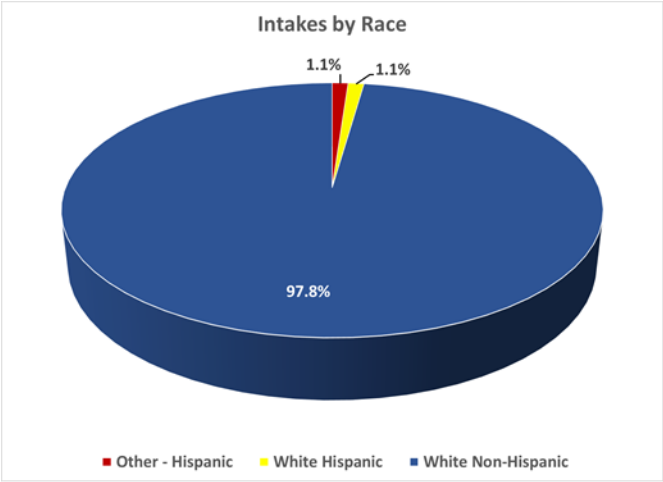


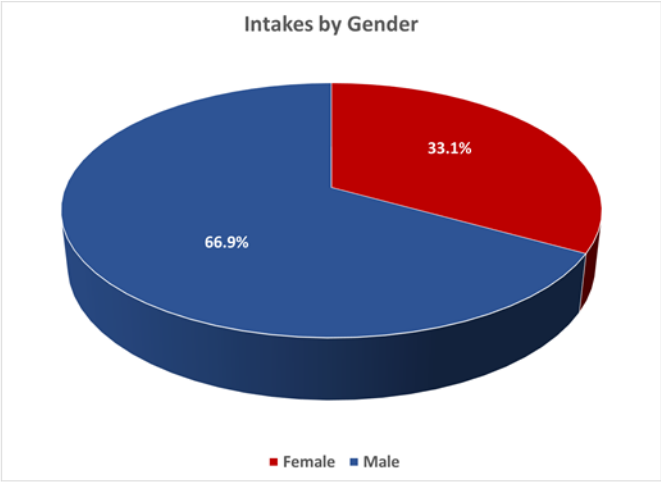


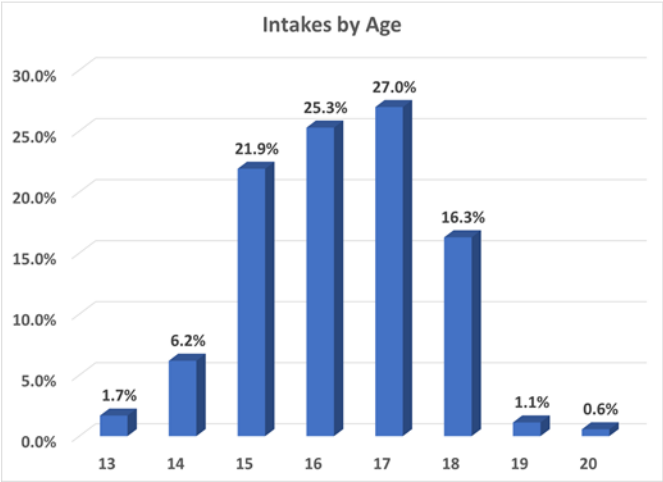
Tri-County Youth Reporting Center

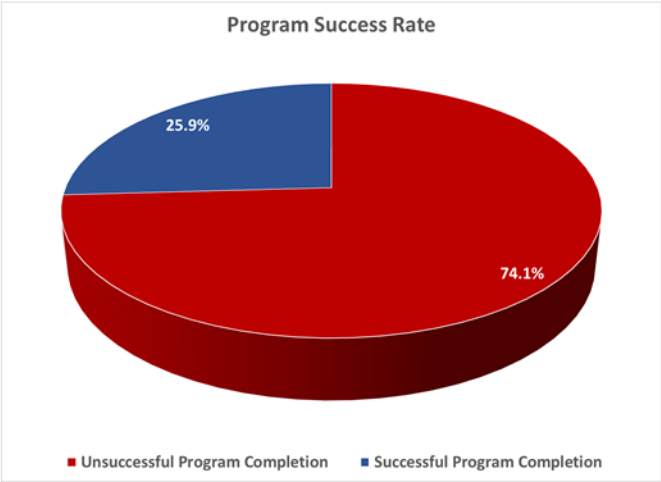


Scott Caldwell
Program Director

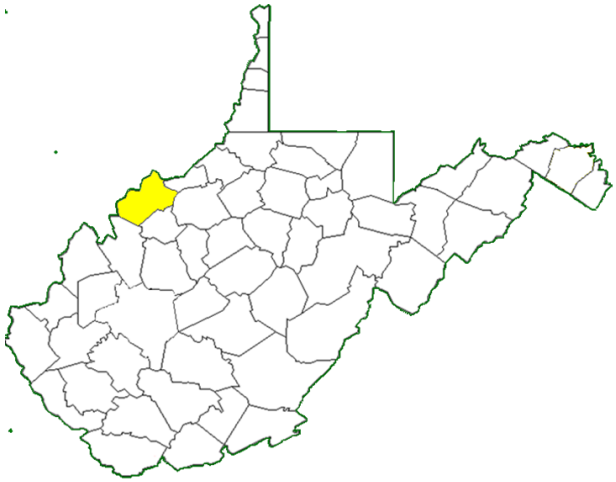




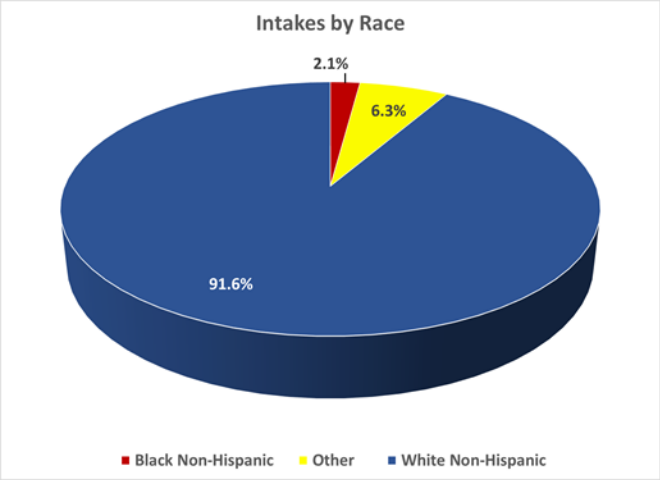


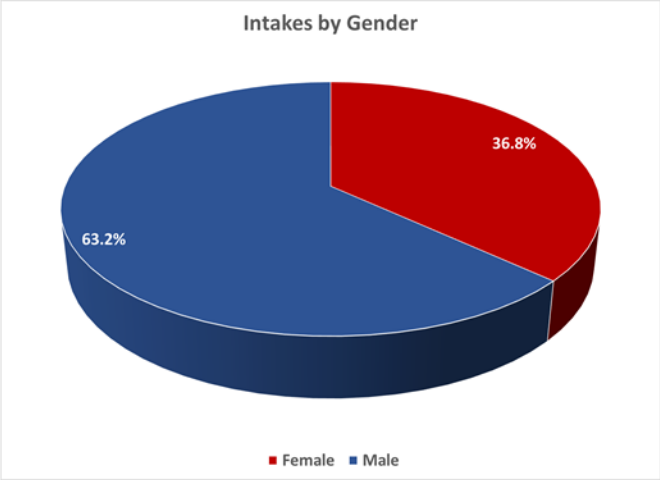


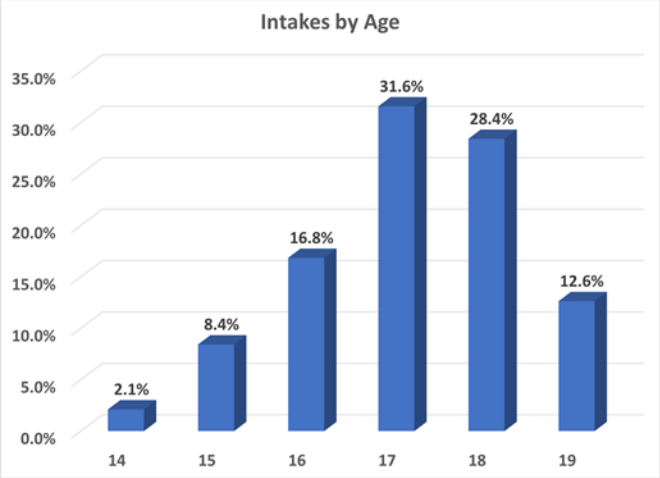
Wood County Youth Reporting Center

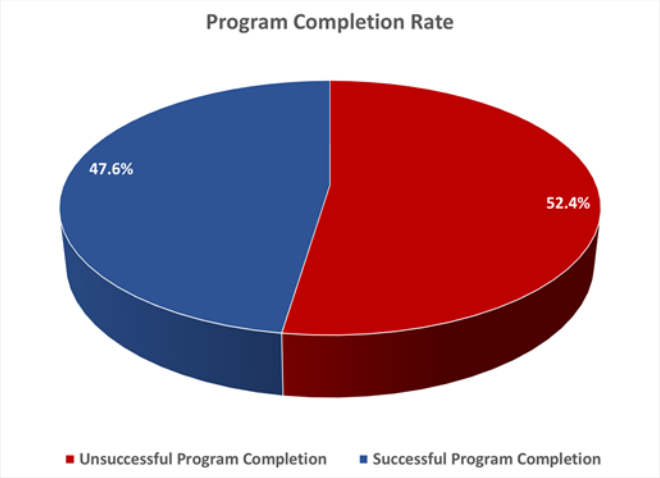


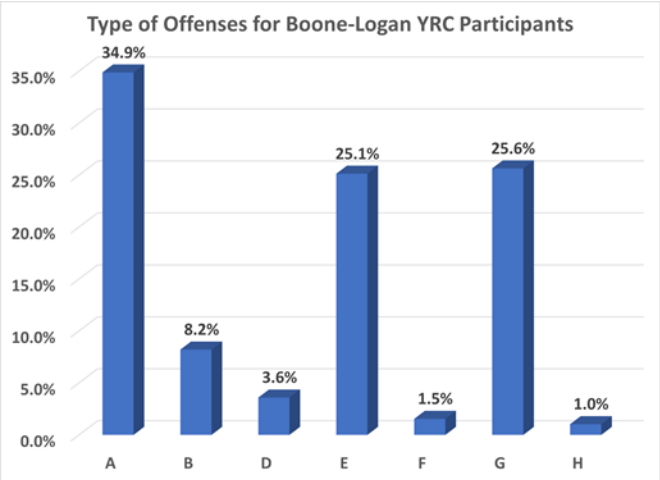
Position Vacant
Program Director

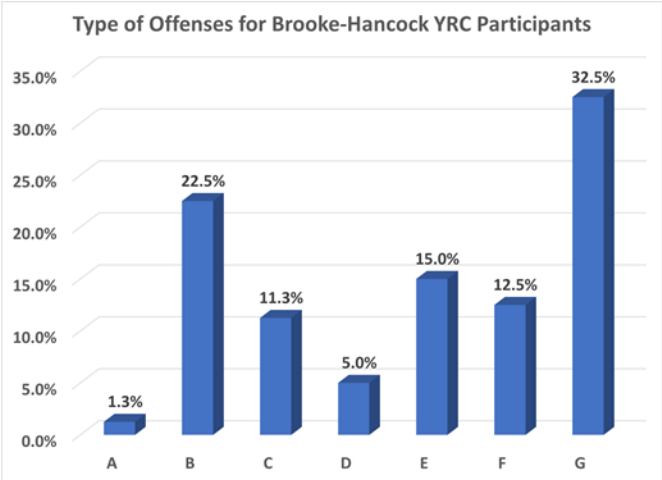


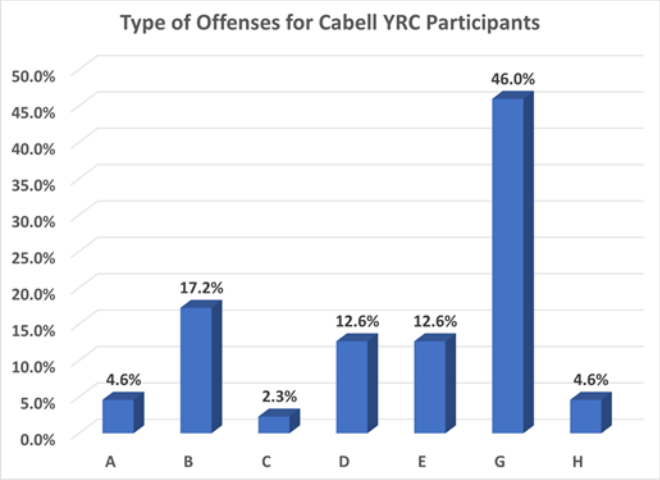


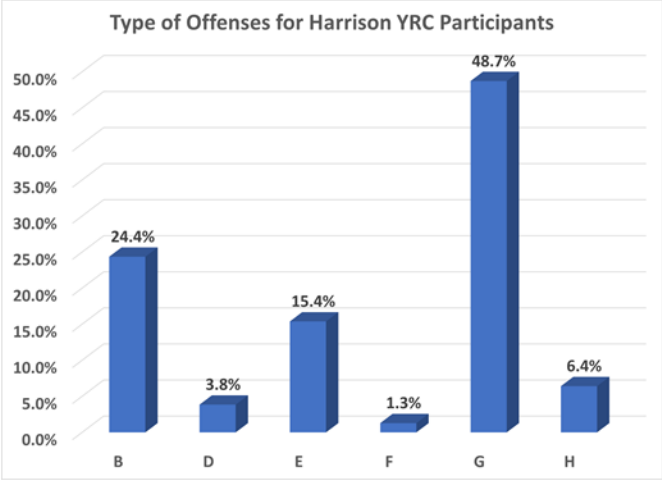


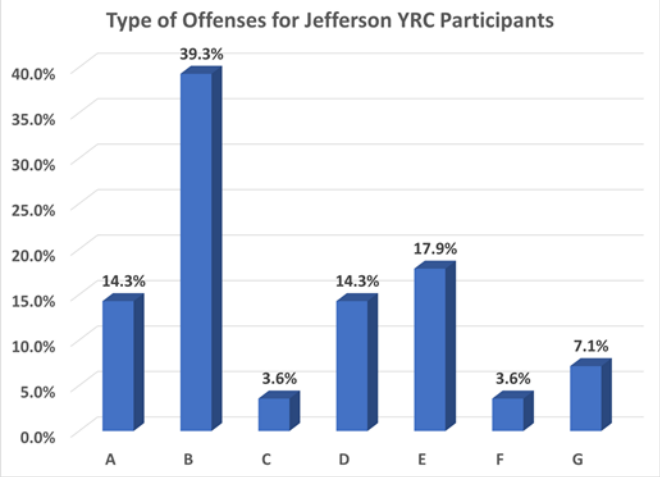






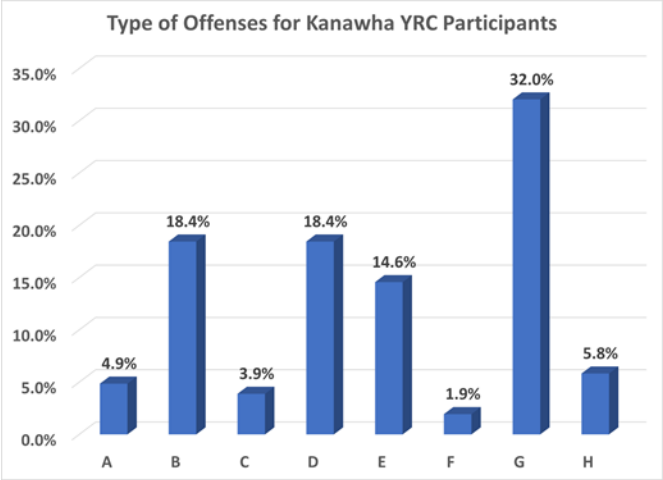


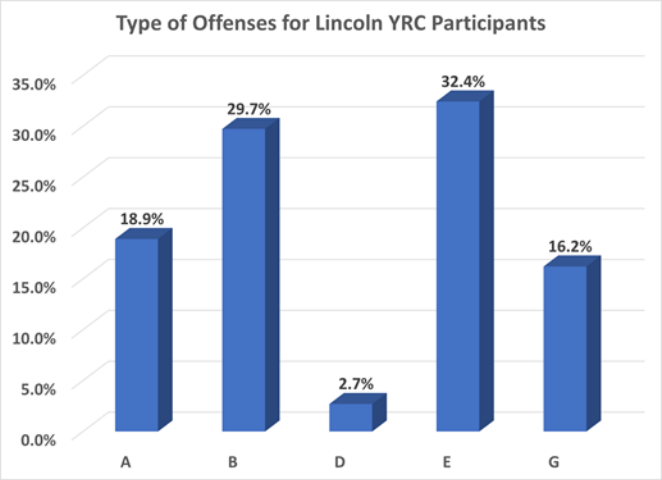


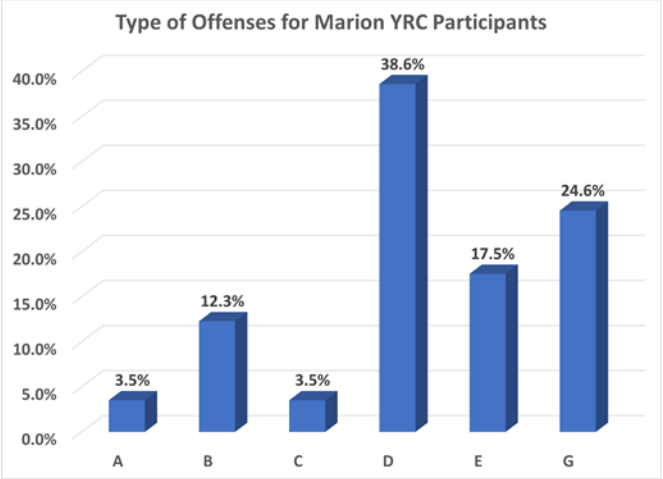


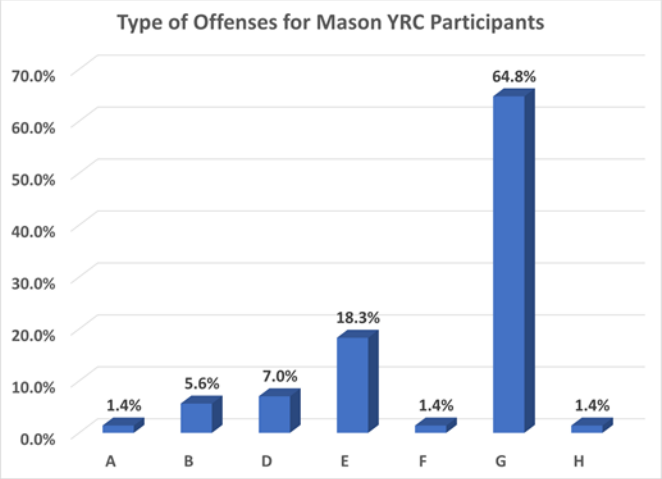
Charges Key

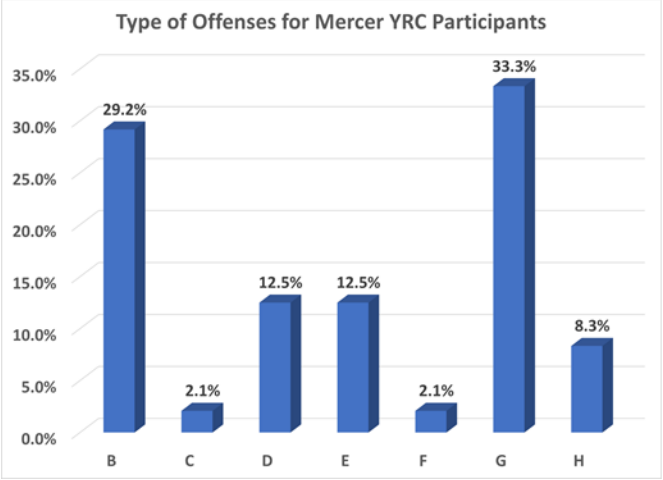
A – Court Requirement Violations
B – Crimes Against a Person
C – Crimes Against the Community
D – Property Crimes
E – Drug/Alcohol Crimes
F – Obstruction
G – Status Offenses
H – Weapons Charges

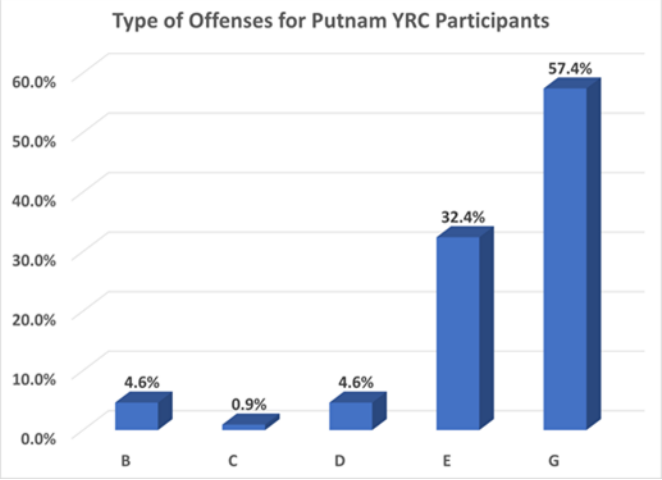

Type of Offenses for Kanawha YRC Participants
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
4.9%
18.4%
3.9%
18.4%
14.6%
1.9%
32.0%
5.8%
A
B
C
D
E
F
G
H

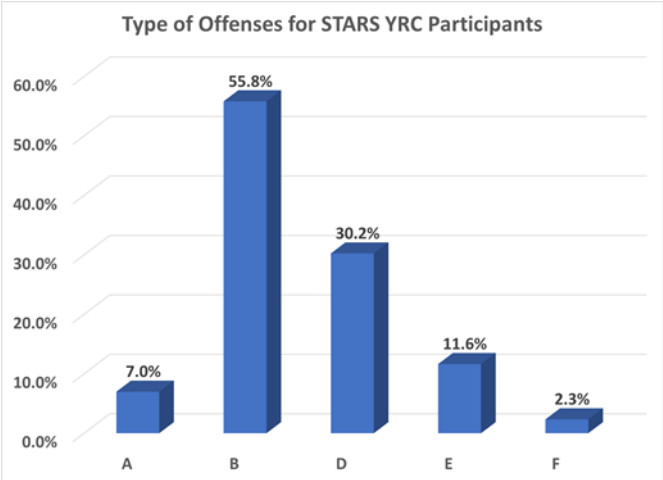

Type of Offenses for Lincoln YRC Participants
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
18.9%
29.7%
2.7%
32.4%
16.2%
A
B
D
E
G

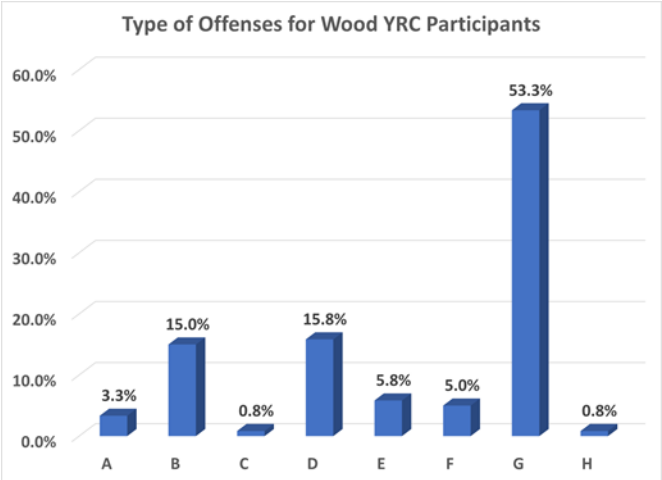

Type of Offenses for Marion YRC Participants
40.0%
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
3.5%
12.3%
3.5%
38.6%
17.5%
24.6%
A
B
C
D
E
G

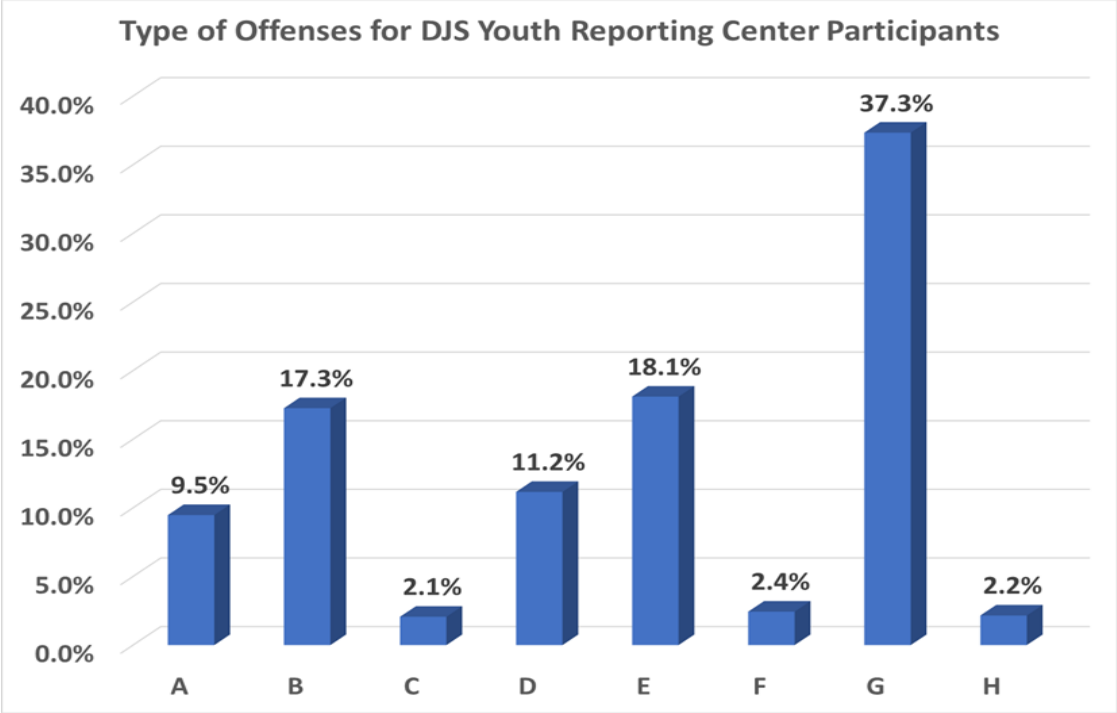

Type of Offenses for Mason YRC Participants
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
1.4%
5.6%
7.0%
18.3%
1.4%
64.8%
1.4%
A
B
D
E
F
G
H


Type of Offenses for Mercer YRC Participants
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
29.2%
2.1%
12.5%
12.5%
2.1%
33.3%
8.3%
B
C
D
E
F
G
H


Type of Offenses for Putnam YRC Participants
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
4.6%
0.9%
4.6%
32.4%
57.4%
B
C
D
E
G







Charges Key

A – Court Requirement Violations
B – Crimes Against a Person
C – Crimes Against the Community
D – Property Crimes
E – Drug/Alcohol Crimes
F – Obstruction
G – Status Offenses
H – Weapons Charges

Director of Budget and Finance

Bryan Arthur
Director of Budget and Finance

The function of the Budget and Finance Section is to handle the financial day-to-day operations of the Division of Juvenile Services. We are responsible for ensuring the financial accountability of the Division to the State Auditor, the State Treasurer, the Department of Administration Financial and Reporting Section, the State Legislative Auditors and the Legislators. The Budget and Finance Section consists of three areas- Fiscal, Fleet Management and Asset Management, which includes Capital Construction.

Fiscal

Fiscal staff manages and oversees all purchasing and payment functions, manages the Purchasing Card process, oversees asset property inventory and retirements, child nutrition funding program, provides assistance with contracts and lease agreements and monitors compliance and status of contracts. The fiscal section continues the auditing and training process for the decentralized accounts payable function in the individual facilities.

- In FY 2014, the total budget was $33,514,011.
- The Division has three contracts that cost over $2 million per contract per year and each are for ongoing services: Psimed for mental health services, Prime Care for medical services, and Youth Services Systems who run the Ronald Mulholland Juvenile Center.

Fleet Management

The Fleet Management section continued to manage a fleet of over 125 vehicles for FY 2015. Defensive driving training and preventative vehicle maintenance are focal points for the Division as our facilities and staff continues to grow.

Asset Management

Assets, including all building and equipment, are valued at almost $91 million.

Accomplishments for Fiscal Year 2015

1. The Fiscal Section submitted timely reports for:

- the GAAP/Closing Book Report to DOA-Financial Reporting & Accounting Section,
- the Annual Loss Control Questionnaire and the Annual Liability Insurance Questionnaire to the Board of Risk & Insurance Management,
- the Fiscal Year 2016 Budget Appropriation Request to the State Budget Office,
- the Annual Asset Management Certification Form to DOA-Surplus Property,
- the Annual Small, Women, & Minority-Owned Business Report to the DOA-Purchasing Division.

2. The Fiscal Section was responsible for the following projects being completed:

- the purchase of new radios for the Division of Juvenile Services
- security upgrades to Gene Spadaro Juvenile Center
- education building at Sam Perdue Juvenile Center

Future Projects for Fiscal Year 2016

The Division will no longer house Status Offenders as of January 2016. Currently status offenders are being held at the Robert Shell Juvenile Center. In order for us to accommodate a different population, several security upgrades will be needed. We currently have Capital Outlay money to cover this project, and we hope to begin the project early in 2016.

Future Challenges for Juvenile Services

The biggest challenge facing the Fiscal Section during FY 2016 will be addressing our needs for additional operating money. Unfortunately due to the loss of the Industrial Home for Youth to the Division of Corrections and additional budget cuts, Juvenile Services finds itself in a financial crisis that will need to be addressed.

Also many of our facilities are showing some age and we are starting to see a great increase in maintenance issues especially in the area of heating and cooling. A request has been made for additional Capital Outlay money in order to set up a maintenance plan to address these concerns.

Director of Human Resources

Sharon Hayes
Director of Human Resources

The Human Resources Office of the West Virginia Division of Juvenile Services is responsible for supporting the Division's programs, managers and employees by effectively managing the agency's human resources. The primary responsibilities of the Office of Human Resources include coordination of employee transactions and employment verifications.

Services are provided directly by the Human Resources Office and indirectly through local personnel representatives. Human Resources is divided into four primary functional sections.

Employment Relations Section

The Employment Relations Section is responsible for administration and consultation for the agency's employment relations functions. Current responsibilities include:

1. Assisting managers with issues around discipline and performance management.
2. Work with the agency's legal section concerning employee discipline.
3. Monitoring changes in employment trends and recommending appropriate actions.

The Benefits Section

The Benefits Section's current responsibilities include:

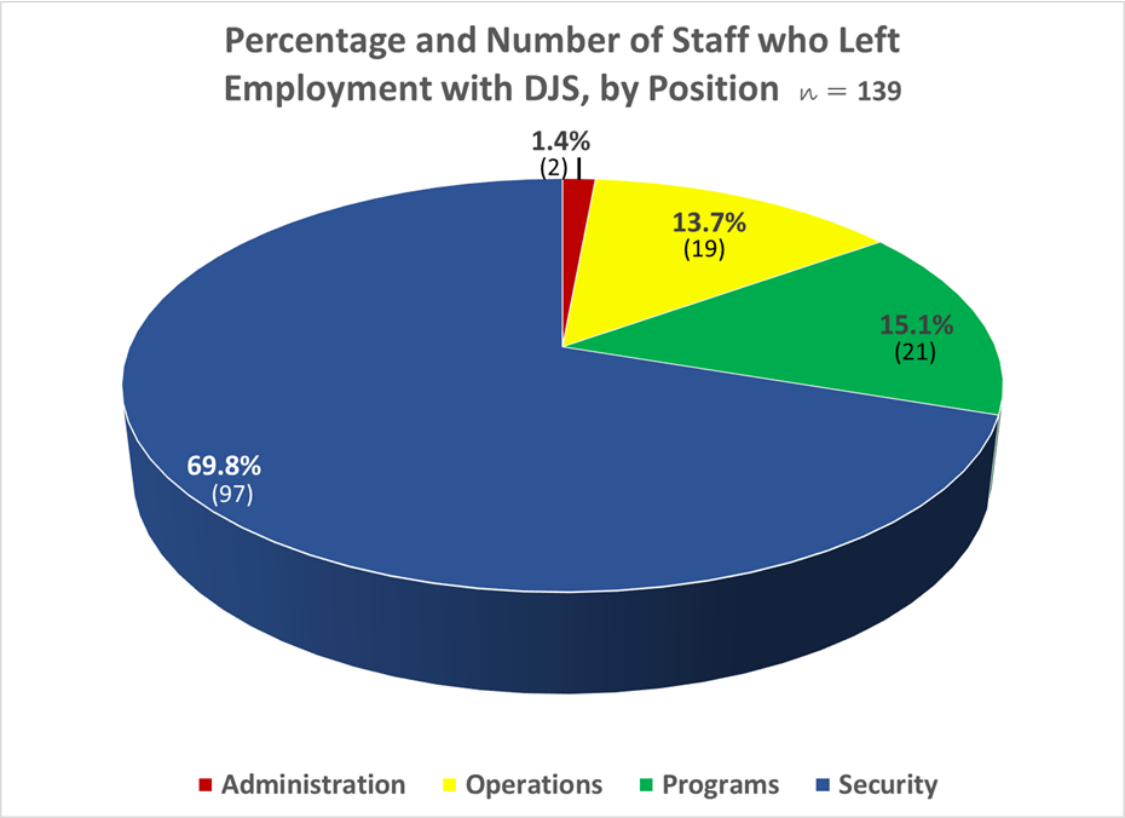
1. Processing accurate employee benefits.
2. Managing the Workers' Compensation and Benefits Program (including the Open Enrollment Benefit Section).

3. Processing personnel and payroll actions to ensure timely and accurate payment to employees.
4. Administering the employee leave program to ensure accuracy and timeliness of leave records.
5. Providing personnel-related training to new Human Resources field representatives.
6. Providing orientation to newly hired Central Office employees.
7. Processing data entry for the Division's Employee Performance Appraisals.
8. Verifying and processing various payments, such as FLSA, compensatory time payouts, unpaid holidays, and overtime.
9. Managing the Human Resources records to ensure confidentiality, completeness and compliance.

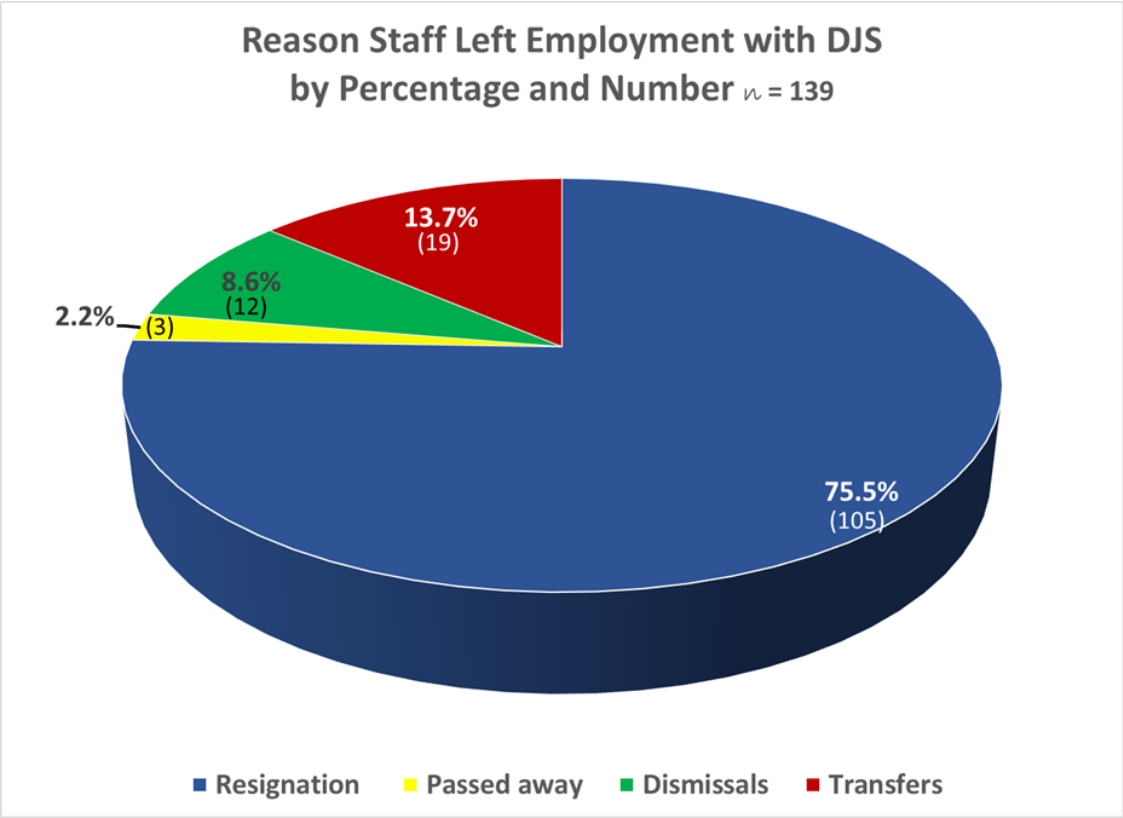
Payroll Section

The Payroll Section provides timely and accurate payment of wages and benefits to employees of the Division of Juvenile Services. Current functions include:

1. Preparing all quarterly federal and state tax returns. Balance the returns to the W-2's annually.
2. Accurate and timely processing of exceptions to the payroll, based on data provided by the transaction section.
3. Prepare monthly reports for the payment of all payroll deductions that are withheld from employees' paychecks.
4. Manage the Human Resources Management System to process Personnel Action Forms.
5. Entering all new and change forms into the payroll system for direct deposit.
6. Processing all garnishments, levies, child support orders, and personal bankruptcy forms.
7. Providing advice and guidance for all locations on tax and payroll issues. Keeping up-to-date on any changes to state and federal law that affect payroll.
8. Processing requests for payment for all hourly paid employees.



During Fiscal Year 2014, the turnover rate for correctional officers was 28.2 percent. The turnover rate for all DJS staff was 20.6%.



Regional Directors

James Goddard
Regional Director

In an effort to streamline the supervision and provide guidance to the eight smaller facilities, the Division of Juvenile Services has a regional approach. This was accomplished by splitting the State into a Western Region and an Eastern Region.

Western Region

Jim Goddard is the Western Region Director, which consists of the Ronald Mulholland Juvenile Center, Lorrie Yeager Juvenile Center, Tiger Morton Juvenile Center, and the Robert Shell Juvenile Center.

In addition, he is the Policy Committee Chair and is responsible for the continuing revision of the Division's policies. This is done with input from all facilities in the Agency by rotating facility directors/designees to serve on the policy committee. ACA Standards and revisions, PREA mandates, Performance-based Standards (PbS), and current national trends in Juvenile Justice as well as agency goals, have been foremost in our thinking as policy directives are developed. Policies have been changed and revised to correct deficiencies in existing policies, to provide clarification in key areas, and provide guidance on new programs as they develop.

Responsibility for the new regional hearing officers also falls under Mr. Goddard. Having regional hearing officers who work for Central Office rather than having one in each facility has been a very effective change for the Division. This move was made to make the hearings timely, impartial, reduce errors in the disciplinary process and to ensure adherence to DJS policy.

Another area of responsibility is our state wide mobile maintenance crew. They have completed several jobs across the state. From pouring concrete sidewalks to installing camera systems, this maintenance crew has saved the Division money in the area of specialized maintenance. We hope to continue to use this crew in the future for several projects that are currently in the planning stages.

Regional Directors

Eastern Region

Stacy Rauer
Regional Director

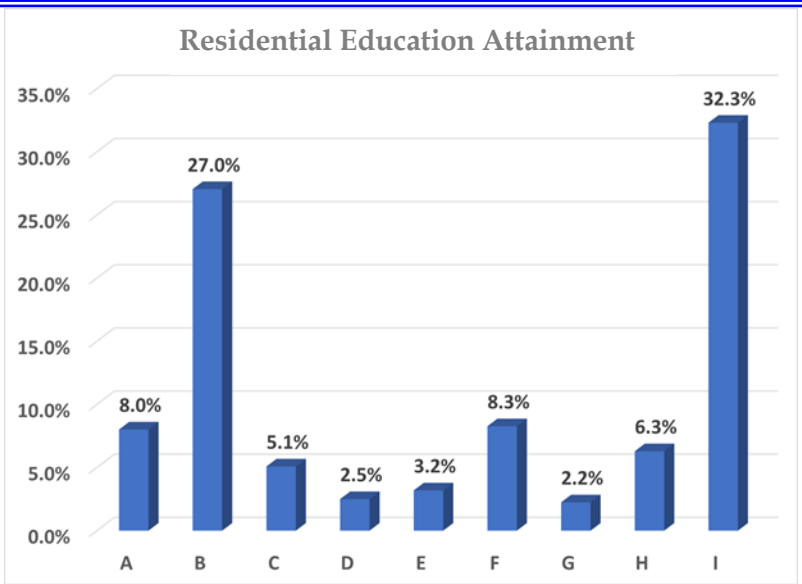
Stacy Rauer is Eastern Region Director, which consists of the Vicki Douglas Juvenile Center, Chick Buckbee Juvenile Center, Gene Spadaro Juvenile Center, and the Sam Perdue Juvenile Center.

Stacy is a permanent member of the policy committee and brings her perspective and experience to help balance the policies.

Ms. Rauer is also responsible for the Divisions Quality Assurance Program. This includes developing audits and overseeing the process to ensure compliance with Division, State, and Federal standards. The program will use data to make improvements within the operations of the facilities and treatment of the residents.

Ms. Rauer is the liaison for the technical assistance grant for Reducing the Use of Isolation of residents within the Division. Only six state agencies in the country were chosen to participate in this training and technical assistance program with WV DJS being one of them. This has allowed the division to partner with other states in order to gather information on a variety of treatment options for the more difficult youth that we may have in our custody. From participating in this program, the Division has developed an action plan to reduce isolation of residents.

In addition, Ms. Rauer is the Division's Movement Coordinator overseeing all resident movements within the division. This position streamlines and organizes resident movement while keeping safety and security in mind for all facilities within the division.



A—Enrolled in TASC

B—Enrolled in local school after release

C—Earned a TASC

D—Obtained a High School Diploma

E—Completed *Thinking for a Change*

F—Enrolled in CTE program

G—Completed CTE program

H—Obtained employment after release

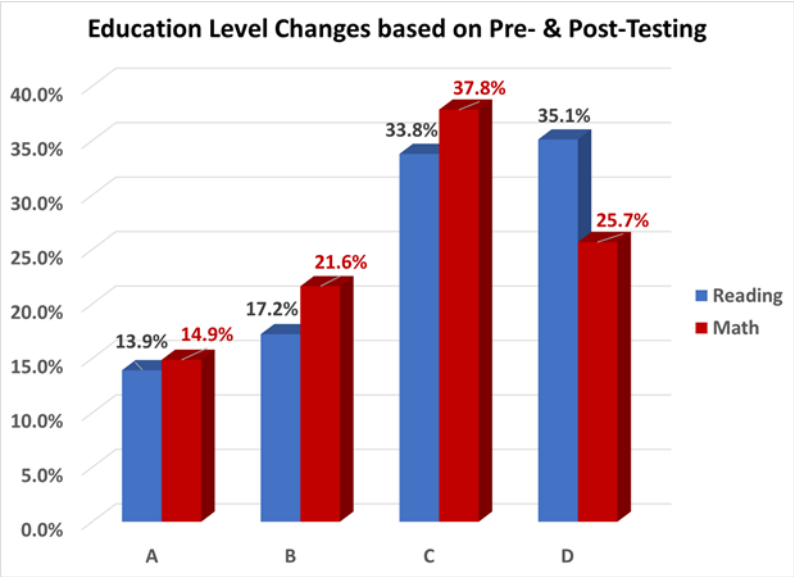
I—Students with an IEP

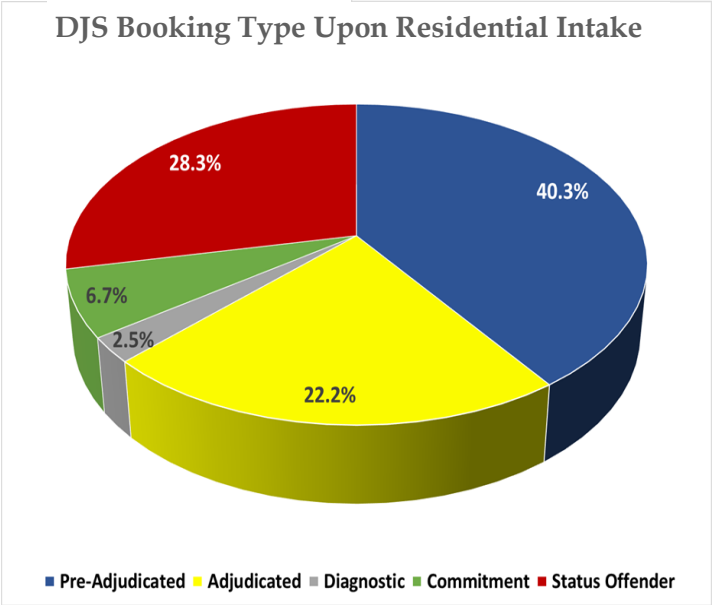
A—Negative grade level change from pre/post test.

B—No grade level change from pre/post test.

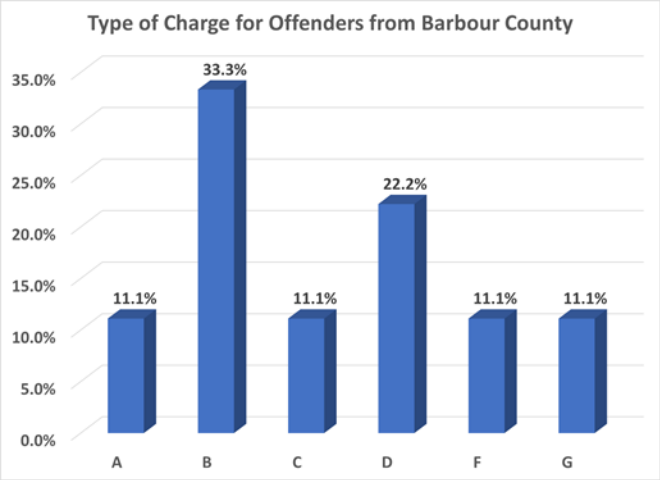
C—Improvement of one-full grade level from pre/post test.

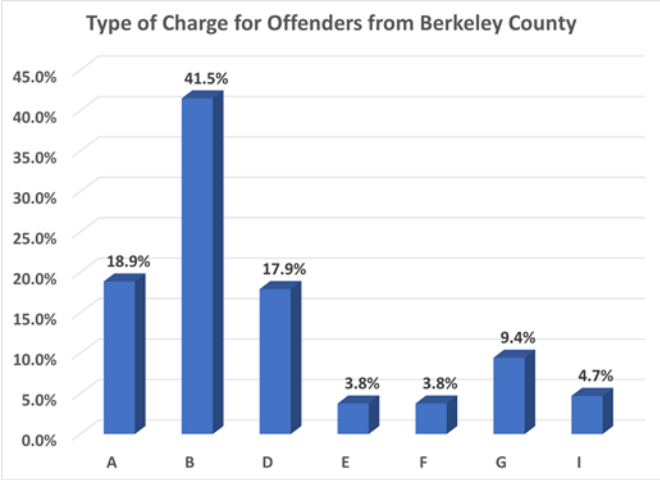
D—Improvement of more than one full grade level from pre/post test.

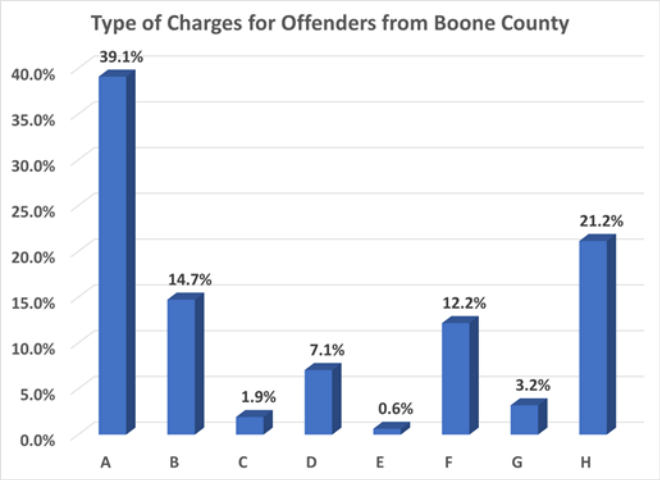


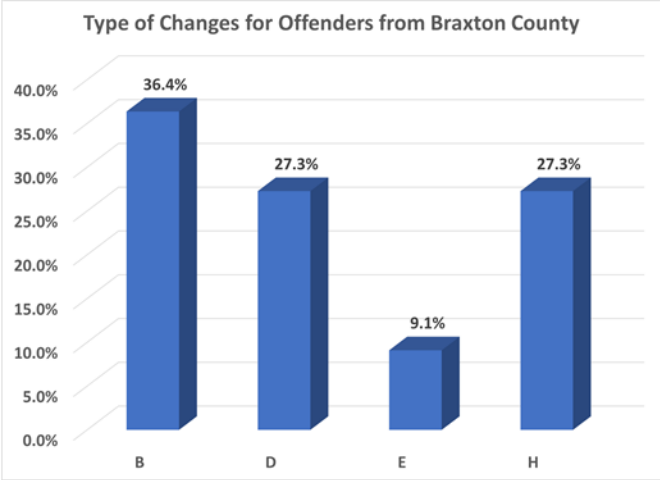


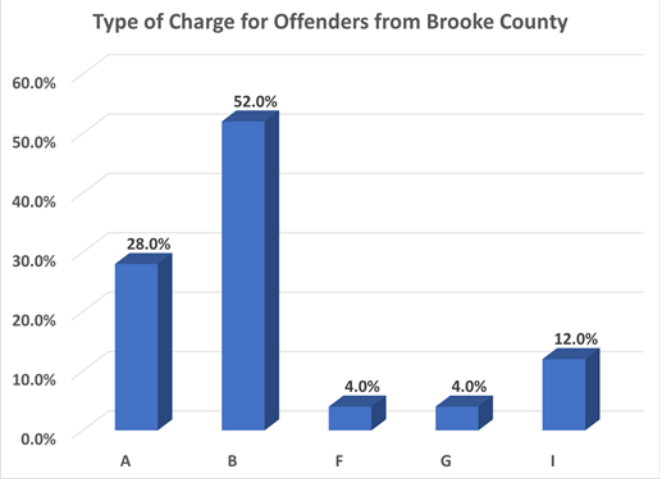
Charges Against Residents by County











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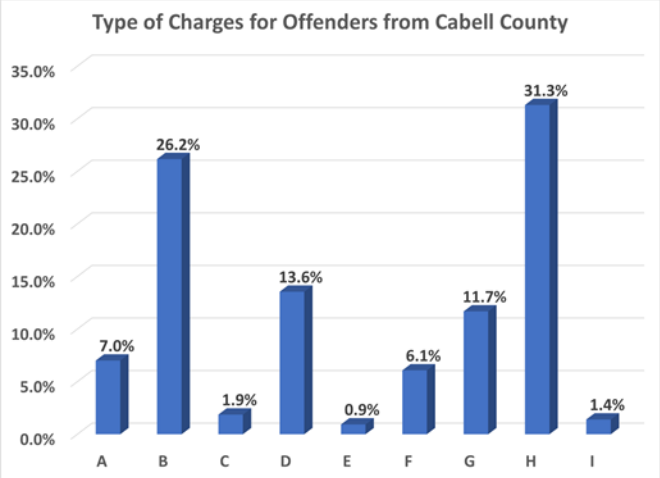
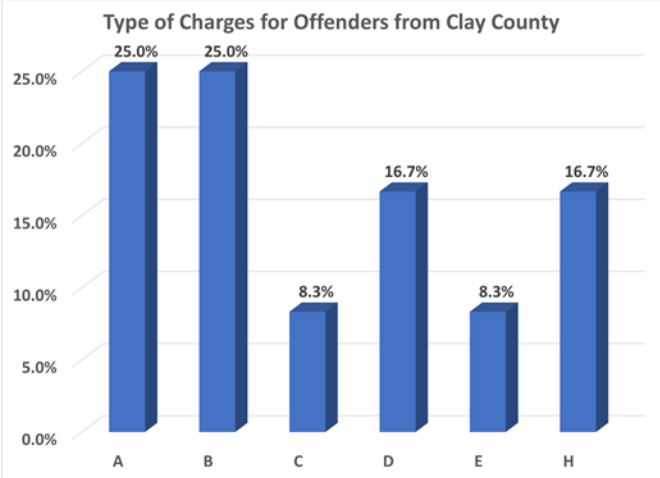
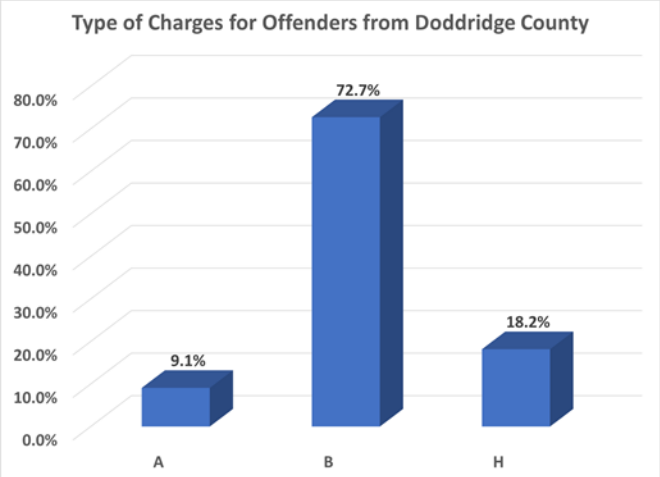
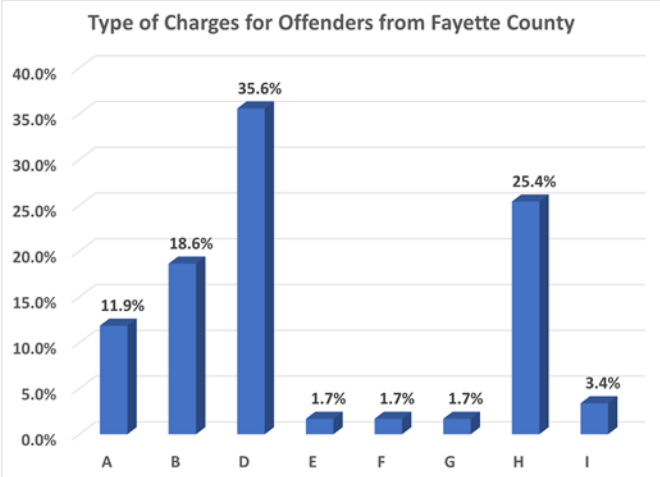
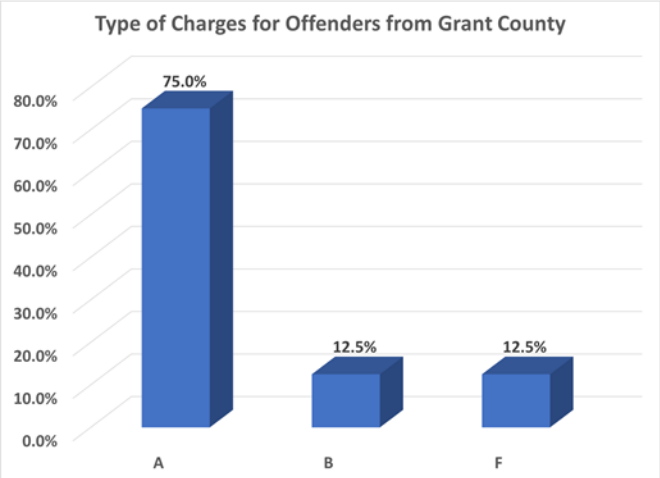
Charges Against Residents by County, cont.

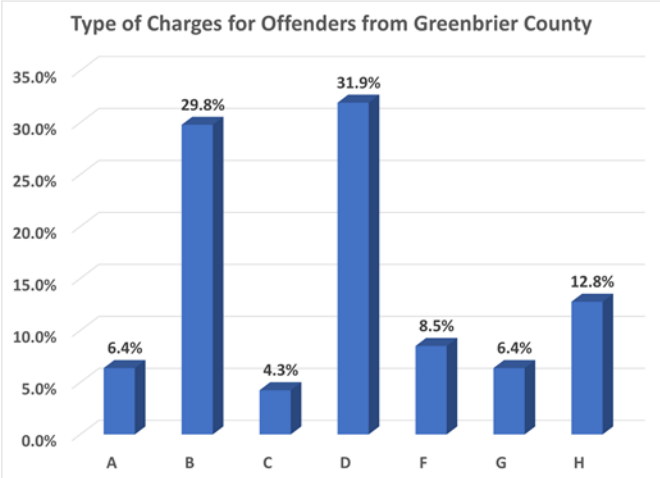












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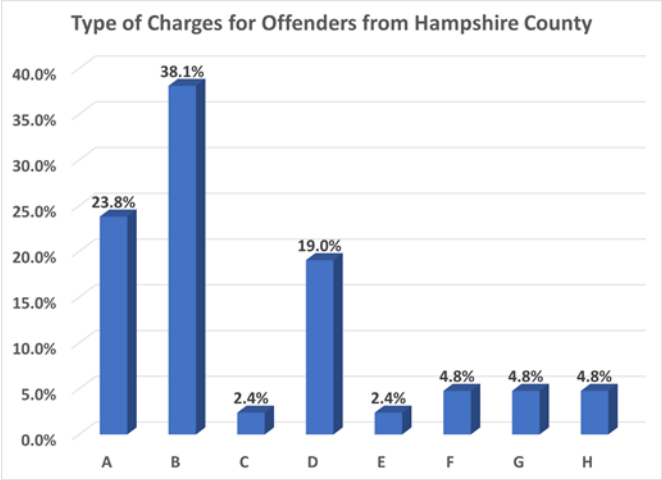

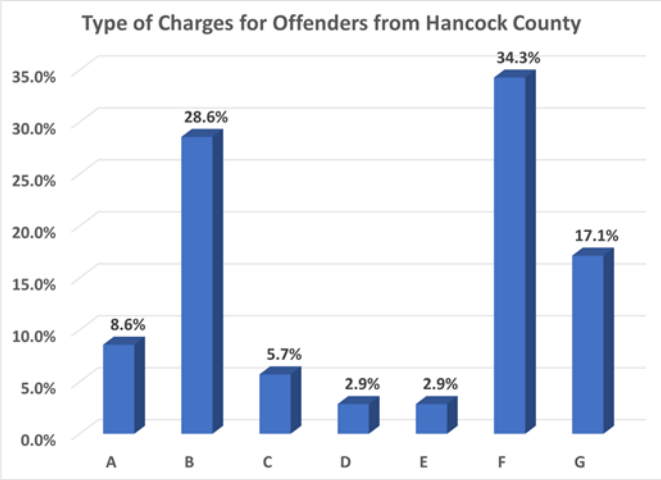

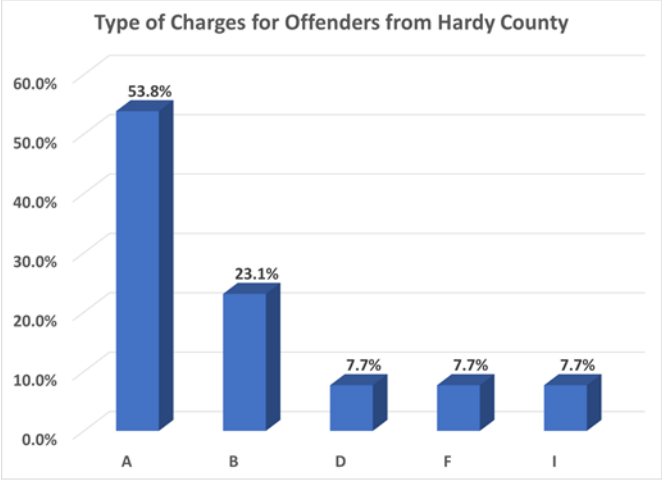

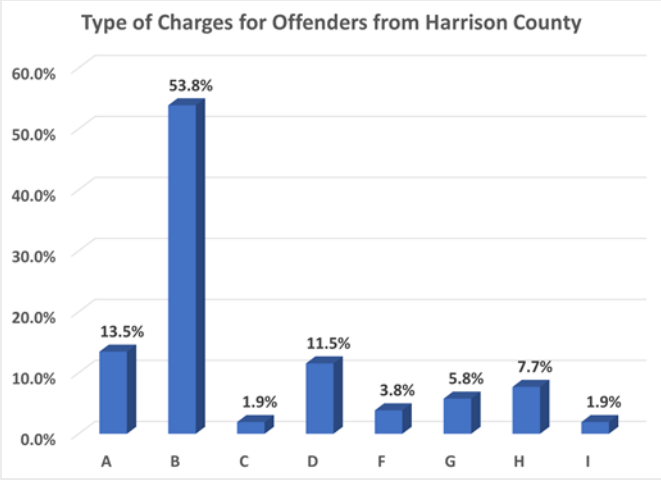

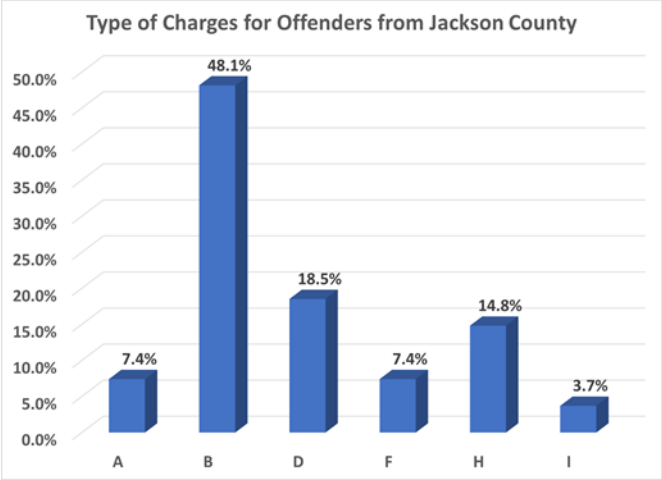

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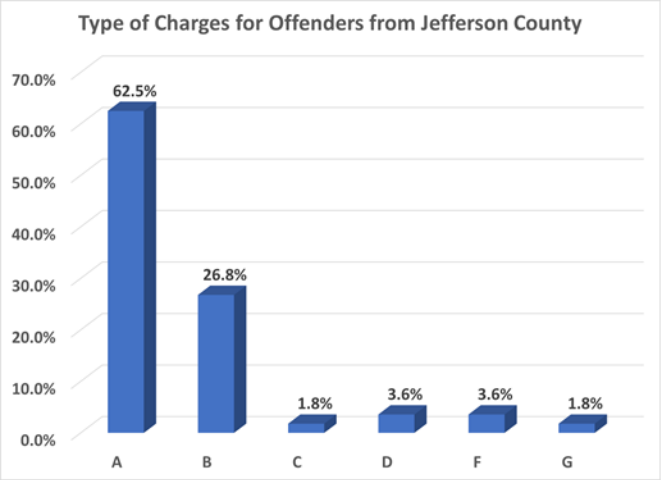

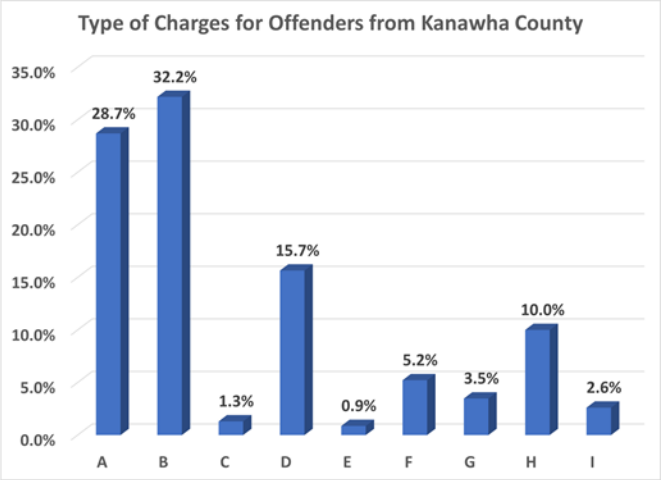

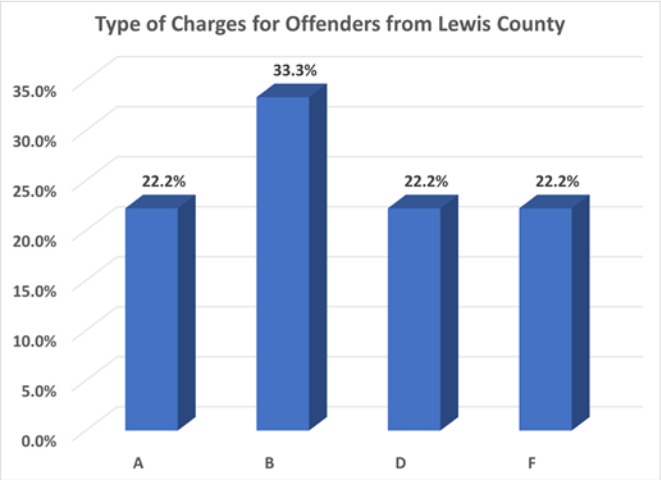

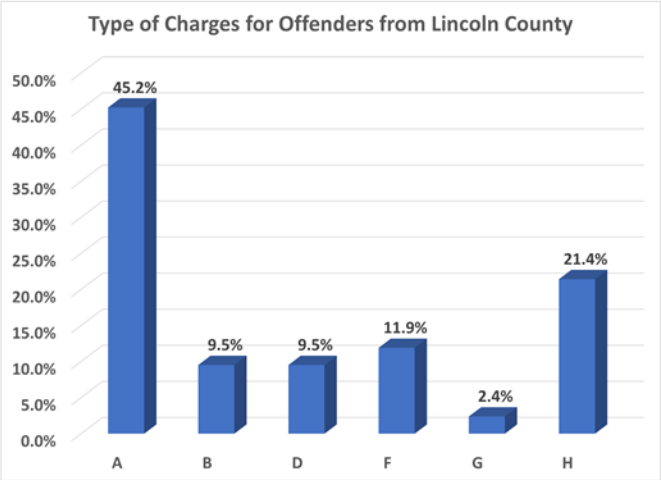

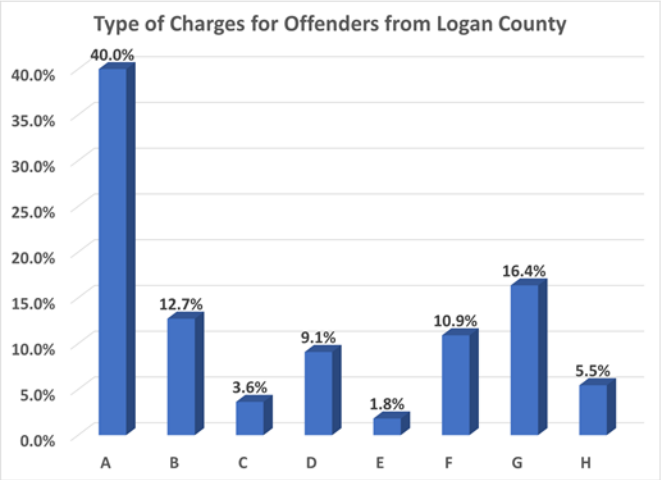

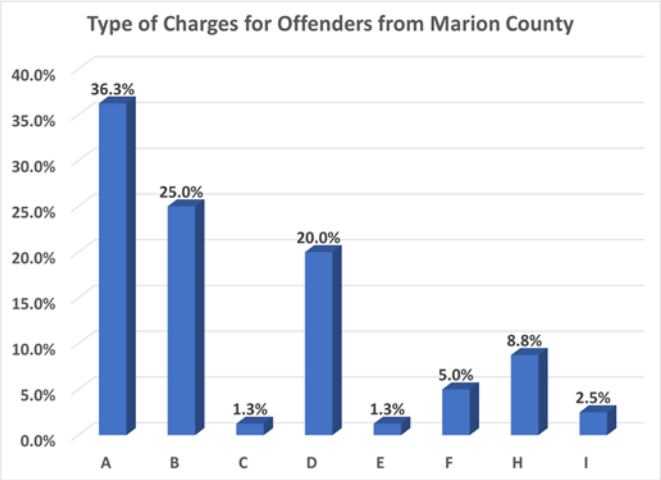

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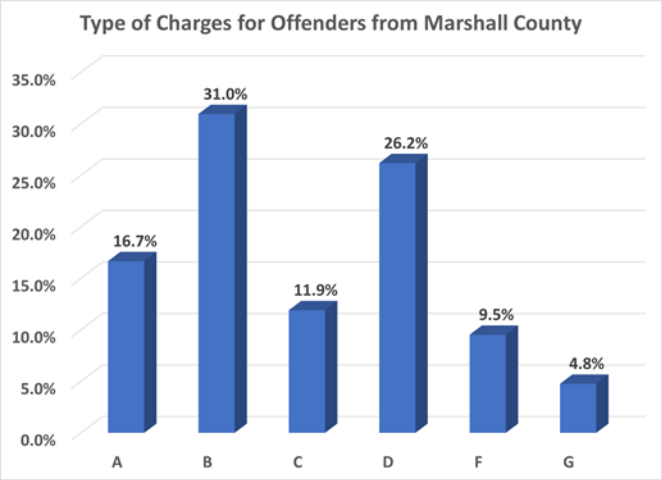

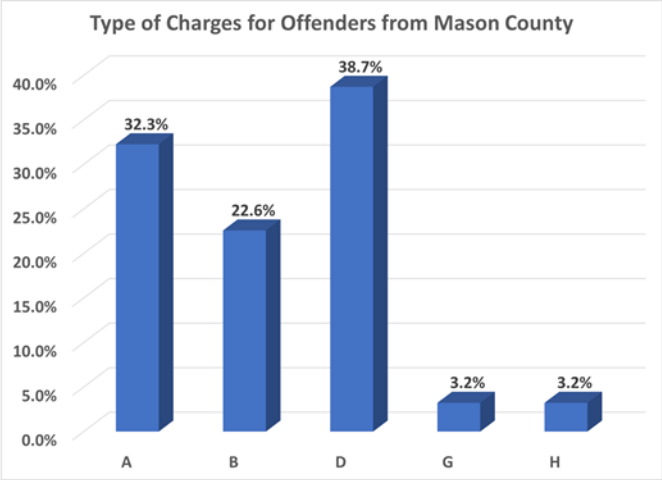

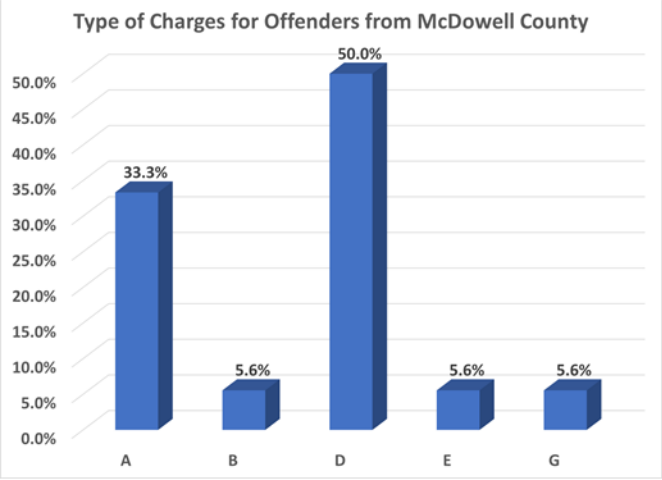

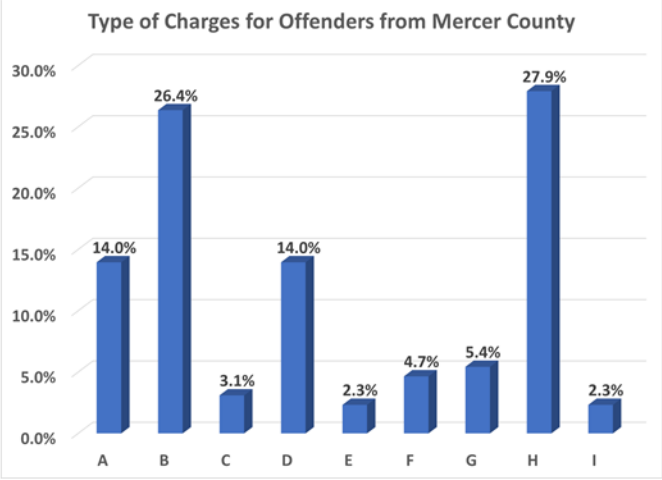

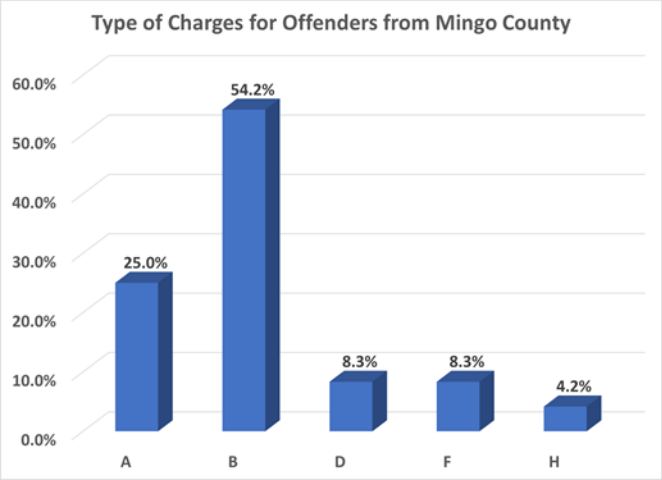

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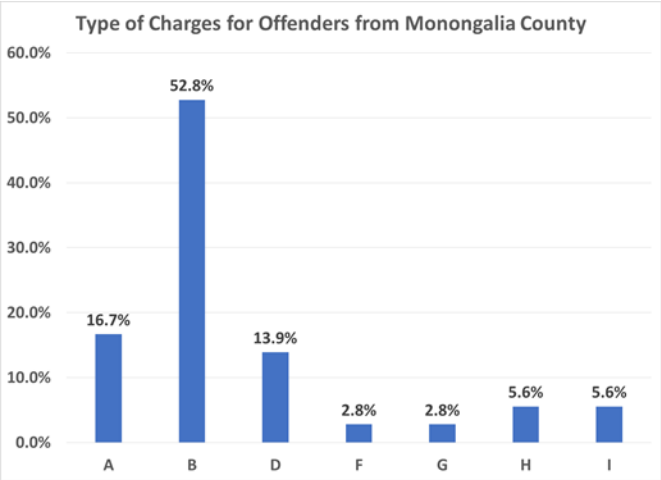

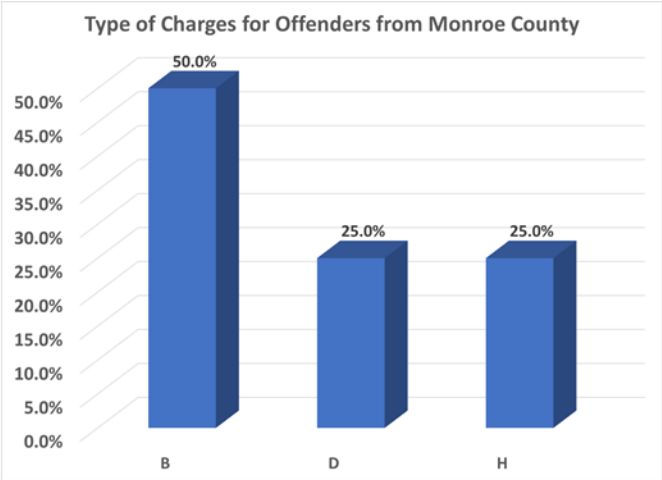

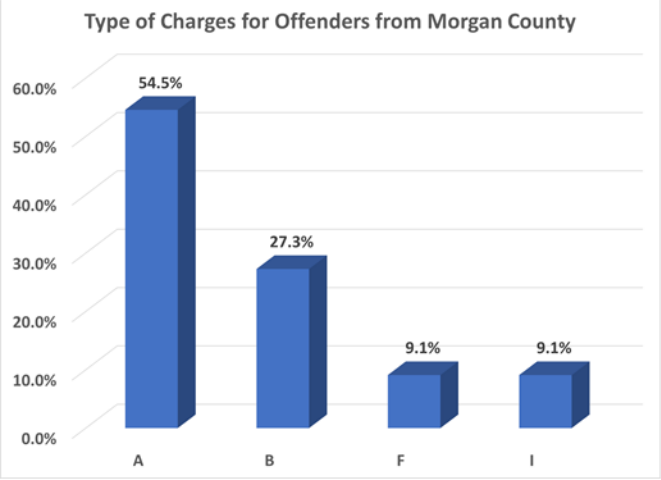

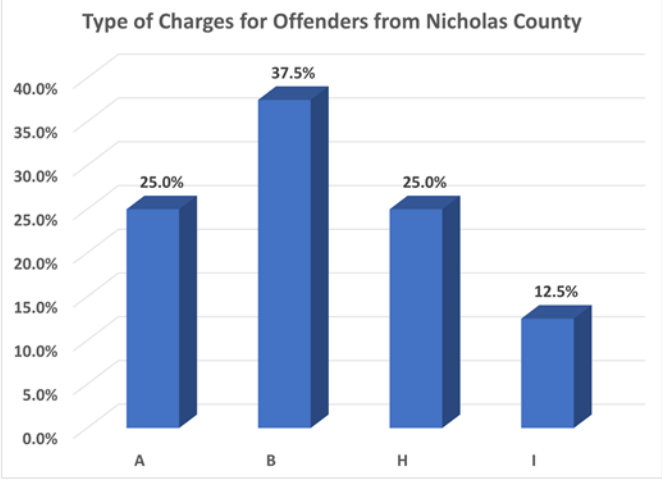

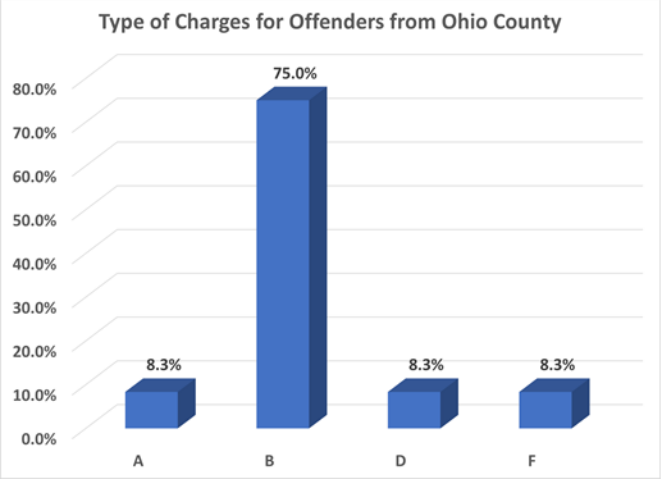

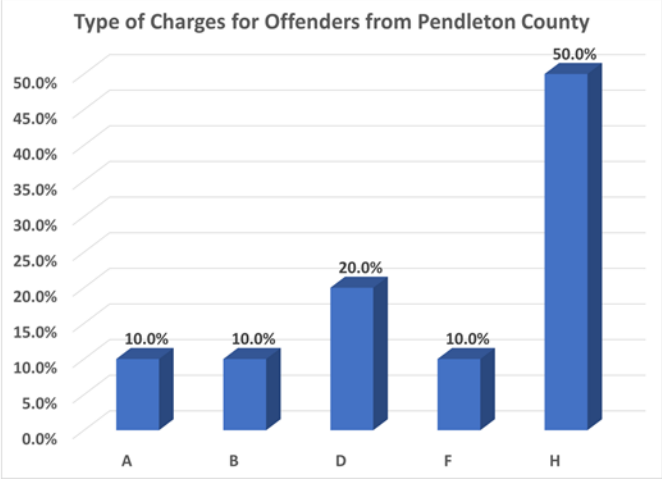

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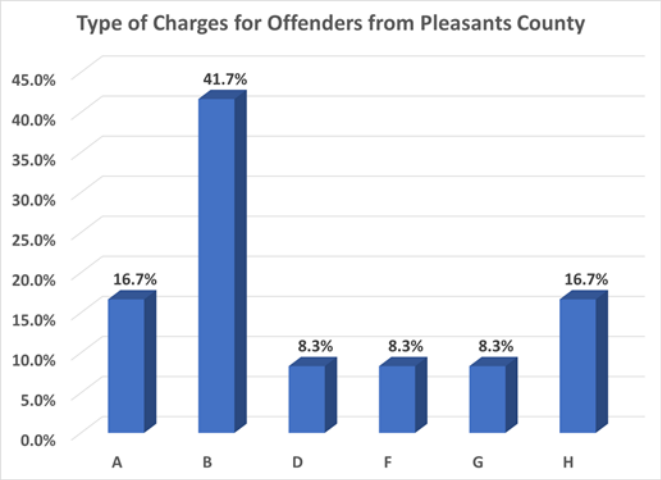

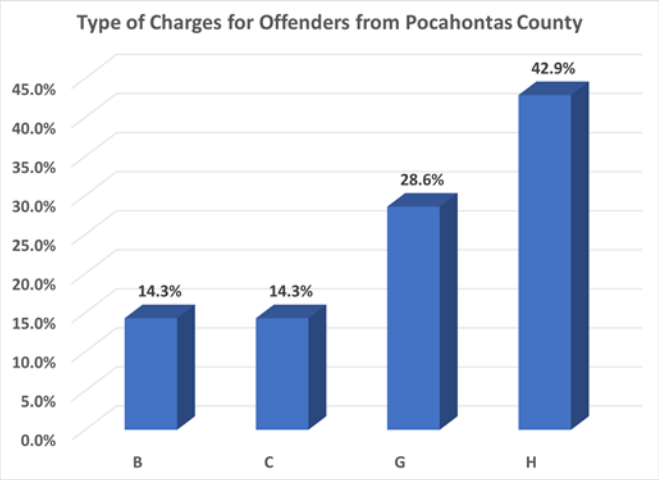

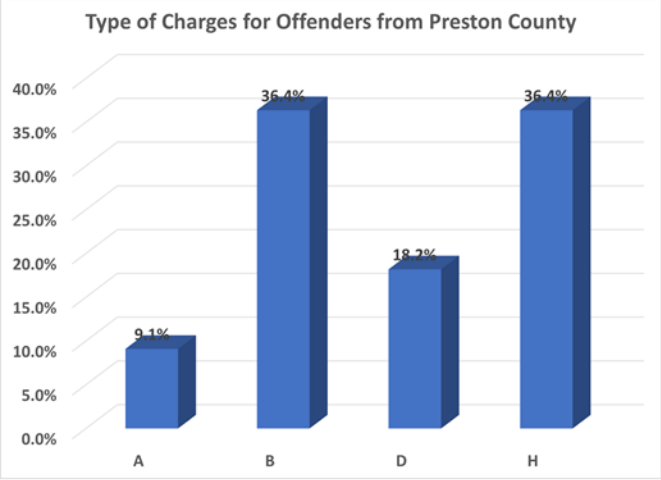

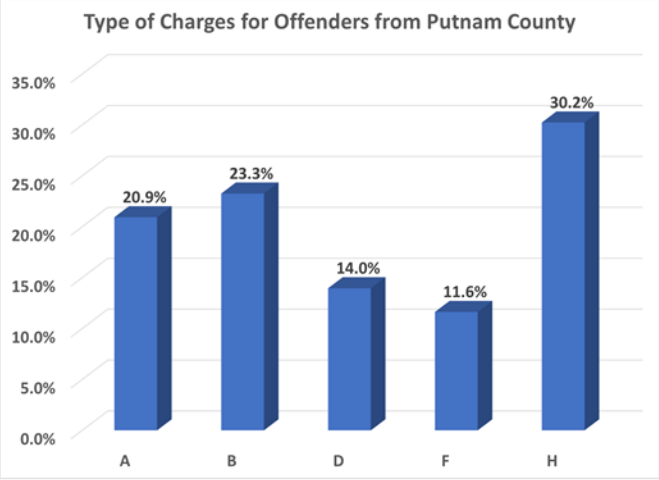

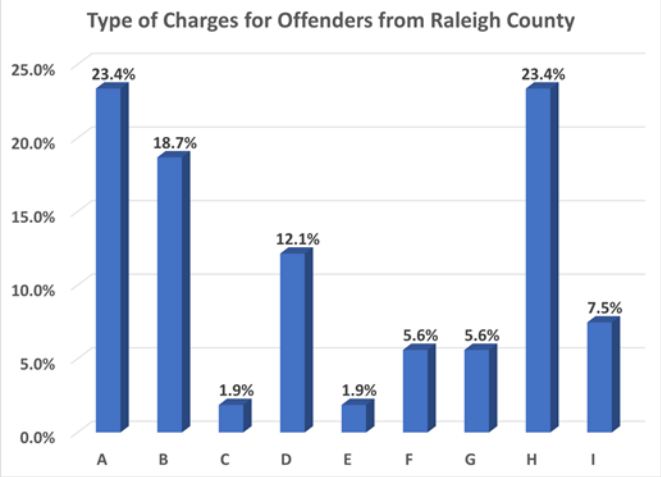

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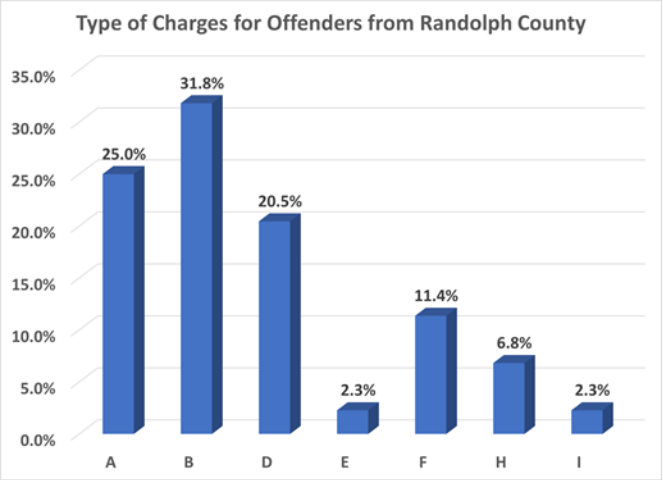
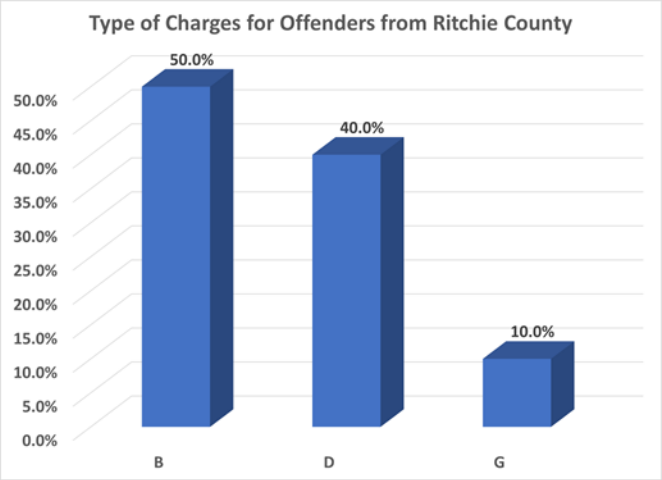
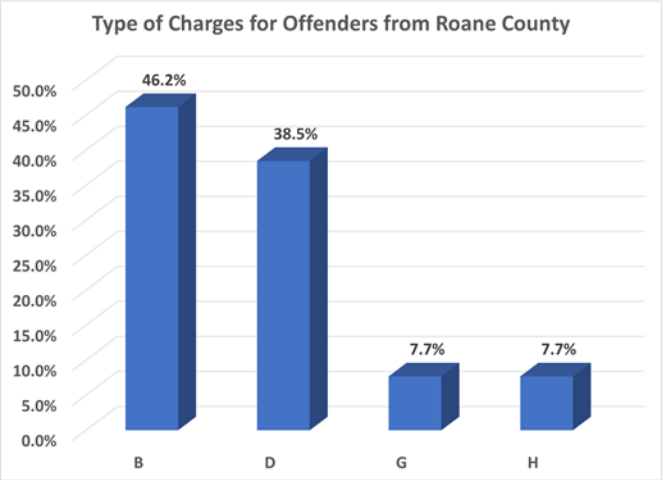
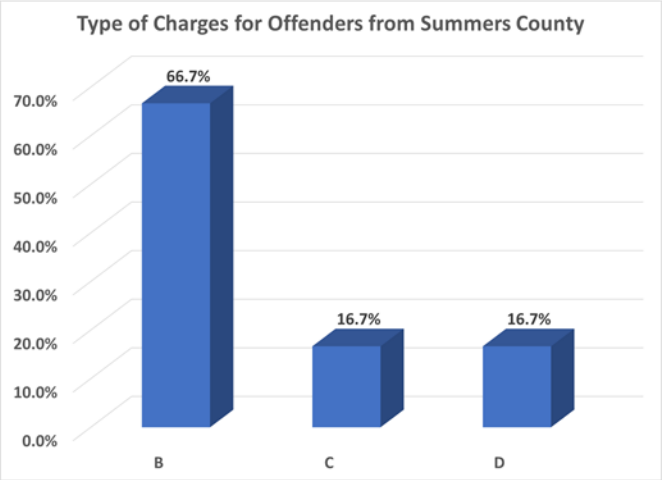
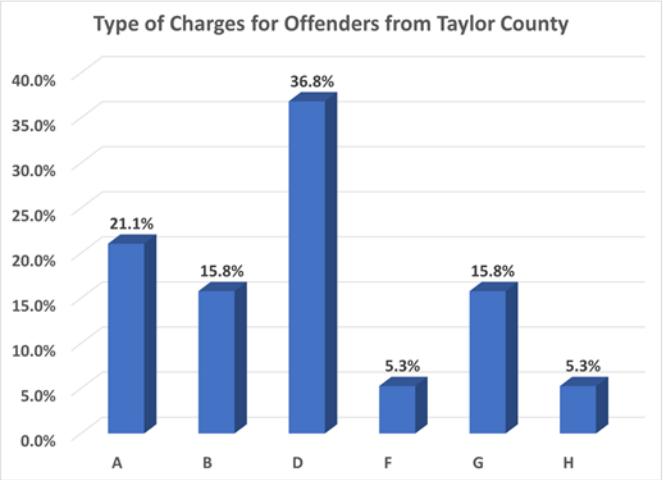
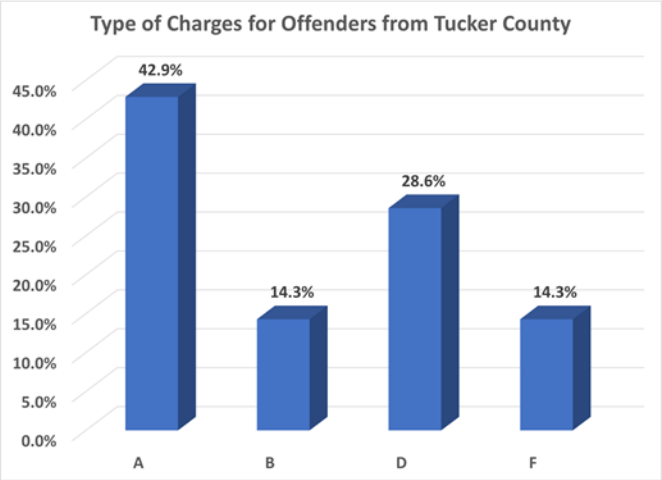




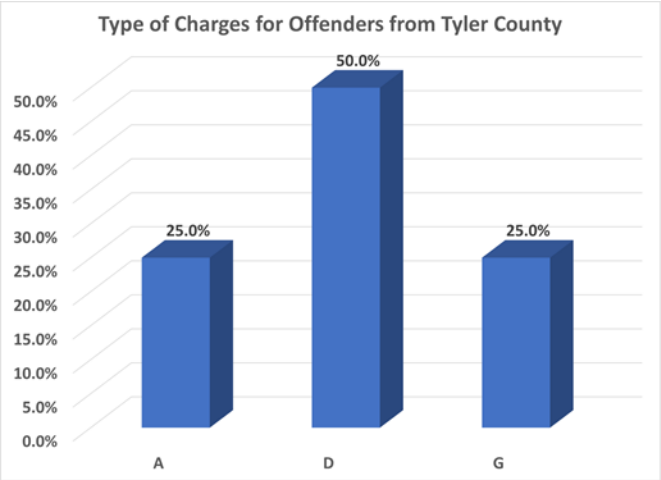


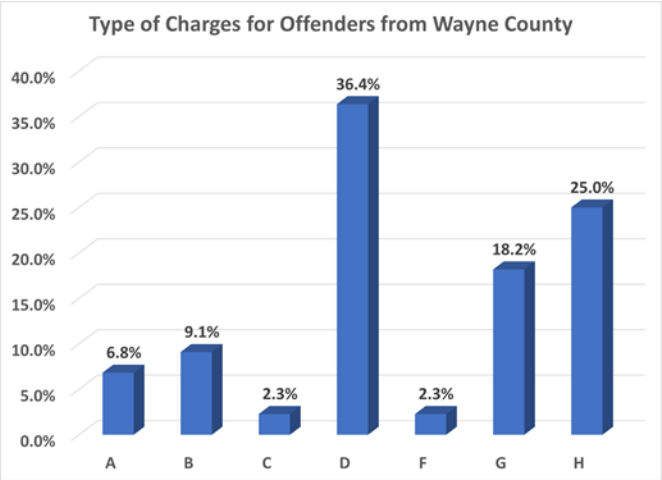


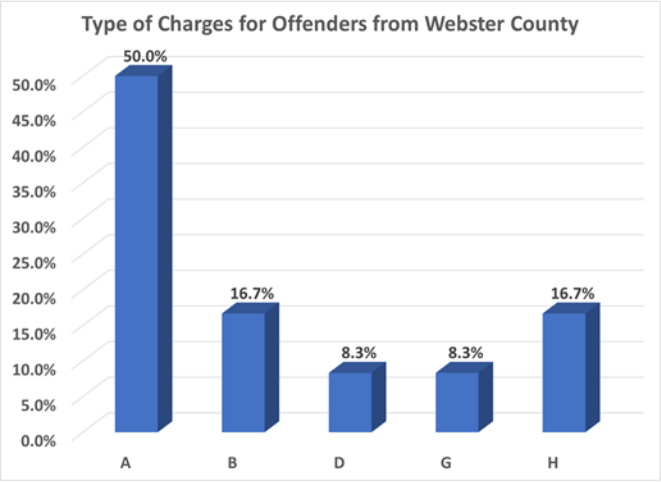


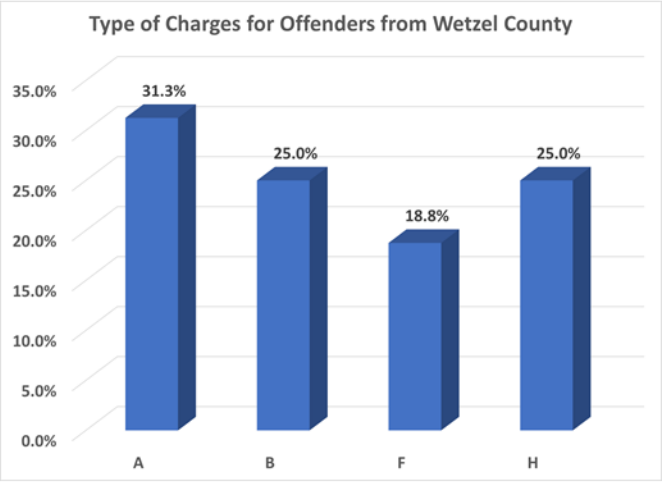


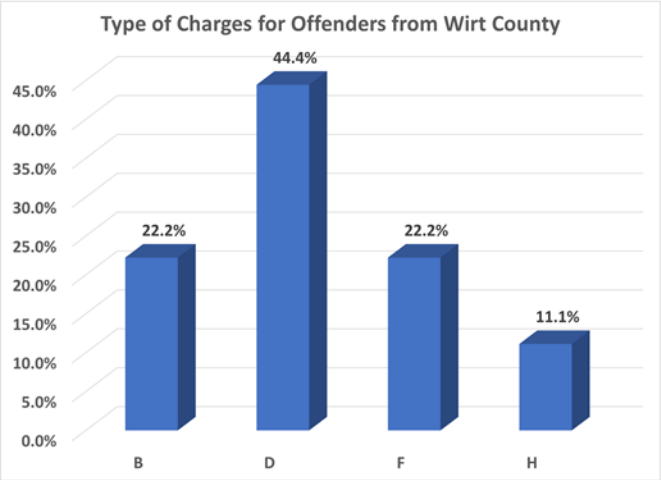
Charges Against Residents by County, cont.

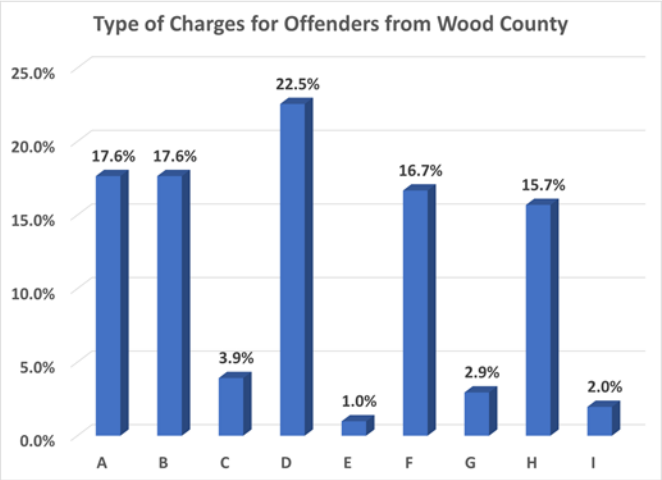




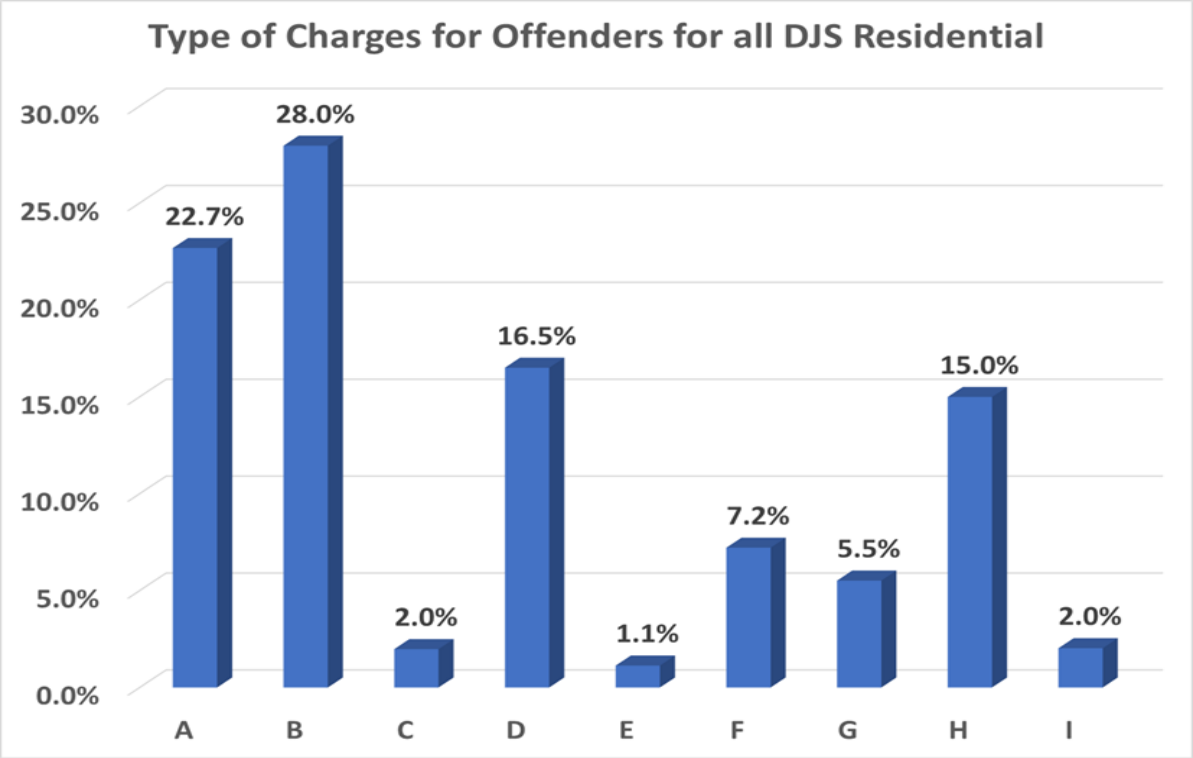








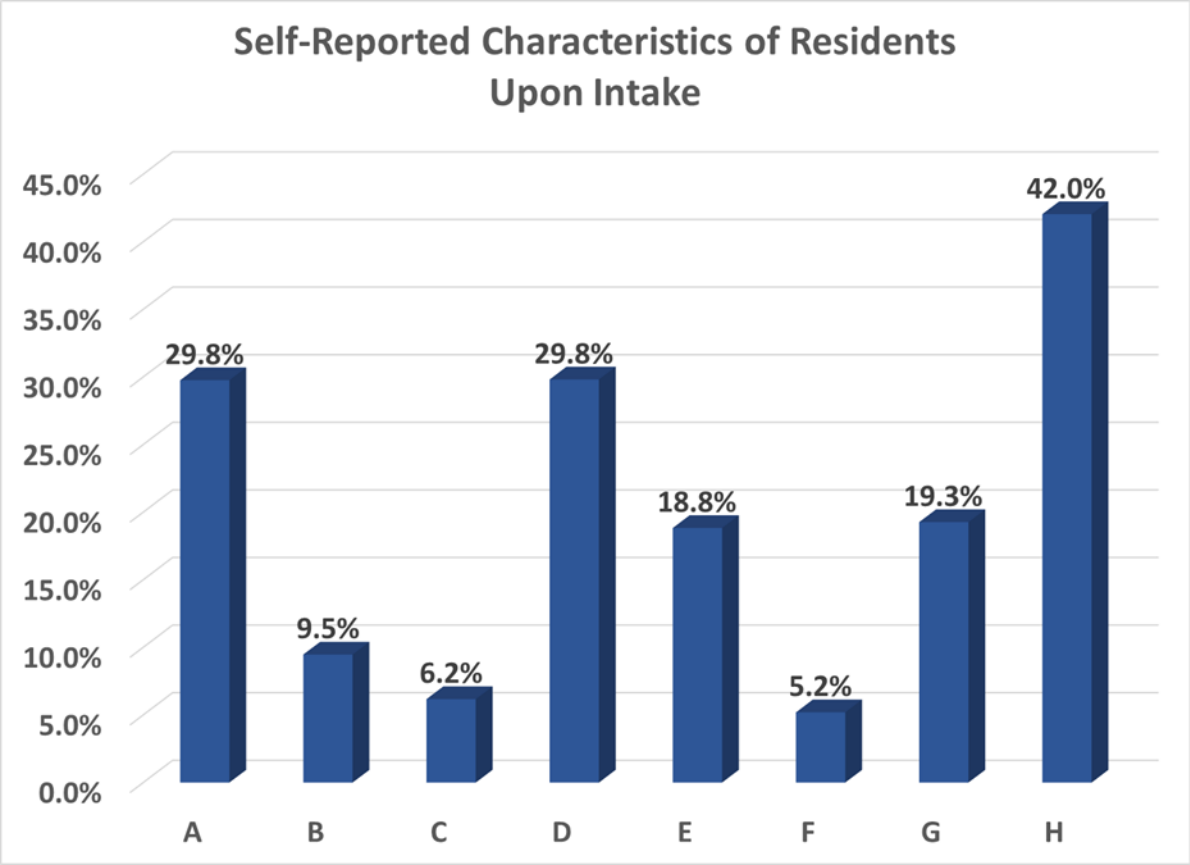
Charges Against Residents by County, cont.



DJS offenders only received two charges from Upshur County. One for Crimes Against a Person and the other for a Court Requirement Violation.

Charges Key

A – Court Requirement Violations
B – Crimes Against a Person
C – Crimes Against the Community
D – Property Crimes
E – Crimes Against the Government
F – Drug/Alcohol Crimes
G – Obstruction
H – Status Offenses
I – Weapons Charges



Key:

A = History of Substance Abuse

B = Intellectual or Developmental Delays

C = Self-identified as Lesbian, Gay, Bi-Sexual, Transgendered, or Inter-sex

D = Mental Health or Mental Disability Diagnosis

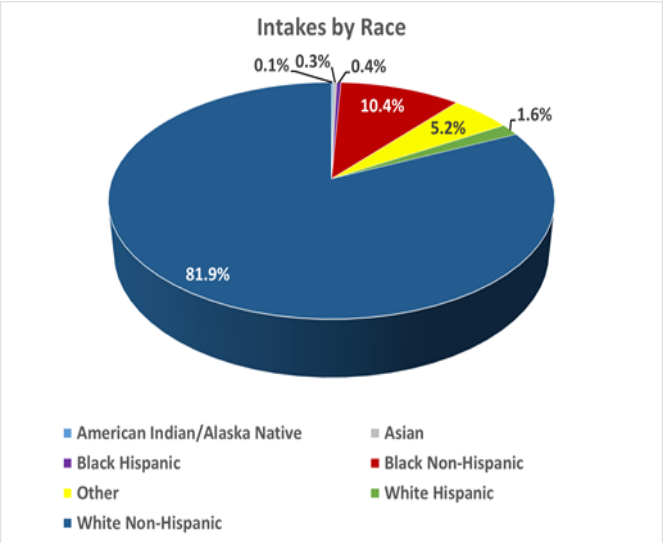
E = Victim of Physical, Emotional, or Sexual Abuse

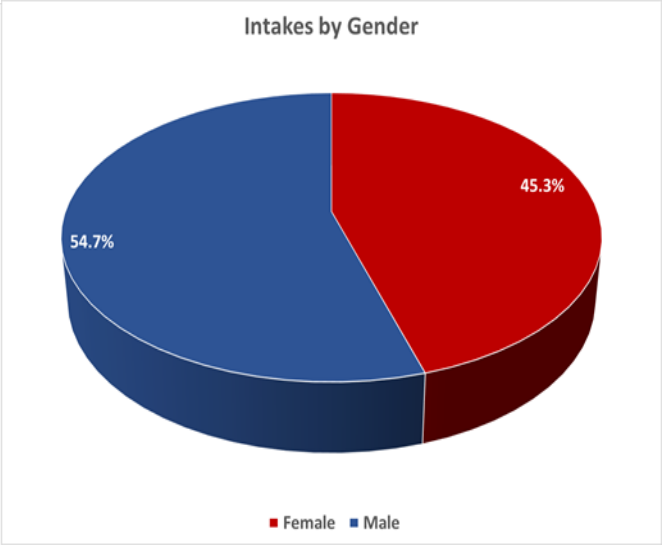
F = Sexually Active

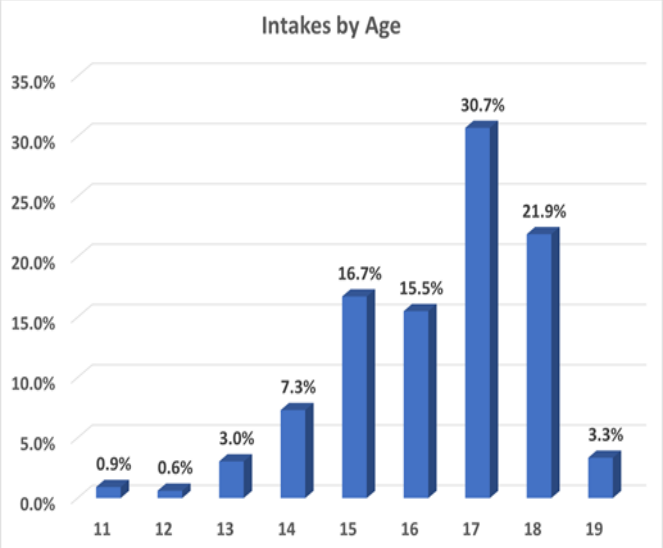
G = Enrolled in Special Education Classes

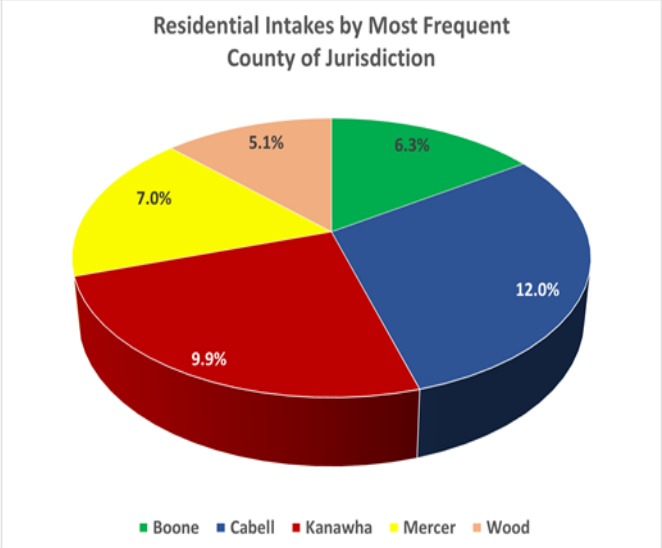
H = History of Violent or Assaultive Behavior

Residential Intakes

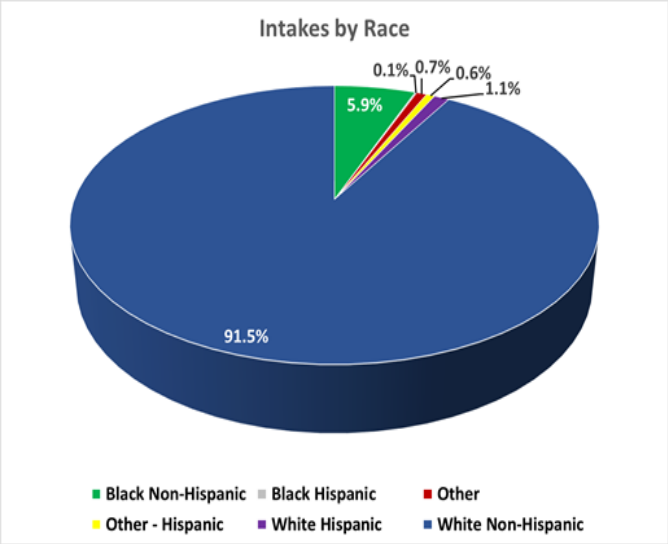


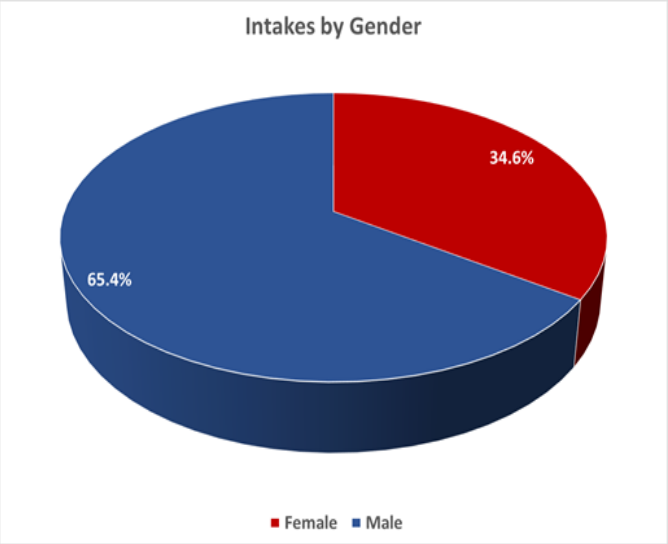


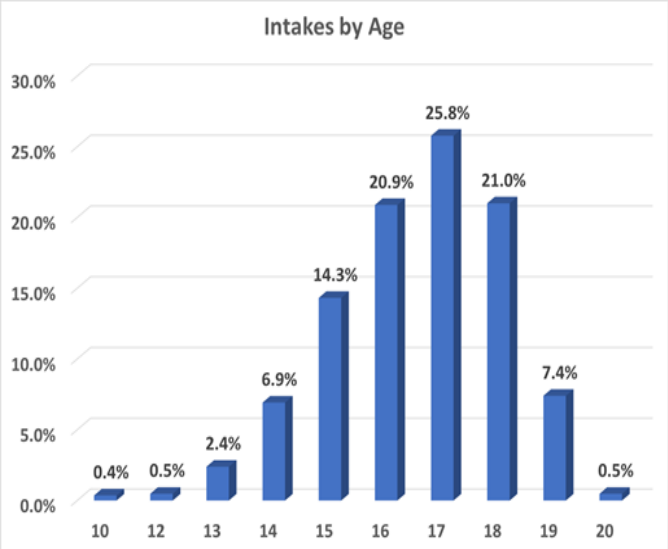


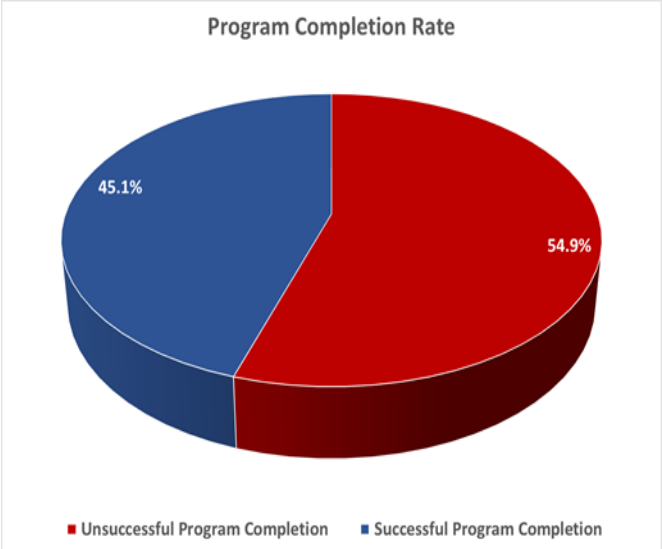


Non-residential Intakes

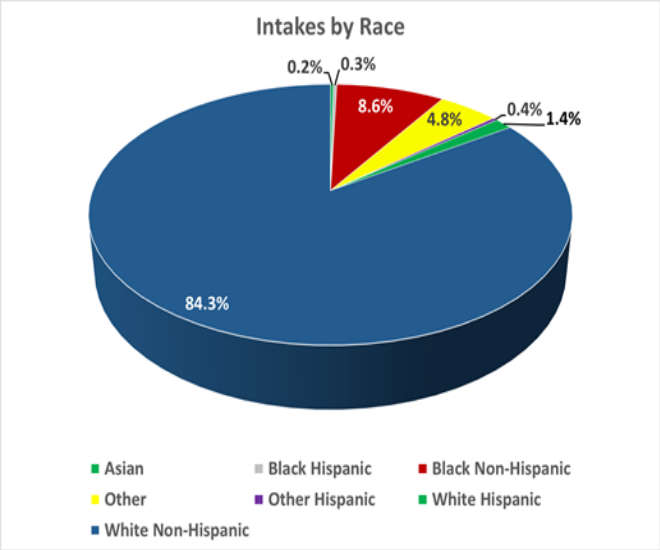


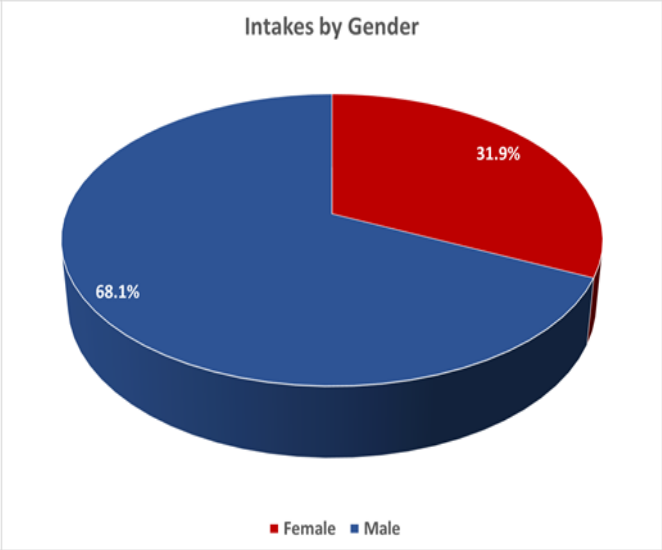


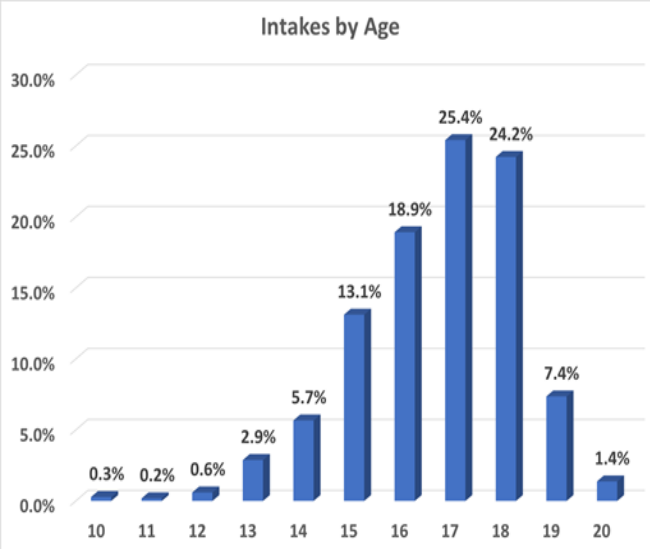


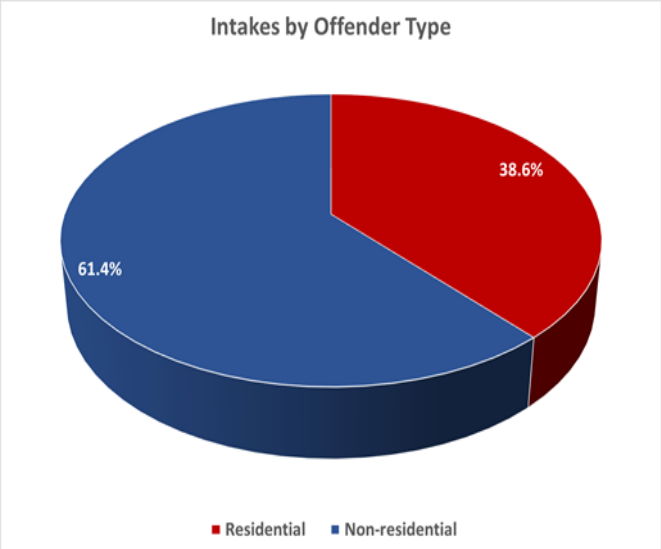


Division of Juvenile Services Intakes









Kenneth "Honey" Rubenstein Center

Dan Dilly
Superintendent

In October 2009, a state of the art facility opened a few miles away to replace the Davis Center. To honor a former Superintendent, the new facility was renamed the Kenneth "Honey" Rubenstein Juvenile Center. The Rubenstein Center is an 84 -bed, all-male, minimum custody facility in Tucker County, West Virginia.

Providing service to the local communities has always been an important function of the Rubenstein Center. In addition to building Blackwater Falls State Park, residents used to work for individuals in Davis and Thomas in the early 1960's. During the flood of 1985, residents were a major part of the clean-up in Tucker County. To this day, cadets continue to perform community service and work details throughout the county.

The Rubenstein Center Program focuses on leadership, accepting responsibility, and providing the necessary skills to return to the community as a successful responsible citizen. To achieve this we take a team approach and utilize a Unit Manager, Case Manager, Counselor I, Counselor II, Recreation Specialist, correctional officers and a Therapist. As a team we believe all Cadets need structure, accountability, and an opportunity to grow as an individual. To ensure these key components are met, all Cadets have a rigorous schedule that starts off with physical training. Cadets' appearance must be neat and orderly. All Cadets are held accountable by staff twenty four hours a day, seven days a week. To promote and reward positive behavior all Cadets are on a phase system where they have an ability to advance.

Our Group Leaders (Correctional Officers) run at least three weekly peer groups where Cadets discuss positive accomplishments as well as problems they have encountered and ways to handle those problems appropriately in the future. In these groups, Cadets also help each other utilizing positive peer pressure and newly acquired positive leadership skills.

Every Cadet also has an individualized Case Management Plan that is created with the Cadet by the Case Manager. This Case Management Plan gives the Cadet and treatment team a plan of action. This plan includes areas such as vocation, recreation, community service, therapeutic groups, and individual goals.

The Correctional Counselors and therapists provide all Cadets with treatment programming based on their individual needs and their LSI assessment. Cadets are typically enrolled in groups such as anger management, victim awareness, criminal and addictive thinking, parenting, and life skills. Correctional Counselors also provide support to Cadets with their day to day living and role model leadership skills.

Our PSI-MED Therapists conduct specialized individual, group, and family sessions. Substance Abuse remains a vital component and therapists deliver a three phase, fourteen week group that is designed to engage Cadets with Substance Abuse/Addiction issues. The group is comprised of individual and group sessions and is tailored to the individual's needs.

Performance-based Standards (PbS) is a data-driven improvement model that holds juvenile justice agencies, facilities, and residential care providers to the highest standards for operations, programs, and services.

Rubenstein Center had the first meeting regarding participation in Performance-based Standards (PbS) in August 2012. Two months later, we completed our first report period. Information is gathered all year and reported In April and October each year. The Rubenstein Center is currently at Level 3 of 4.

A few ways The Rubenstein Center has benefited by participating in PbS is the implementation of new trainings for staff. We have decreased contraband and injuries due to the reports generated from PbS with locations, times and dates per incident.

In addition to these programs, our Community Service and Work Programs remain strong and an integral part of the Kenneth "Honey" Rubenstein Juvenile Center's philosophy. During this past fiscal year, residents performed a total of 6,000 hours of community service in Tucker and Randolph County. Residents of the Rubenstein Center conducted Adopt-A-Highway and provided community service to Canaan Valley State Park, YMCA Camp Horseshoe, Camp Kidd 4-H Park, Davis Riverfront Park, Tucker County Schools, Tucker County Board of Education, the community centers for the towns of Thomas and Davis, the Parsons Park Board, Canaan Valley Institute, the local food pantry through the Blackwater Ministerial, the local Senior Citizen Centers, Holly Meadows Golf Course, and the cities of Thomas and Parsons.

Cadets of the Rubenstein Center also continue to gain work experience through different types of job opportunities available to them. All Cadets, at some time during their stay, will work on an unpaid crew in our kitchen and laundry departments. Some Cadets also work on paid crews with Blackwater Falls State Park, with the Tucker County Board of Education and/or with the City of Thomas. Cadets continue to be rewarded for positive behavior through special activities and off-campus activities. We have holiday parties for the Cadets, a Christmas Play, cook-outs, field days, ice cream socials, popcorn, movies, etc. Off-campus rewards include fishing, hiking, camping, mountain biking, skiing, sleigh riding, the viewing of fireworks, and a trip to the local theater.

Cadets of the Rubenstein Center have a variety of recreational activities available to them. On grounds they have a full sized basketball court, a pool table, a universal weight machine, volleyball net, softball field, and horseshoe pits. Cadets are also taken off grounds for various recreational activities including skiing, sleigh riding, hiking, fishing, golfing, basketball games, and participating in an adult softball league in Parsons. Cadets are provided an option to attend a weekly bible study in addition to semi-weekly church services.

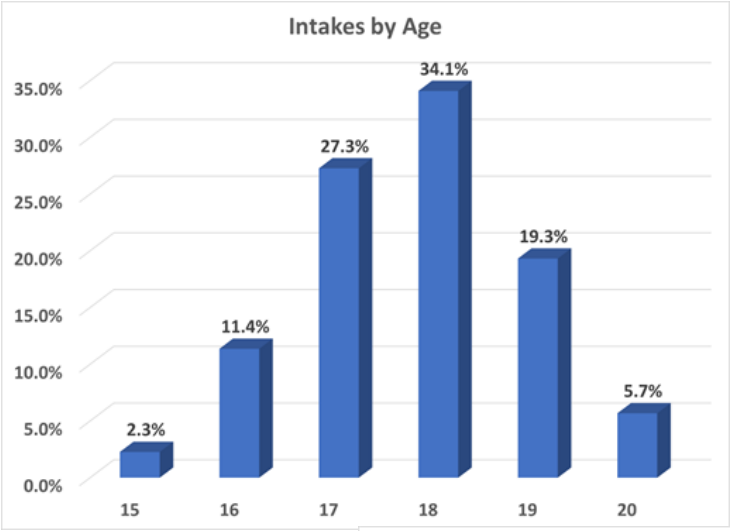
During this past fiscal year, Cadets continued to be involved in Therapeutic Recreation. Some of the activities participated in include: The Islands, Circle of Trust, Balance Beams, All Abroad, The Ball Chain, Trust Leans, Trust Falls, Whale Tale, Nature Walks, softball, basketball, fishing, and skiing. Therapeutic recreation gives an opportunity for individuals to share their experiences within the context of a small group; to give and received feedback; and to gain a broader perspective of a multitude of ways. These types of activities impact people who come from diverse backgrounds and perspectives.

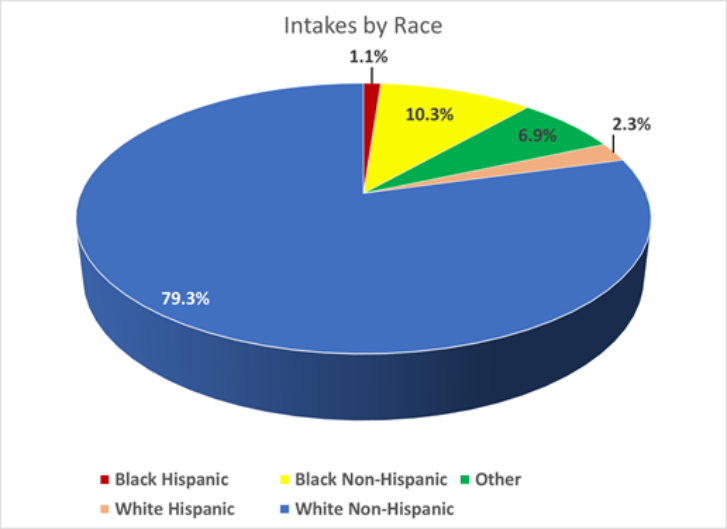
All activities that are completed usually end in a debriefing session in which the participants are in control of their own level of disclosure. Participants learn more effectively when they have control and when they are having fun. Some of the skills the residents have learned through Therapeutic Recreation include leadership, teamwork, communication, listening, problem solving, improving self-esteem, learning awareness of self and others, how to relax, sportsmanship, trusting, overcoming fear, and social interaction. Lately the Therapeutic Recreation program has encouraged residents to explore music and develop healthy hobbies and interests. In some of the more adventurous activities, there has also been emphasis on positive risk-taking and decision-making.

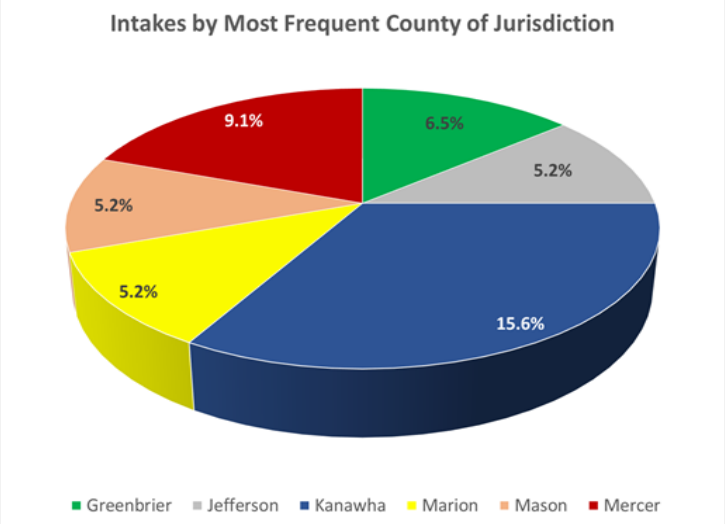
Field Trips, Guest Speakers, and Educational Aptitude Testing

1. One cadet was escorted to WVU for the Scholastic Assessment Test (SAT). This is the first time we have had a cadet to participate in the SAT Testing. The cadet is currently enrolled at WVU.
2. Local cadets were escorted to Davis & Elkins College for a Job Fair.
3. An Army recruiter was invited into the Rubenstein Center to do a general presentation for the cadets.
4. Eastern Community Technical College (ECTC) gave cadets a free college course.
5. A field trip was conducted to ECTC. Additionally, ECTC Representatives came and spoke to cadets.
6. Cadets were given a field trip to Pricket's Fort financed by a grant written by a Social Studies teacher.
7. Cadets enrolled in Social Studies courses took a trip to three local battlefields.
8. Cadets enrolled in Science courses took field trips to the Greenbank observatory and the Spruce Mountain Institute.
9. Building Construction students built and presented a podium to Governor Tomblin.
10. Several students worked as pages on Corrections Day at the West Virginia Legislature.
11. Building Construction class constructed a storage shed on site for a local church.
12. The American College Test (ACT) exam was administered for interested cadets.
13. The Armed Services Vocational Aptitude Battery (ASVAB) was administered for interested cadets on numerous occasions.
14. Daniel Pickens with ABCA brought the DUI Simulator on site.
15. Kristi Ratliff, Regional Tobacco Prevention Coordinator, facilitated a tobacco cessation presentation.
16. SSgt. Aaron Harris was on site for a March 2 Success presentation.
17. Andrea Dalton and Stan Cavendish, both Master Naturalist's from Canaan Valley, were on grounds for a presentation on Nature & geology of Canaan Valley.

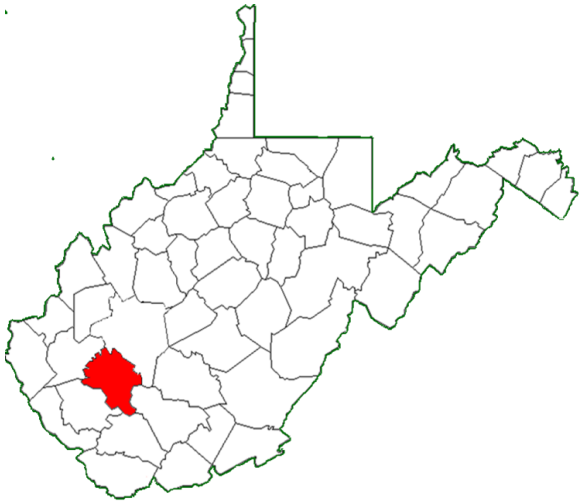
Kenneth "Honey" Rubenstein Center







Donald R. Kuhn Juvenile Center



Director
Position Vacant

Donald R. Kuhn Juvenile Center (DRK) is a 48-bed facility and represents the divisions' diagnostic and evaluation center, a detention center and a secure commitment population. Central administrative, medical, recreation, maintenance and food service unit maximize the center's economical use of resources.

Upon arrival to DRK, each resident is assigned to one of four treatment teams in an established rotation. DRK staff currently serves detention, diagnostic and commitment residents. Whatever the confinement reason, juveniles who are detained at DRK are provided with all basic essentials and education, assessments, recreation, health, counseling and other intervention services with the intent of maintaining a youth's well-being during his or her stay in custody.

Detention residents are usually held for short periods of time in facilities to await current hearings and/or further placement decisions. Since 2003, the facility has served as a detention facility primarily to the southern counties of WV but also accepting residents from throughout the state. By holding juveniles in secure detention, it ensures appearance in court while providing safety for the resident and community.

The diagnostic process consists of gathering legal, treatment, substance abuse/ use and educational histories as well as family and peer relations. It also includes their behavior and a battery of assessments, including psychological evaluations that are to be completed during the sixty (60) days. (This process changed to 30 days in May 2005 as a result of SB 393). Once completed, all relevant parties conduct a multi-disciplinary meeting to provide a recommendation to the courts.

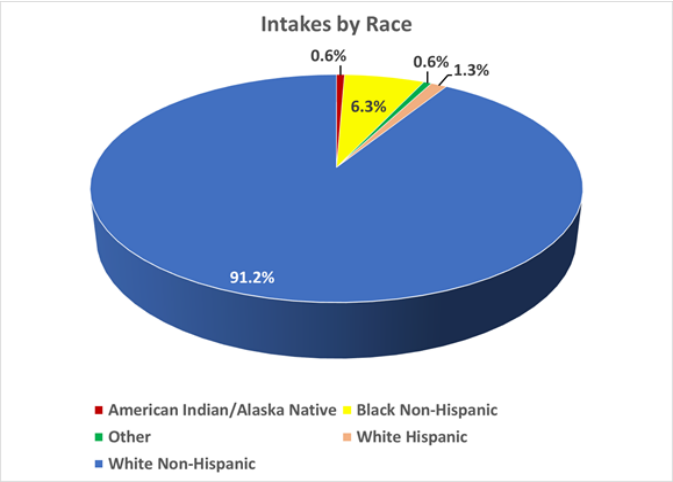
Donald R. Kuhn Juvenile Center

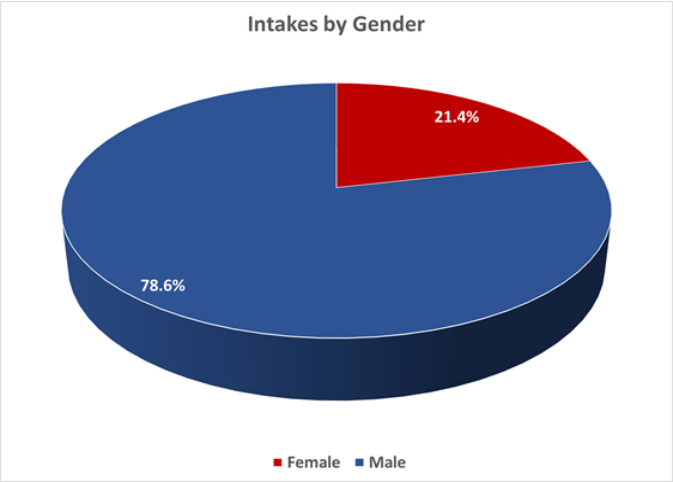
The unit manager supervises treatment teams to ensure all treatment programs and diagnostic evaluations are completed. They also serve as the primary contact for all entities related to each resident's program needs. Each of the four teams consists of a case manager, two corrections counselors and a supervised psychologist. Treatment staff is charged with the task of ensuring each resident receives thorough case management services. For more than 10 years, DRK has met each task with enthusiasm and optimism.

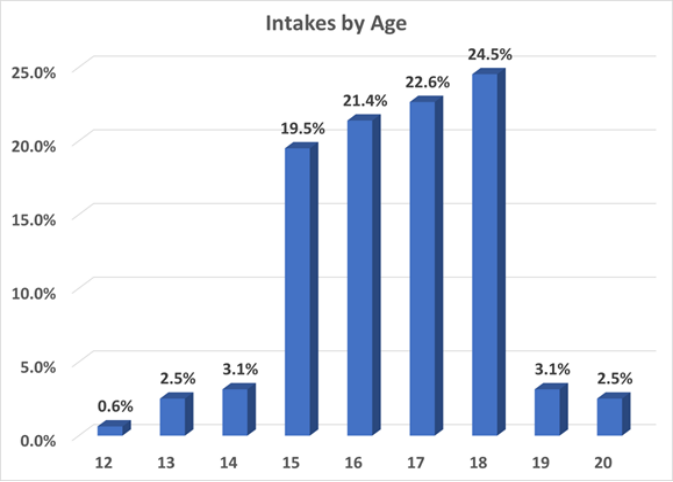
During the early spring and through the summer months, the work crew residents at the Donald R. Kuhn Juvenile Center played an active role in helping the community. We had approximately 26 residents participating in the work crew program. The residents were either working at the facility or off the property. They have been utilized by the city of Madison for cleaning the civic center and mowing around city parks and walkways. While working for the city, those residents were taken to the Coal Heritage Museum in Madison where they learned about coal mining during the early 20th century. Through the museums displays and artifacts they learned the struggle that most families had to go through and what helped shape the State of West Virginia. Normally, work crews would go off campus to work on Wednesdays and the average number of residents that were approved for work crew at one time was about five.

In addition to working in the community, the residents took part in helping out the Morrisvale, Madison and Danville Volunteer Fire Departments. Their duties included washing and waxing fire trucks, mowing, general cleanup of the fire house, etc. The residents really enjoyed this and took pride in the duties they were performing. A lot of the residents were surprised that the volunteers in these departments were actually volunteers and didn't get paid. Some of the residents showed some interest in volunteering in their communities. One of our former residents reported that he had taken some of the required firefighting classes and joined the local volunteer fire department in his hometown after his release from DJS. Officers that took these residents to the fire departments actually helped the residents and also seemed to enjoy these duties.

As always, we meet any changes, challenges and learning opportunities with professionalism and determination. We strive to encourage and inspire positive behavior for our three (3) resident populations. We hope they take these acquired behaviors with them when they return to their communities where they can lead by example. We continue to stay current on the training provided to staff in order to maintain a safe and secure facility for residents as well as staff.


Intakes by Race
0.6%
0.6%
1.3%
6.3%
91.2%
American Indian/Alaska Native
Black Non-Hispanic
Other
White Hispanic
White Non-Hispanic


Intakes by Gender
21.4%
78.6%
Female
Male


Intakes by Age
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
0.6%
2.5%
3.1%
19.5%
21.4%
22.6%
24.5%
3.1%
2.5%
12
13
14
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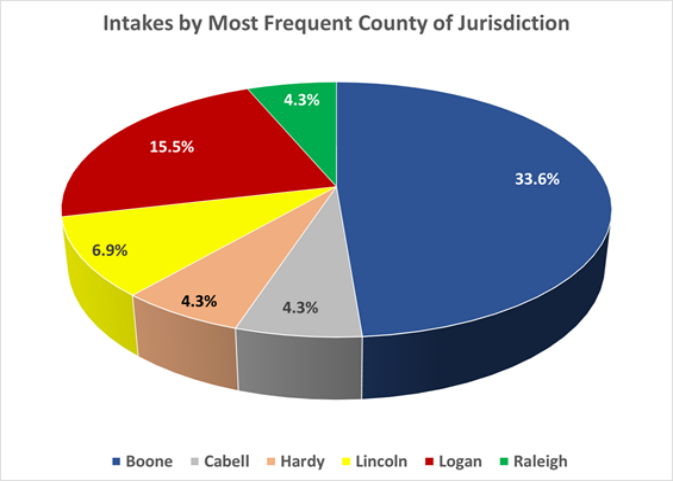
20


Intakes by Most Frequent County of Jurisdiction
4.3%
15.5%
33.6%
6.9%
4.3%
4.3%
Boone
Cabell
Hardy
Lincoln
Logan
Raleigh

J.M. "Chick" Buckbee Juvenile Center

Barbara Spaid
Director

The J.M. "Chick" Buckbee Juvenile Center is a twenty-four (24) bed facility housing male residents in both detention and commitment statuses. We are located Hampshire County, West Virginia. The facility provides educational and medical services, individual and group counseling, recreational activities and religious services. In addition, the facility provides seasonal/holiday celebrations, special guest speakers, recreational tournaments, special resident/staff luncheons, and a positive behavior-incentive program.

Personnel

This year the facility accomplished hiring of a Sergeant and a Corporal/FTO, however we have struggled maintaining Correctional Officers. Sadly we lost Sgt. Lisa Shoemaker from a short fight battle with soft tissue sarcoma and COII Nicolas Wolford to a tragic motorcycle accident.

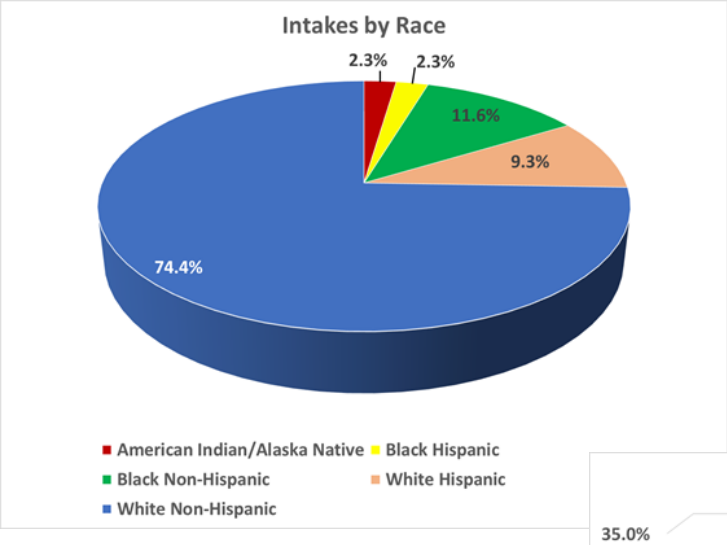
The staff at Chick Buckbee are focused on assisting our residents to attain a better life by:

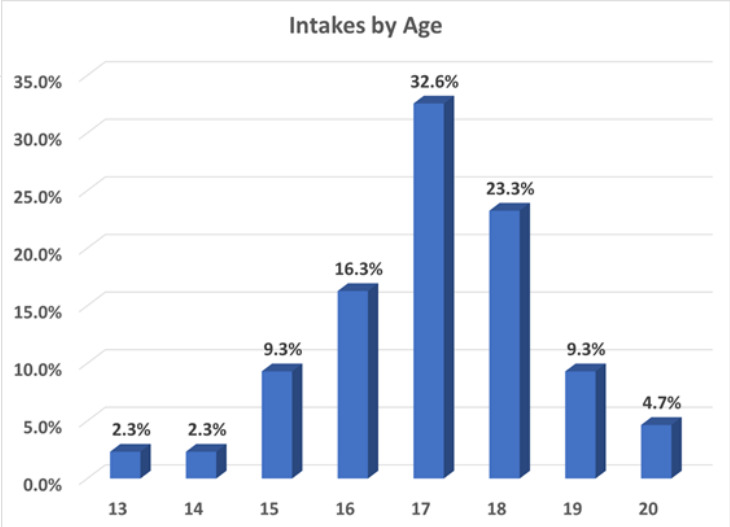
- Teaching them and/or strengthening and reinforcing existing coping skills
- Encouraging them to set attainable goals and assisting them in a strategy to accomplish these goals
- Preparing them for life past their experience at this facility by teaching them valuable life skills and helping them to improve their interpersonal social skills

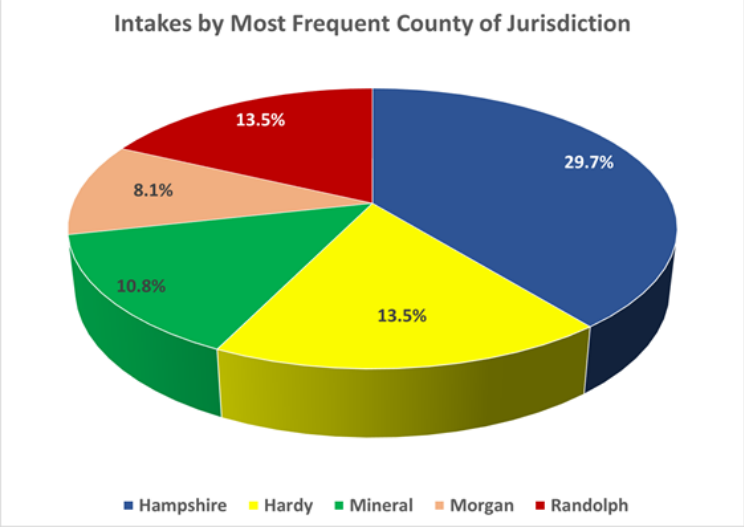
2016 Goals and Objectives:

- Hire and maintain a sufficient Correctional Officer core.
- Eliminate overtime expenses.
- Expand treatment curriculum.

J.M. "Chick" Buckbee Juvenile Center

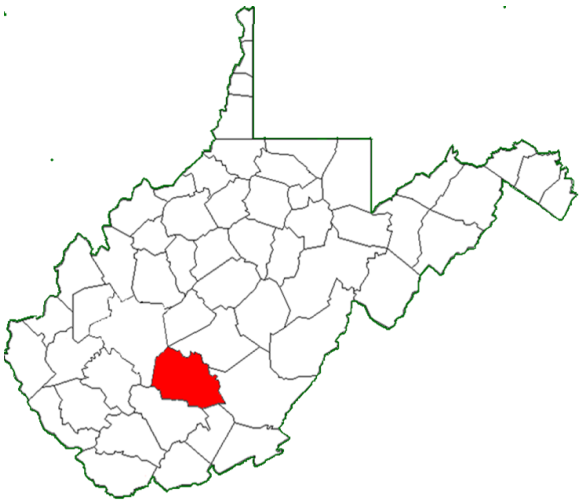






Gene Spadaro Juvenile Center

Timothy Meadows
Director



Gene Spadaro Juvenile Center

Gene Spadaro Juvenile Center is located in Mt. Hope Industrial Park, Fayette County, West Virginia. The facility was named after Coach Gene Spadaro from Mt. Hope High School who has a history of changing many lives of youth in the community by promoting change and positive development. GSJC follows the same mindset today offering guidance to grow and promoting the idea of making positive choices.

The Gene Spadaro Juvenile Center is a 23-bed detention facility for delinquent males and females up to the age of 21. While the youth await placement, commitment, referral or transition back to home, the youth will participate in group and individual counseling in areas such as life-skills, substance abuse, anger management, peer relations and therapeutic recreation. GSJC prides itself on running the facility with a full treatment team that includes the services of a full-time on-site Psi-Med Therapist, a Case Manager, and four Counselors. GSJC residents are offered daily large muscle activity both in the full indoor gym and outside recreation yard. Weekly religious and spiritual services are offered to residents. Continuing education is required for residents and provides the opportunity to continue in academics and allow for a smooth transition back to public school or placement. During school breaks, the center searches for motivational speakers and different activities such as games and competitions with staff and resident participation, to promote positive interaction inside the facility. GSJC encourages family involvement through family phone calls, family visits, and a Christmas banquet where the family is invited to attend.

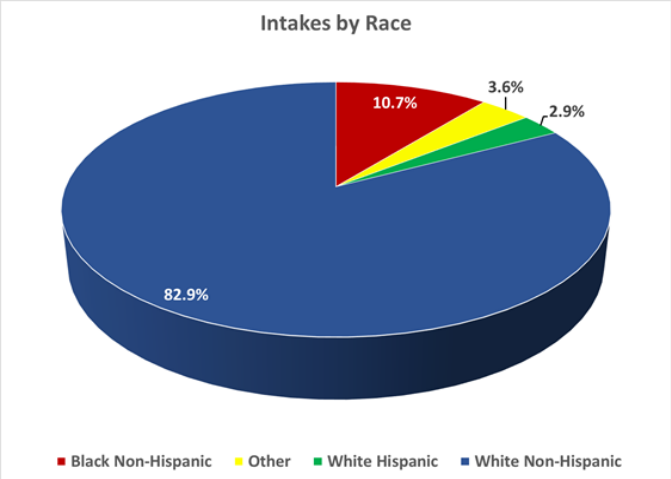
Achievements for 2015:

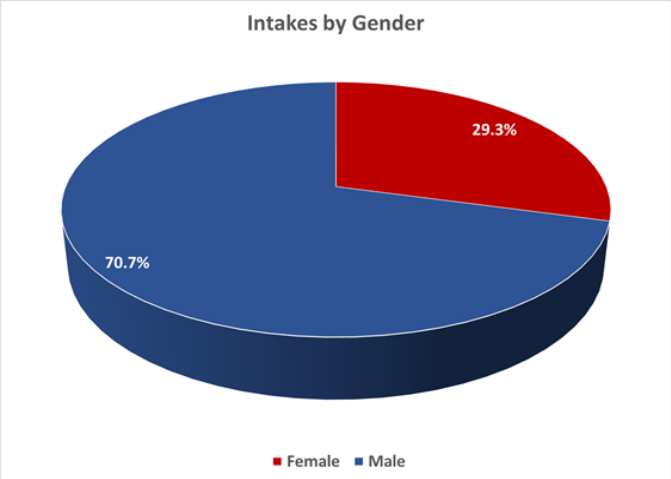
- Upgraded the recreation yard to include a paved area for residents to participate in outside activities more after inclement weather.
- Improved the Employee Wellness Center and dedicated it to our late Unit Manager, John A. Ferda.

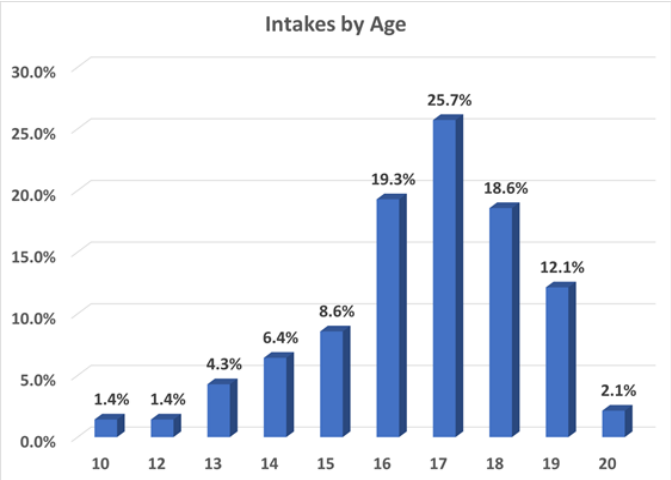
Goals for 2016:

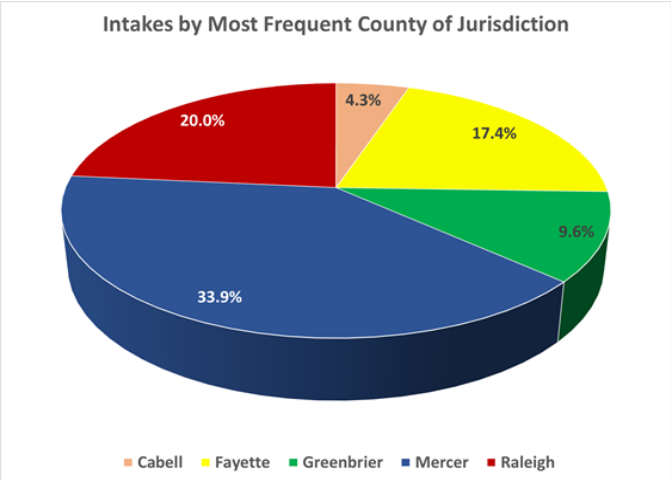
- Improve productivity at facility through training, fill all current staff vacancies, and continue to build a strong team atmosphere.
- Partner with the City of Mt. Hope on an agricultural education project that will teach residents the importance and efficacy of agriculture.
- Continue participating in an educational/parent approved mentor program at two local schools. The focus is to become role models for at-risk youth in our local community.
- Continue to partner with local colleges for internships and facility tours.
- Install basketball goals and a permanent volley ball net to allow the residents to participate in several different outside activities.

Gene Spadaro Juvenile Center

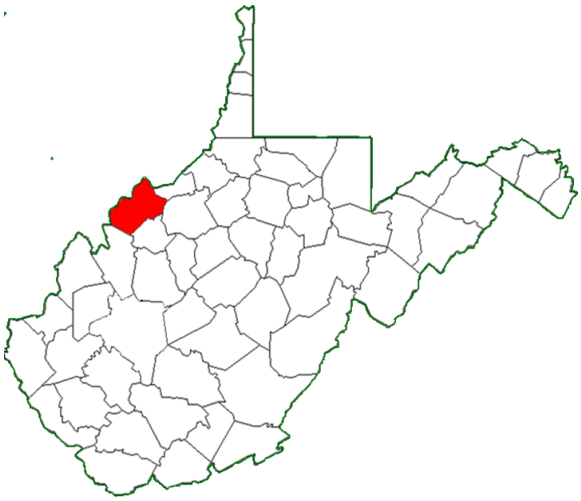








Lorrie Yeager, Jr. Juvenile Center



Travis White
Director

Lorrie Yeager Juvenile Center

The Lorrie Yeager Jr. Juvenile Center is a co-ed, 24-bed hardware secure juvenile center offering services primarily for north central West Virginia. This facility is located in Wood County.

Hardware secure detention centers are for youth who have been charged with a crime which would be punishable by incarceration if committed by an adult. These facilities offer a secure setting which includes locked doors, a highly structured environment as well as a fenced recreation area. These facilities are intended to house West Virginia's most violent offenders and are intended to protect the youth as well as the community at large.

The facility offers individual and group counseling based on high risk/high need as identified by the Youth Level of Service/Case Management Inventory (YLS/CMI) (or the adult version, Level of Service/ Case Management Inventory for offenders age 17 and older). Other assessments are administered if needed based on the results of the YLS/ CMI. Comprehensive service plans are created based on results of such assessments to identify goals and objectives that are designed to help each youth receive the tools needed to go out and be law abiding and productive citizens.

Each resident is provided Case Management services, medical and psychiatric services, therapeutic recreation programs, and educational programs, including an opportunity to obtain the Test Assessing Secondary Completion (TASC) or high school diploma while placed at the facility.

Families are able to visit every weekend and, if needed, can schedule an appointment during the week to visit with their child and have access to facility counselors. This encourages families to continue their involvement in their child's treatment program.

We have a sound group of facility trainers made up of individuals from every department that believe in the Divisions goals and take pride in their ability to share their knowledge with others.

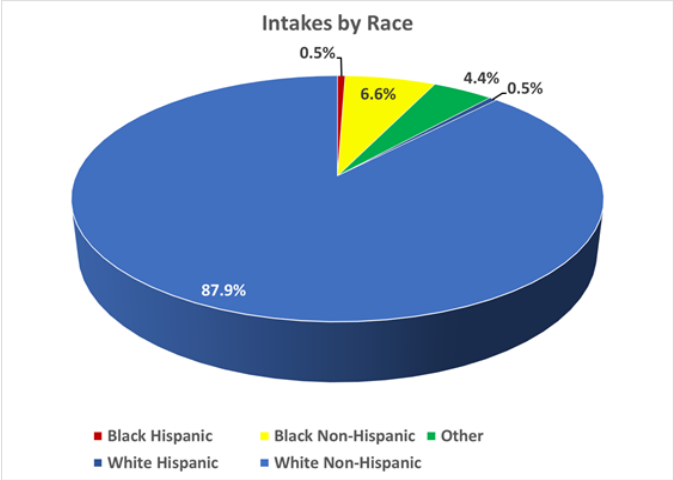
Accomplishments from FY 2015

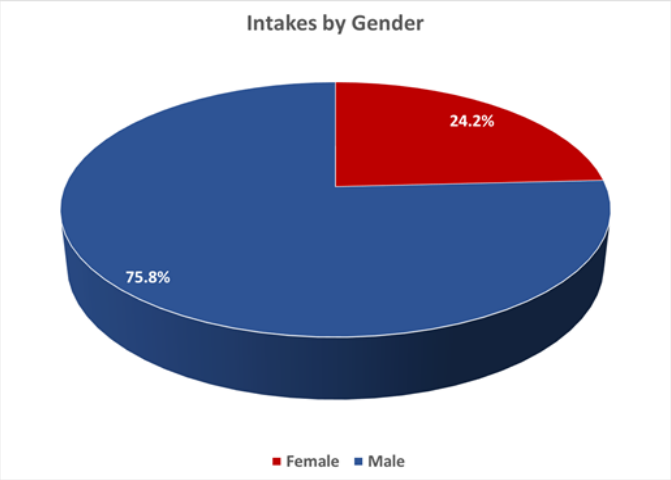
- LYJC has upgraded its security equipment to include a Keywatcher system for housing and maintaining inventory of all facility keys.
- LYJC has been fully upgraded with tamper-proof sprinkler system throughout the facility.
- LYJC has implemented a new reward system to help with behavioral management.
- The business staff continues to become proficient with the OASIS system.
- The facility has installed a storage building to be utilized for a gardening program for our residents.
- LYJC has increased it treatment to include therapeutic recreation as well as an on-site therapist.

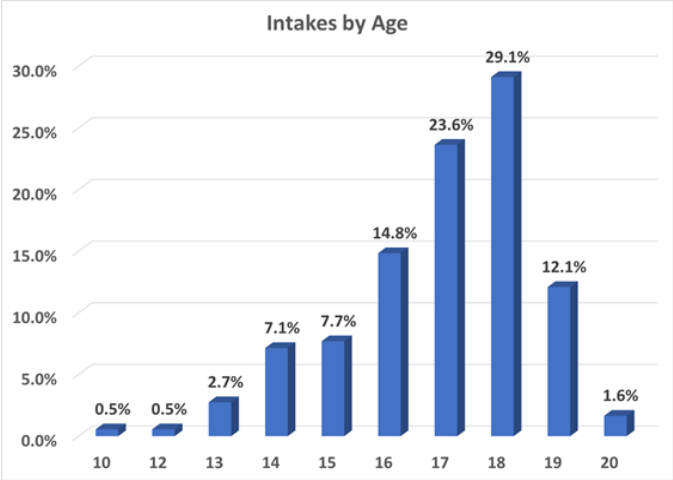
Goals for FY 2016

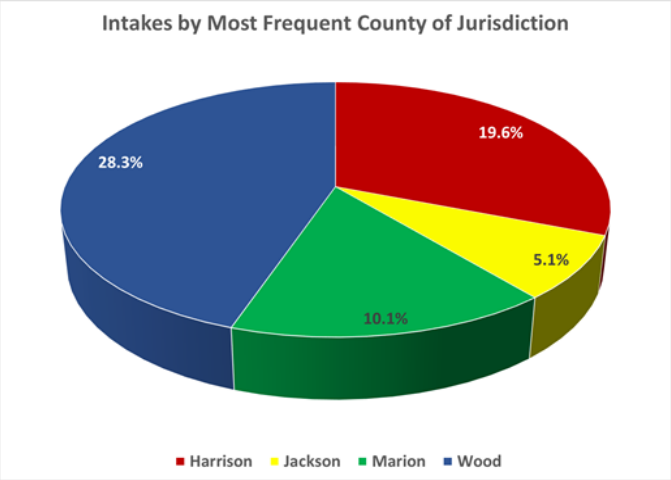
- LYJC seeks to continue to train and improve our staffs' understanding of trauma informed care.
- Our treatment team will continue to expand and learn the tools and information used to rehabilitate our residents.
- LYJC will continue to grow the involvement of our residents family as part of the ongoing treatment process.
- Our main goal is to become the Gold Standard when it comes to the treatment and rehabilitation of the residents in DJS custody.

Lorrie Yeager, Jr. Juvenile Center









Ronald Mulholland Juvenile Center

Linda Scott
Director

Ronald Mulholland Juvenile Center

The Ronald C. Mulholland Juvenile Center operates two secure programs:

1. Juvenile detention, which is a co-ed short-term program for youth;
2. Female commitment program for females placed in the care of the West Virginia Division of Juvenile Services.

Community/Family

1. Our center continues to bring the community into our program by providing religious services, guitar lessons, dance lessons, and nutrition classes. These programs are offered to both the long-term program and the detention program.
2. Family dinners are held once a month.
3. Family fun night is the first Thursday of each month. Families create crafts, watch movies, or play games with their child.
4. Residents make 75 greeting cards a month with assistance from the Office Assistant. The cards are given to patients at the Peterson Rehabilitation Hospital and Geriatric Center.
5. Residents crocheted blankets and pillows for babies at the Ohio Valley Medical Center and for veterans of Ohio County. They have also donated afghans to various community organizations for fundraising projects. The Christian Fellowship Foundation funds this work which pays for $500 in supplies each month.
6. West Liberty University and Wheeling Jesuit University students interact with the residents doing activities and groups as part of their learning.
7. The Wheeling YWCA holds a domestic violence group twice a month.
8. River Hills Christian Church, Cincinnati Ohio, conducts two vacation Bible schools every year.

Educational Accomplishments:

During 2014-2015, five residents received high school diplomas. Six residents received General Education Diplomas (GED). Six more residents received TASC certifications, which have replaced the GED.

Environmental Improvements:

1. The education department is now located on the first floor of the facility.
2. The two rooms previously used as classrooms have been converted into two dayrooms; one for the commitment program and one for the detention program.
3. Magnetic locks have been added to more doors in the facility, more cameras have been installed and a new monitoring system has been installed.
4. Razor wire was installed in the outdoor recreation area.

Outside contributions have allowed us to purchase a new boiler system for the building, electrical outlets and two new Omni ovens for our kitchen.

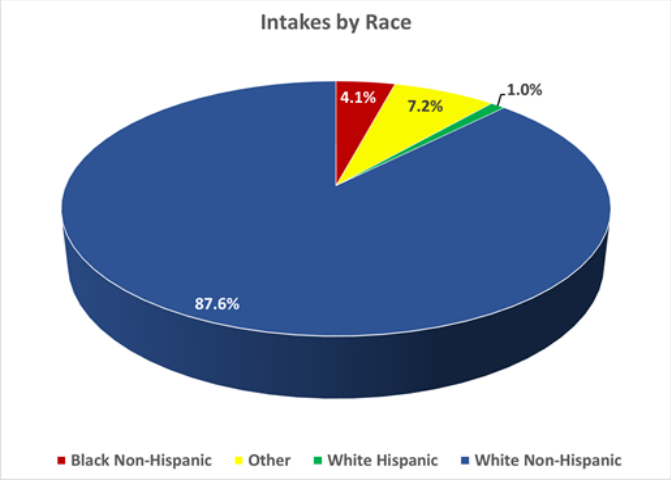
Achievements for 2015

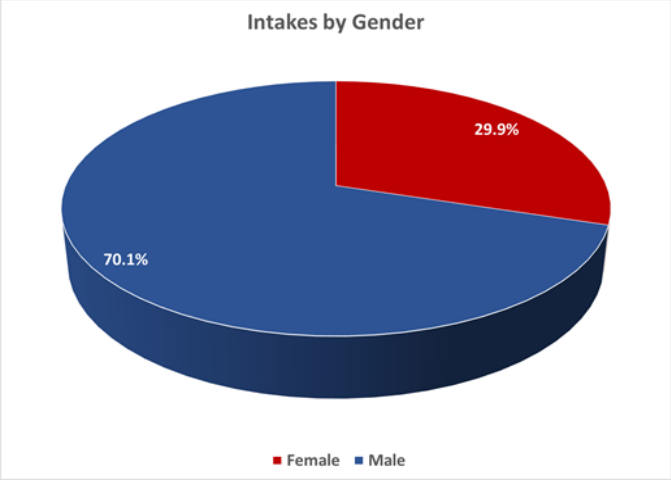
1. The center has a First Aid/CPR trainer and a P.P.C.T. trainer in house.
2. The number of correctional staff have increased.
3. The Medical Department now consists of three full-time licensed practical nurses and a contracted physician.
4. RMJC staff and the education staff developed an incentive program, the "Doe Buck Incentive Program" that works in conjunction with the RMJC Incentive Program. This incentive program has shown success as attendance and GPA have increased.

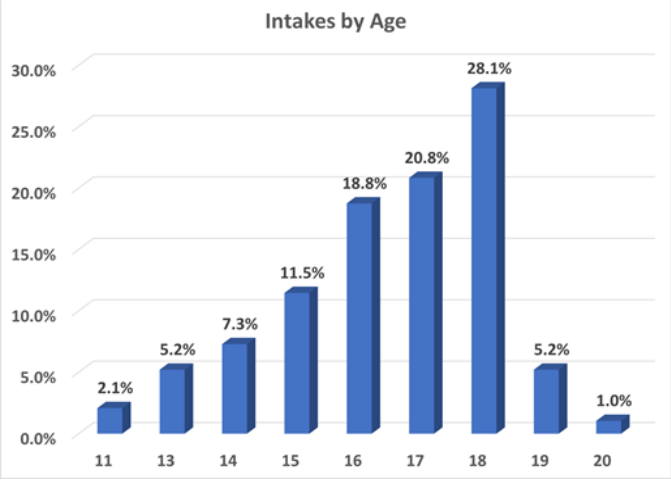
Goals for 2016

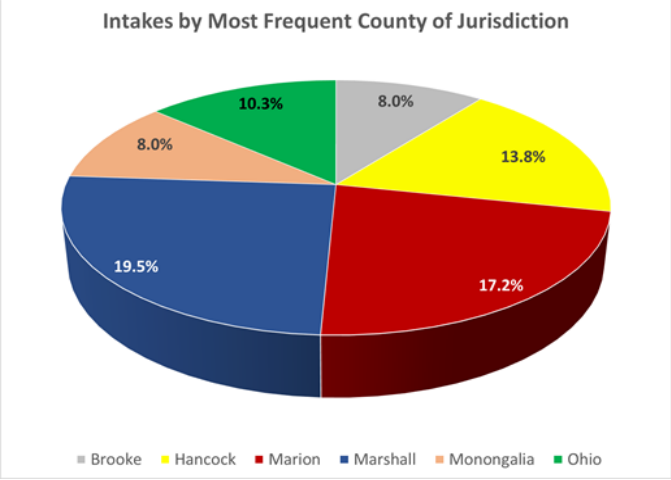
1. Move the therapeutic Snoezelyn Room from the main floor to the living unit area.
2. To continue to improve all areas of program services.
3. To have all full-time officers attend the DJS Academy.

Ronald Mulholland Juvenile Center



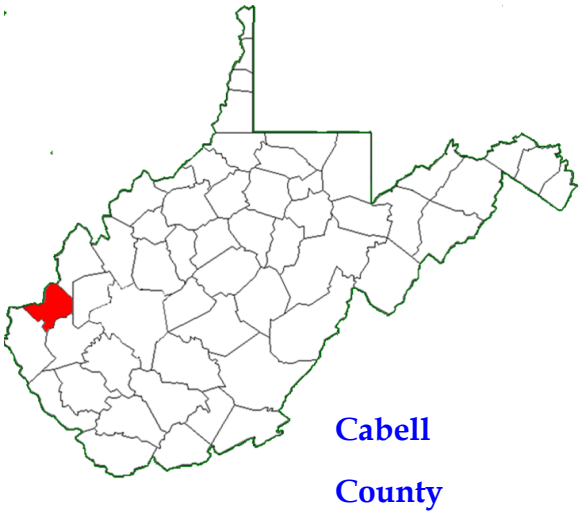






Robert L. Shell Juvenile Center

John Marchio
Director



Robert L. Shell Juvenile Center

RSJC is staff-secure facility for pre-adjudicated and adjudicated status offenders for both males and females. RSJC and the Division of Juveniles contracted with the Department of Health and Human Resources to provide short-term stabilization and specialized supervision of status offenders who exhibit chronic and runaway behaviors.

The RSJC Treatment Team is comprised of a PSI-MED Therapist, Unit Manager, Case Manager, (2) Counselor II's, (2) Counselor I's and a Counselor in charge of Therapeutic Recreation. The treatment team observes and counsels each resident, utilizes and provides an array of case management and assessments for the residents and communicates, through the multi-disciplinary team process, the results of those observations of juvenile interaction with staff and juvenile peers. These services are then communicated to the appropriate professionals working with each resident through Weekly and Monthly Status Reports.

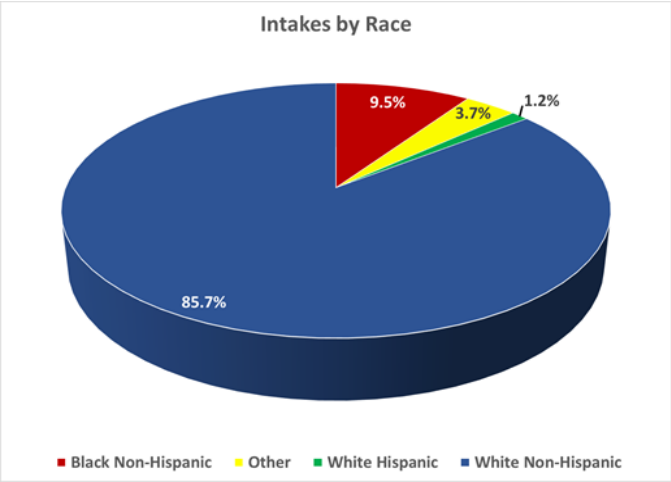
As a result of SB 393, RSJC will no longer house status offenders after January 1, 2016. At that time, Robert Shell will transition to housing the Division's Diagnostic Program.

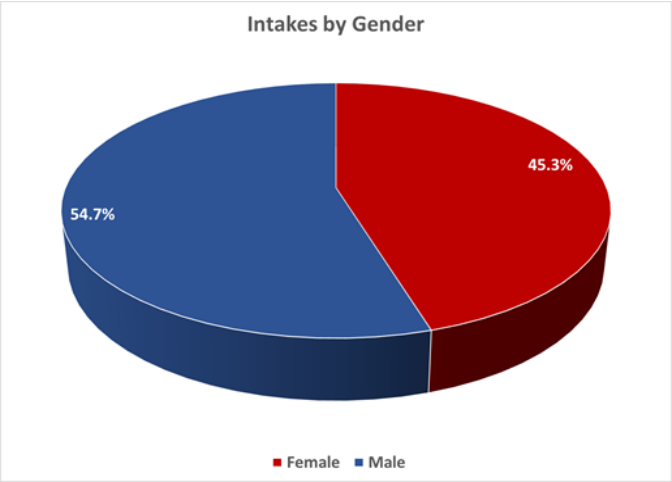
RSJC Accomplishments for Fiscal 2014-2015

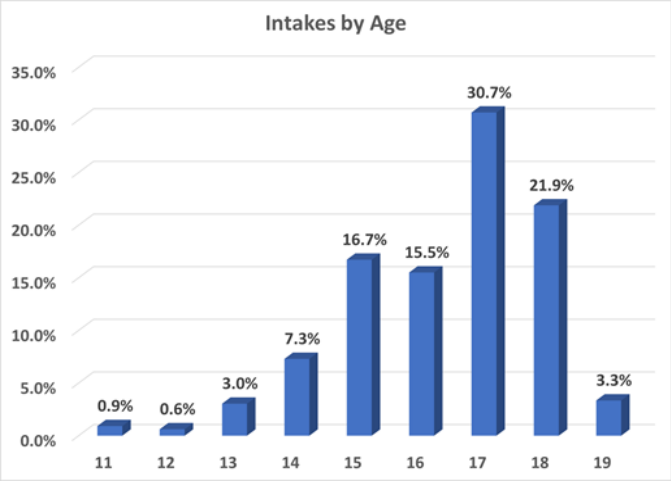
- A New Fence was installed which has improved the safety and security of the facility and allow our residents more time outside.
- We had a strong retention rate of probationary employees during the year.
- We kept our overtime accumulation down.
- RSJC acquired a Sergeant's position
- RSJC acquired a Supervisor III

RSJC Goals for the coming Fiscal Year

- Security/Physical improvements to the facility.
- Retention of staff/hire good candidates when positions become available.
- Add additional staff to assist with the Diagnostic Program.
- Smooth transition into diagnostic and intake commitment programs.


Intakes by Race
9.5%
3.7%
1.2%
85.7%
Black Non-Hispanic
Other
White Hispanic
White Non-Hispanic


Intakes by Gender
45.3%
54.7%
Female
Male


Intakes by Age
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
0.9%
0.6%
3.0%
7.3%
16.7%
15.5%
30.7%
21.9%
3.3%
11
12
13
14
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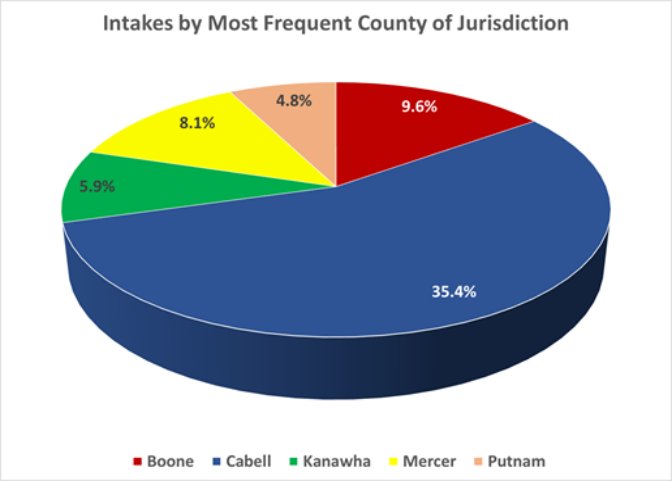
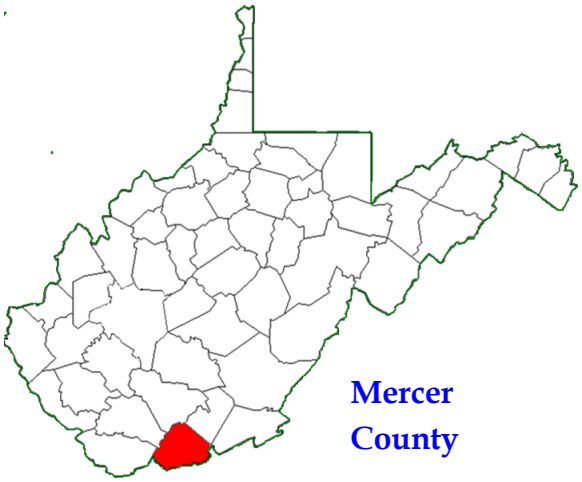
18
19


Intakes by Most Frequent County of Jurisdiction
9.6%
35.4%
5.9%
8.1%
4.8%
Boone
Cabell
Kanawha
Mercer
Putnam

Sam Perdue Juvenile Center

Gary Patton
Director



The Sam Perdue Juvenile Center continues to excel in providing care and services to the juveniles in our custody. Every day we face new challenges in meeting the needs of the residents that we serve. We are continually amending operational procedures to better the operations of the facility and to meet those needs. As we enter into the next fiscal year we are setting our standards higher not only in providing the best care for our residents but also in what we expect from our employees. The team of professionals at the Sam Perdue Juvenile Center continues to stand behind the philosophy and mission of the Division of Juvenile Services.

The Sam Perdue Juvenile Center houses the Division's sex offender population in their gateway program. This program is in its second full year of rehabilitating juvenile sex offenders. There has been a great deal of success during the past two years with our residents completing the curriculum and transitioning back into society. We appreciate the support from our state government and the good citizens of West Virginia as well as the continued support from administration.

The Division excelled during a crucial transitioning period with a major shift in juvenile justice across the country by providing training opportunities and putting guidelines in place to help establish a successful foundation for our youth. SPJC staff have a good understanding of behavior modification and helped create, provide, and seek approval for more incentives for our population in order to promote improved behaviors. Leadership's support has added to the overall success of residents in our program to include more acceptable behavior once they leave custody.

Sam Perdue Juvenile Center

Sam Perdue Juvenile Center Educational Program

As always, the Department of Education at Sam Perdue Juvenile Center strives to ensure that each of its students are on track academically, experiences educational success, and obtains a high school diploma or equivalent. Our students receive the same core courses as any other public school students in the state of West Virginia. We have two classroom teachers, a school counselor, and a principal all available to help students reach their fullest potential. Credit Recovery and Virtual School, where students can utilize online learning courses, is also taking place in our classrooms.

The Education Department at Sam Perdue Juvenile Center was pleased to move into our newly constructed CTE building. Students currently have the option of taking classes in C-TECH, which explores cabling and networking and with the completion of the new vocational building, students will also have the option of learning Heating, Ventilation, and Air Conditioning (HVAC). All students in high school will be receiving CTE training; furthermore, Virtual CTE courses are also offered in areas not provided on site.

Education staff at Sam Perdue Juvenile Center also offers educational activities for career and social development. All students have courses in LINKS and/or Career Awareness to help shape and explore their life skills, daily living skills, and career interests and development. Students also have frequent access to aptitude assessments, inventories, and career information on the College Foundation of West Virginia (CFWV) website.

Over the summer the students at Sam Perdue Juvenile Center were able to enrich their music knowledge as well as their physical education ability. Students immersed themselves in musical culture from past decades and learned about the different types of music and creative arts. Additionally, the students were able to form teams and have friendly competition in whiffle ball, basketball, volleyball, kickball, and corn hole.

And last but not least, our facility conducted a ceremony in June to honor two students who successfully completed the high school equivalency TASC exam. We also had many students of all ages achieve awards in academics and other superlatives.

Programs and Treatment

Sex offense specific treatment is the primary focus of The GATEWAY Program here at Sam Perdue Juvenile Center. The program modules include: education, self-disclosure, human sexuality, healthy relationships, empathy enhancement, abuse cycle awareness, and relapse prevention. The program also includes trauma focused treatment for residents as needed. Treatment staff continues to provide psycho-educational groups on important issues such as life skills, substance abuse, peer relationships, anger management, domestic violence, conflict resolution and bullying.

Behavior Modification is also a major focus and a phase system is in place to provide incentives for positive behaviors including, but not limited to upgraded commissary choices, Xbox tournaments using projector, special meals, theater-style movie viewings, upgraded tennis shoes, and many more desirable items or activities are in place to enhance an effective behavior modification plan. We are currently working on a policy to reward positive behavior and effort in programming by accompanying certain residents outside of the facility for community reinvestment and behavior modification. Recreational activities such as team-building exercises are also provided to the residents on a daily basis. Classes are held for both staff and residents to stress the importance of overall nutrition and meet the guidelines of our wellness program. The residents planned, prepared, and maintained a small garden during the summer months this year. It was a great success and learning experience for our youth and was very educational. Participation in this project also helped instill confidence, responsibility, and pride.

We strive to bring outside resources into our facility to link residents with community support. The Treatment Team provides residents with activities that involve positive individuals and professionals from our community to offer religious services, team-building, nutrition, and STD awareness. The team also continues to provide PREA training to all residents and staff in our facility. The facilities within the division also bring staff and residents together for recreational activities, holiday festivities, and friendly competition. Youth offenders also get the opportunity to give back to the community by volunteering to make crafts for nursing homes, participate in plays and perform their talents for community leaders and volunteers.

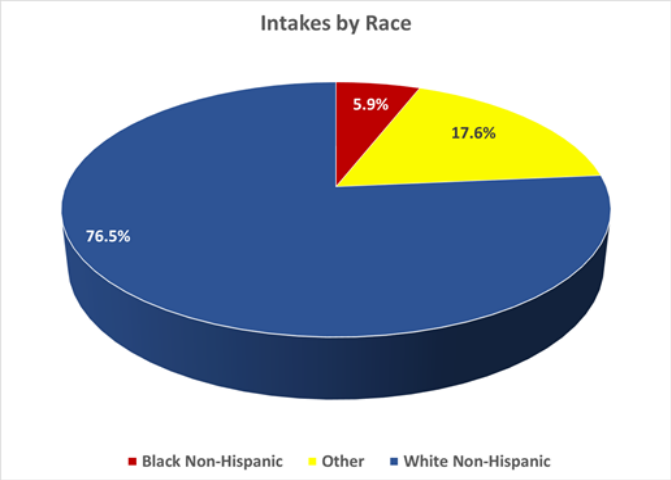
The residents also participate in the facility-wide community service and restitution projects. The focus is "giving back to the community". The resident makes arts and crafts that can be donated to various non-profit organizations including nursing homes. Last year, residents volunteered their time to help prepare packages to provide nourishment for needy children in the Philippines and are preparing to assist with this project again in the coming weeks. Currently they are working on art projects to donate for the "Giving Back with Heart" auction which provides scholarships to children in foster care and with incarcerated parents.

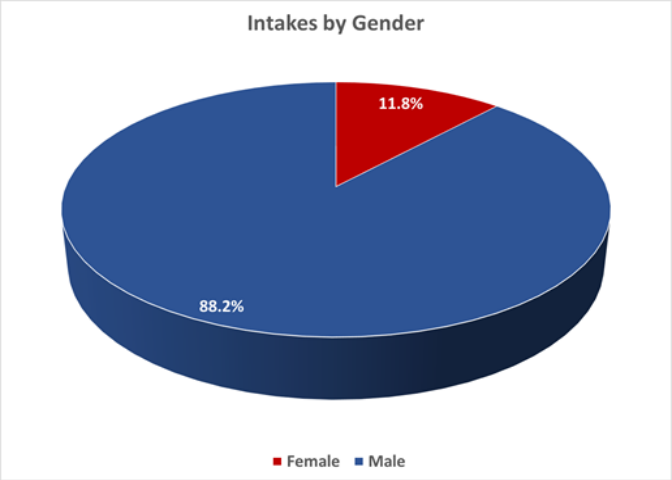
Security

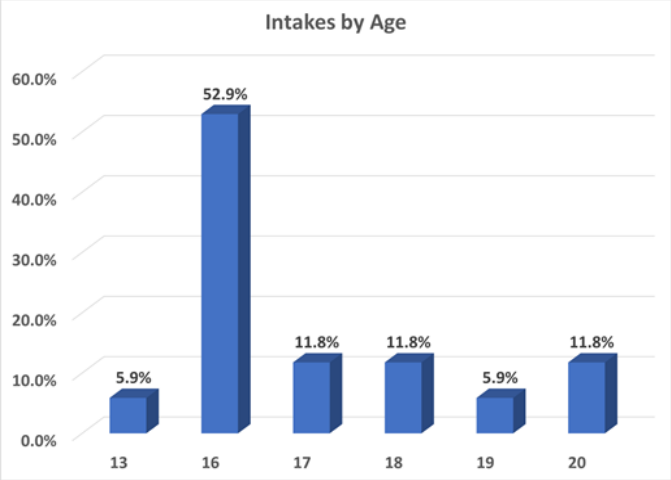
Security is always a top priority at the Sam Perdue Juvenile Center and throughout the entire division, as our first obligation to our surrounding communities is to ensure public safety. There is a duty to the public to keep them safe and offer protection from the residential population in our custody. The security staff at Sam Perdue Juvenile Center is provided with a rigorous training schedule which starts with orientation then all officers are required to complete the DJS Basic Training Academy successfully in order to carry out their duties as correctional officers.

The Academy consists of several weeks of top notch training provided by some of the most qualified, experienced, and skilled leaders in our great state. Security staff who are ready to meet the challenges and persevere by becoming an academy graduate, are able to continue their employment with the division and return to their respective facilities with increased awareness, skills, and knowledge to carry out their duties as correctional officers. The correctional staff at Sam Perdue Juvenile Center has a history of returning home with several awards during the training academies during the fiscal year and anticipates many more in the near future. The correctional officers also received additional in-service training throughout the year, and because everyone is expected to participate in providing security, all employees at Sam Perdue Juvenile Center are mandated to acquire significant training hours throughout the year to maintain employment at the facility. Security staff also received additional training from mental health providers to help gain a better understanding and insight into providing a therapeutic environment for the residents to have the best opportunity to succeed.

The security staff and new leaders added to the team during the previous fiscal year (Lieutenant and additional Sergeant), continue to embrace the direction of the division and instill those shared beliefs with the key subordinates and work as a team to create an atmosphere of success which is ongoing. The ranking officers, experienced officers, and field training officer worked closely during the year to help new officers be more proficient in carrying out the demanding duties required of correctional officers at Sam Perdue Juvenile Center and each were given the foundation needed to be a role model in this setting.


Intakes by Race
5.9%
17.6%
76.5%
Black Non-Hispanic
Other
White Non-Hispanic


Intakes by Gender
11.8%
88.2%
Female
Male


Intakes by Age
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
5.9%
52.9%
11.8%
11.8%
5.9%
11.8%
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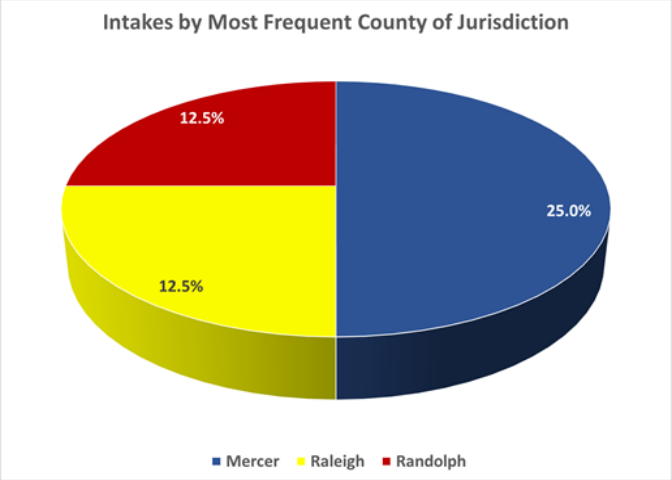
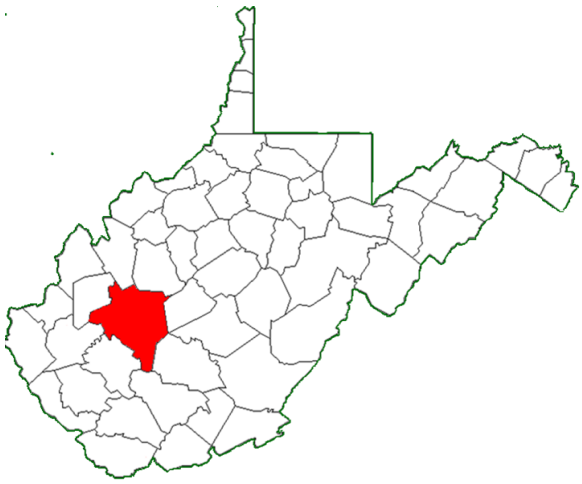

Intakes by Most Frequent County of Jurisdiction
12.5%
25.0%
12.5%
Mercer
Raleigh
Randolph

James "Tiger" Morton Juvenile Center



Jeremy Dolin
Director

The James H. "Tiger" Morton Juvenile Center (TMJC) is both a staff and hardware secured facility and provides residents:

- Medical Services
- Mental Health Services
- Various Assessments
- Individual & Group Counseling
- Voluntary Religious Services
- Library Services
- Recreational Participation
- Educational Services
- Additional Seasonal Activities as Scheduled

The Wellness Program

TMJC also offers appropriate residents the opportunity to participate in the Wellness Center programming. The Wellness Center serves youth who have been adjudicated and sentenced to the custody of the Division of Juvenile Services and require intensive interventions. Placement on the unit can occur for a variety of reasons ranging from a need for short-term treatment to full program admission due to specialized behavioral health needs. The unit team consists of case managers, correctional counselors, security staff, and mental health staff who work together to identify and treat the individual needs of these residents.

In 2015 nine (9) residents were placed in The Wellness Program.

- Four (4) of those residents successfully completed the program and were released from DJS custody by the courts.
- Two (2) of those residents were relocated to other facilities to complete another form of programming.
- One (1) of those residents was taken out of DJS custody and placed at River Park Hospital.
- The other two (2) residents are still actively participating in The Wellness Program.

The Intake & Assessment Center

The Intake and Assessment Unit is a 5-bed unit within TMJC that houses adjudicated male and female residents committed to DJS custody. In 2015 forty-one (41) residents went through The Intake and Assessment Center.

Each youth receives a series of assessments which will produce recommendations for placement within DJS, including individualized treatment needs. Possible placements include Donald R. Kuhn Treatment Center for maximum security, J.M. "Chick" Buckbee Juvenile Center for medium security, Kenneth Honey Rubenstein Center for minimum security, and the Sam Perdue Juvenile Center's Gateway Program for sex offender treatment.

Educational Accomplishments

- In 2015 seven (7) residents successfully received their Test Assessing Secondary Completion (TASC) Diplomas .
- In 2015 two (2) residents successfully received their High School Diplomas.

Community Involvement & Volunteers

- Meguaui Howwa and Mami Itanoch from the Education Alliance spoke to the residents about Japanese culture.
- Kelly Mordicki from the West Virginia Department of Education spoke to the residents about educational services throughout West Virginia and the importance of having an education.
- Greg Whittington, Owner of Whittington Fence Company, did some inspirational speaking to the residents.
- Obi Henderson the Founder of WVDREAMS, an amateur boxer and former champion, spoke to the kids about following their dreams, making good choices, learning from mistakes, and never giving up.
- Randy Gombos from Local Union No. 33 spoke to the residents about jobs in the field of welding.
- Greg Smith from Elk Well Services spoke to the residents about jobs in the oil and gas field.
- Reverend Jimmy McKnight from St. Paul's Baptist Church provided religious services to the resident.
- Mike Blake and the Rock of Ages Ministry come on Wednesdays and provide religious services, including holding a three (3) day revival for residents in December.
- Jay Sheline and Point of Faith Ministries come on occasion to provide religious services and group activities with the residents.
- Lela Owusu provided residents with Smoking Cessation courses throughout the year.
- Natalie Stotts from Mission West Virginia Inc., provided an Abstinence Education Class to residents warning them of the dangers of unprotected sex.
- The West Virginia Alcohol Beverage Control Administration (WVABCA) brought their DUI Simulator so that residents could experience various driving conditions while safely operating a computer generated driving simulation system. The DUI Simulator mimics the difficulties drivers will encounter at various blood alcohol content (BAC) levels.
- Pet Therapy was provided for residents on the last Wednesday of every month.

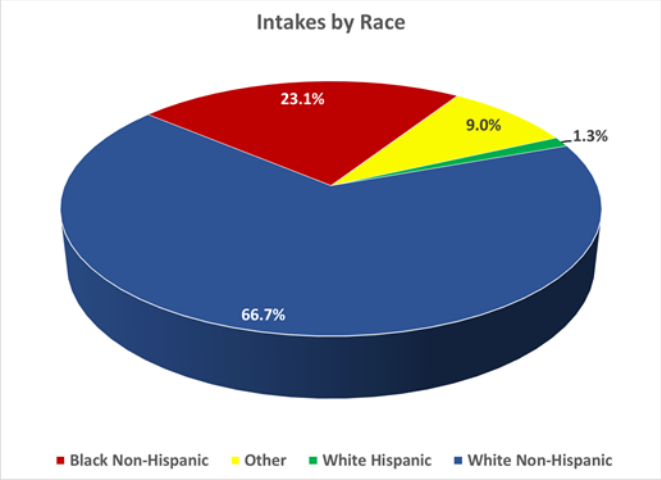
Accomplishments from last fiscal year:

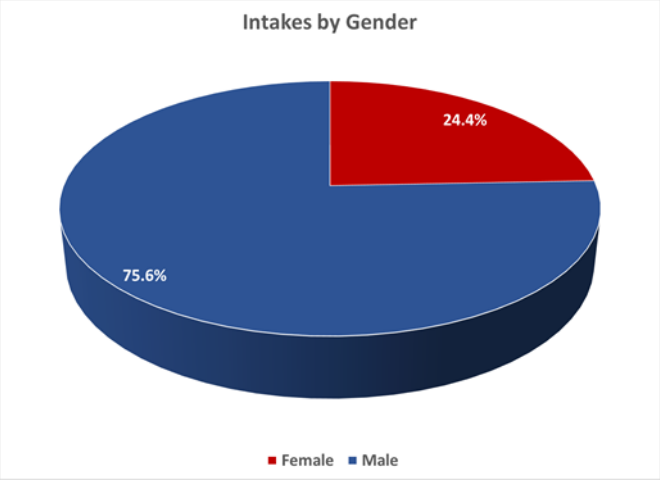
1. Obtained a ventilation system for the facility showers.
2. Added cameras to the existing DVR system.
3. Obtained accreditation from the National Commission on Correctional Health Care.
4. Replaced the electronic control board in the control room.
5. Replaced computers for all facility staff.
6. Obtained and installed a large screen television for resident use.
7. Purchased a new, automated cleaning, disinfecting, and deodorizing machine.

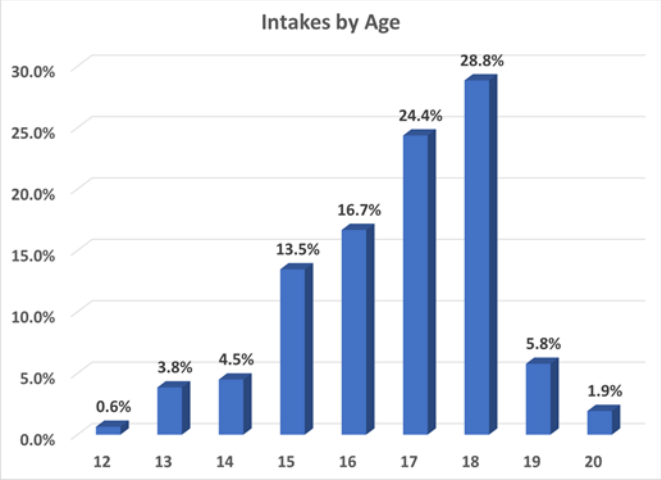
Goals for next fiscal year:

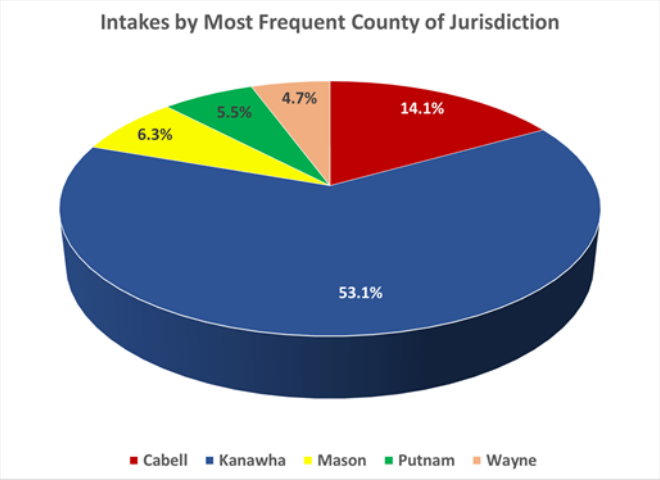
1. Expand facility parking.
2. Obtain space and equipment for a Fitness Center
3. Update existing cameras and recording system.
4. Purchase a screen for the fence to block view of recreation yard from public road.

James "Tiger" Morton Juvenile Center

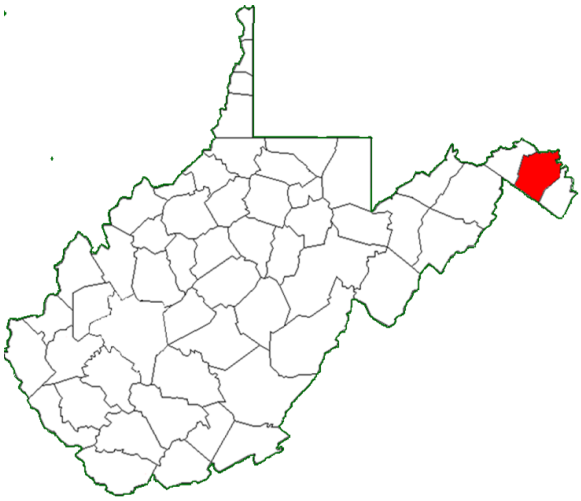








Vicki V. Douglas Juvenile Center



Adam Collis
Director

Vicki V. Douglas Juvenile Center

The Vicki Douglas Juvenile Center is a twenty-three bed facility housing both male and female residents located in Berkeley County, West Virginia. The facility provides educational services, individual and group counseling along with recreational and religious services. In addition, the facility provides several holiday celebrations, movie night, special guest speakers, recreational tournaments, and special dinners.

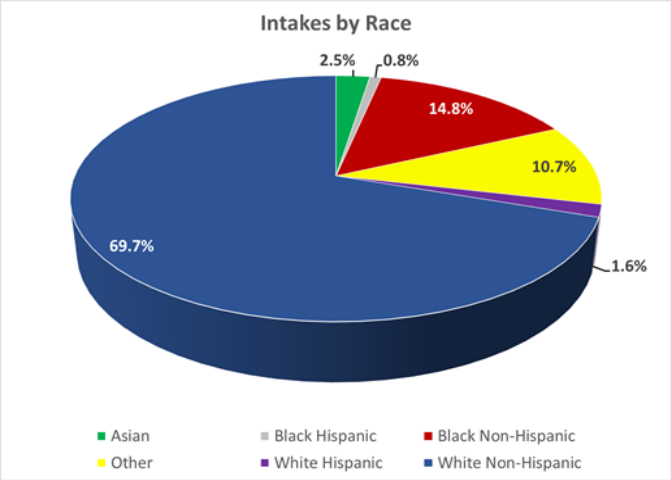
This year a new Facility Director was hired on July 16, 2015. The facility also filled the Lieutenant position, as well as promoting three officers to Corporal. In addition, Correctional Officers and Support staff were hired throughout the year. The facility filled a Corporal/FTO position which has helped with meeting the training demands of the facility. Several officers attended and completed the academy this year as well. The facility staff completed a PREA Audit with Walter Sipple on October 5, 2015 and received a 100% compliance score. The staff also received 100% compliance on Health/ Sanitation inspection and Fire Inspection. In addition the maintenance department has started repainting the resident rooms and restrooms.

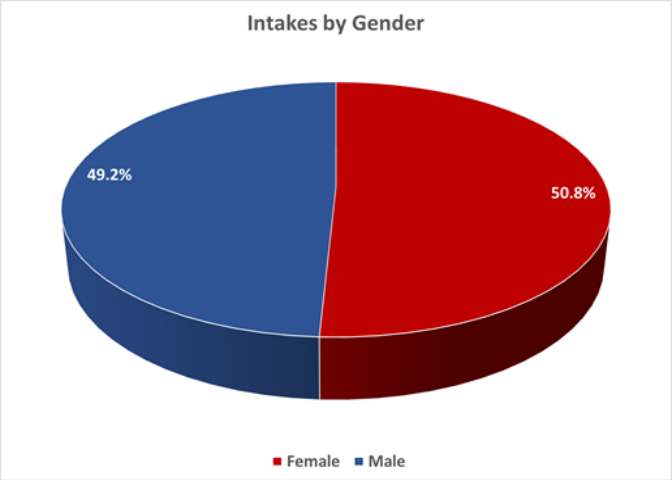
VDJC also offers a Change of Fate program which provides at-risk youth a tour of the facility and a description of the rules of the facility. The Change of Fate program has been very successful with local youth and their families. VDJC staff also participated in Mock Interviews at the local Community College for Criminal Justice Students.

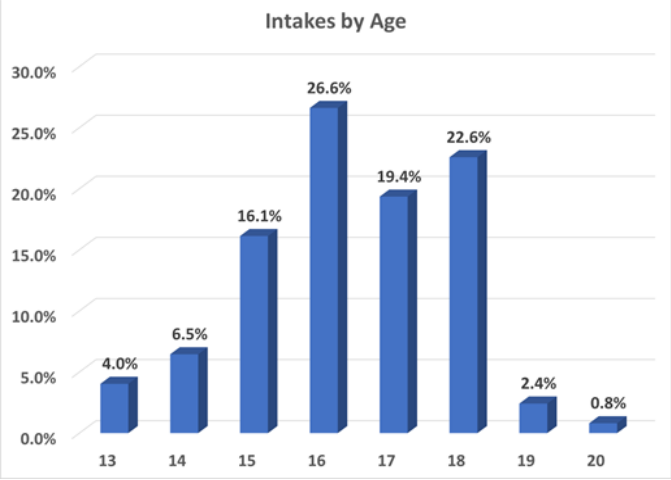
The staff at VDJC are focused on assisting residents to a better life, strengthening their coping skills and preparing them for life past their experience at this facility. VDJC continued to work with DHHR, court, and local law enforcement professionals to ensure that residents have appropriate supports to meet their individual needs.

Goals for the Fiscal Year:

- Hire employees to become a fully staffed facility including the hiring of a Sergeant and another Corporal.
- Complete painting of resident rooms and restrooms.
- Reduce employee turnover rate.
- Improve security by adding a sallyport to the intake area and installing several new cameras.
- Expand treatment curriculum.
- Assist the courts in maintaining residents in-state for treatment services.


Intakes by Race
2.5%
0.8%
14.8%
10.7%
1.6%
69.7%
Asian
Black Hispanic
Black Non-Hispanic
Other
White Hispanic
White Non-Hispanic


Intakes by Gender
49.2%
50.8%
Female
Male


Intakes by Age
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
4.0%
6.5%
16.1%
26.6%
19.4%
22.6%
2.4%
0.8%
13
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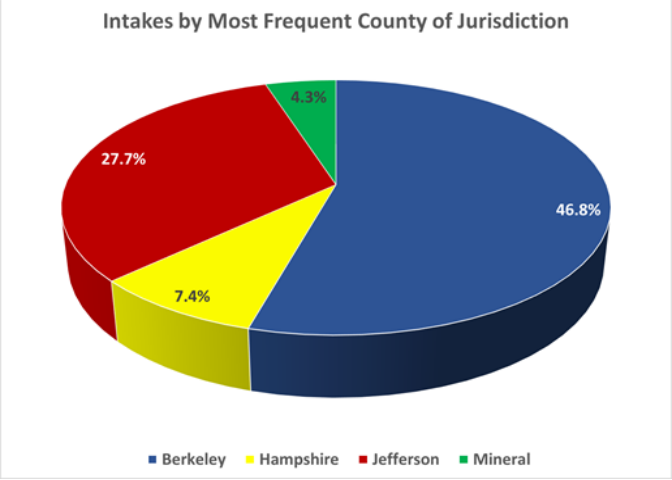
Intakes by Most Frequent County of Jurisdiction
4.3%
27.7%
46.8%
7.4%
Berkeley
Hampshire
Jefferson
Mineral